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**City Council Work Session Minutes
Police Station Update**

**Tuesday, November 12, 2019
5:30 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented November 25, 2019.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:30 p.m.

ROLL CALL: COUNCIL PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph "Val" Valfre; Malynda Wenzl; and Mayor Peter Truax. **COUNCIL VACANCY:** 1.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; J. F. Schutz, Police Chief (in the audience); Michael Hall, Police Captain (in the audience); Matthew Smith, Police Captain (in the audience); Colleen Winters, Library Director (in the audience); and Anna Ruggles, City Recorder.

2. WORK SESSION: POLICE STATION UPDATE

Downey, Police Chief Schutz, and VanderZanden facilitated the above-noted work session, noting the purpose of the work session was to update Council on the progress of the design work and present the current design as a result of the schematic design process. Downey introduced two consultants from MacKenzie who presented a PowerPoint presentation overview of the new proposed schematic design, which consisted of slides C1.10 and C1.11; Programmatic Themes; Exterior Massing and Materiality; proposed schematic design A1.11 and A1.12; Selected Finish Palette; Lobby Perspective; and Training Room Perspective. Downey advised the schematic design has been given to the cost estimator and revised cost estimate is pending. Downey reported staff has initiated a zone change request so the whole block will be zoned Town Center Transition zoning, noting the design will be discussed with the Plan Review Board to determine what issues may need to be addressed as the process continues. In conclusion of the above-noted staff report, Downey and VanderZanden outlined the following next steps:

- Cost estimate will be converted into a tax rate for a general obligation bond.
- Open House will be held on November 21, 2019, at the Community Auditorium, 6pm-8pm. The open house will be a drop-in format with different stations to present the design and costs.
- Speaking engagements and other public information efforts will continue. Annual Town Meeting will focus on the proposed Police Station and will be held on January 25, 2020, in the Community Auditorium.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued as Downey, Chief

Schutz, consultants and VanderZanden responded to various Council inquiries and scenarios pertaining to the proposed schematic design and discussion topics pertaining to ADA accessible and ADA parking; indoor gun range; interior and exterior materials and color schemes; training room and conference room designs, to which Council collectively concurred to proceed with the next steps based on the proposed schematic design. In conclusion of the above-noted discussion, VanderZanden advised staff will schedule a follow-up work session, at which time, Council will be asked if they want to proceed with staff preparing the ballot information within the timelines for the May, 2020 election.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT:

Mayor Truax adjourned the work session at 6:16 p.m.

Respectfully submitted,

Anna D. Ruggles, CMC, City Recorder