



A place where families and businesses thrive.

CEPC Meeting Minutes

Thursday, April 27, 2020
6:30 PM, Webex Virtual

Minutes approved by CEPC on February 8, 2021.

1. **ROLL CALL**

Co-Chair Peter Truax called the meeting of the Community Enhancement Program Committee (CEPC) to order at 6:30 pm. **ROLL CALL:** Kristy Kottkey, Timothy Rippe, Elena Uhing, Mariana Valenzuela, Val Valfre, Malynda Wenzl and Co-Chairs Juan Carlos Gonzalez and Peter Truax. **ABSENT:** None. **STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Beverly Maughan, Executive Assistant to City Manager.

2. **CITIZEN COMMUNICATIONS:** None.

3. **APPROVE MINUTES FROM MEETINGS ON FEBRUARY 24, 2020, MARCH 26, 2020, APRIL 13, 2020, and APRIL 16, 2020:**

Uhing moved, seconded by Rippe, to approve the minutes as presented. With all those present voting in favor, motion passed unanimously.

4. **DISCLOSURE OF POTENTIAL CONFLICTS and/or RELATIONSHIPS WITH**

APPLICANTS: Co-Chair Truax asked for any disclosures of conflicts of interests or relationships by the Committee members prior to the designation of projects. Relationships noted were: Gonzalez with Central Cultural, Rippe with Senior Center, and Valenzuela with Central Cultural. All Committee members did not foresee having a conflict of interest when considering their allocations for funds.

5. **DISCUSSION OF ALLOCATIONS AND DESIGNATION OF 2020-21 PROJECTS:**

Truax reviewed the allocation worksheet and opened the floor for discussion. Committee members reallocated individual funding from projects not receiving a majority vote resulting in 14 projects receiving support from a majority of at least five (5) committee members. Staff amended the funding allocation worksheet accordingly. Rippe moved, seconded by Gonzalez, to approve the allocations as amended. With all those present voting in favor, motion passed unanimously. The following projects were granted funds as noted and designated as 2020-21 CEP Projects:

DESIGNATED 2020-21 CEP PROJECTS

2020-21 CEP PROJECTS	SPONSOR	FUNDING APPROVED
Forest Grove Farmers Market	Adelante Mujeres	\$6,514
Juniper Gardens	Adelante Mujeres	\$4,825
Preservation Grant Program	Historic Landmarks Board	\$2,150
Critical Repair Program	Rebuilding Together Wash Co	\$3,338
Annual Sidewalk Chalk Art Festival	Valley Art Association	\$3,177
Home Preservation Program for Low-Income, Elderly, Disabled, Vets	West Tuality Habitat for Humanity	\$7,800
Lifting up Our Community Mini-Grants	Public Arts Commission	\$2,950
Youth Services Initiative	Old Town Forest Grove	\$5,962
Collaborative Sustainable Community	Sustainability Commission	\$3,200
New 60" Round Tables	FG Senior & Community Center	\$3,750
Emergency Rent Assistance	Community Action Organization	\$8,987
Liaison for Houselessness Services	Centro Cultural	\$8,337
Tualatin Plains Great Grains	Foodways at Nana Cardoon	\$2,563
Weekend Food Pack Program	FG Elks #2440	\$4,325

6. **ADJOURNMENT:** Meeting was adjourned at 6:55 pm.

Respectfully Submitted by

Beverly Maughan, Executive Assistant