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**City Council Work Session Minutes
De-Annexation Process**

**Monday, September 10, 2018
5:30 p.m., Community Auditorium**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented September 24, 2018.***

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:35 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Ronald Thompson; Adolph “Val” Valfre; Malynda Wenzl and Mayor Peter Truax.

ABSENT: Elena Uhing, excused.

STAFF PRESENT: Jesse VanderZanden, City Manager; Bryan Pohl, Community Development Director; Dan Riordan, Senior Planner; and Anna Ruggles, City Recorder.

2. WORK SESSION: DE-ANNEXATION PROCESS

Riordan, Pohl and VanderZanden facilitated the above-noted work session and presented a PowerPoint presentation overview, noting the purpose of the work session was to provide information about the process of de-annexing land from the city. Riordan reported the reason staff is meeting with Council is because several parcels on the west and south sides of the city are bisected by the urban growth boundary (UGB) and one property owner of one parcel near Strasburg Drive bisected by the UGB has expressed interest in de-annexation of the agricultural portion of the property. Riordan presented a map showing the parcel bisected by the UGB that was annexed by action of the Metropolitan Boundary Commission, noting at that time it was necessary to annex an entire parcel even when bisected by the UGB, because the parcel can only be within one jurisdiction (city or county). In conclusion of the above-noted staff report, Riordan and Pohl outlined the de-annexation process, noting there are three separate legislative actions required by state law for de-annexation, i.e., legislative resolution declaring intent; legislative resolution ordering and setting hearing date; and adopting a legislative ordinance de-annexing the territory from the city.

Council Discussion:

Mayor Truax opened the floor and roundtable Council discussion ensued pertaining to legislative de-annexation process pursuant to state law. Riordan, Pohl and VanderZanden addressed various concerns and scenarios posed by Council pertaining to how de-annexing affects bond obligations, tax revenues and other districts, such as the Forest Grove Rural Fire Protection District, noting de-annexation removes the territory from Clean Water Services and city fire district and the County Board of Commissioners must take separate action to add the de-annexed territory to the Forest

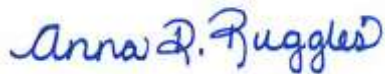
Grove Rural Fire Protection District. Riordan reported the City contacted Washington County about partitioning the property so the area outside of the UGB can be de-annexed since the property is currently in the city limits, noting the City reviewed the partition application and granted a preliminary approval of the partition, which must be finalized with the County by November, 2018. In conclusion of the above-noted discussion, Riordan and Pohl advised since the partition is being finalized, Council may be asked to consider a de-annexation in the near future, noting staff will report back to Council at a later date and provide follow-up information on revenue/financial impact, research if there are other parcels that can be de-annexed and provide a map showing the floodplain. Mayor Truax noted there is no obligation to approve a de-annexation.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 5:50 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder