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CITY COUNCIL MEETING AGENDA

MONDAY, MAY 14, 2018

5:30 PM – Executive Session (Labor Negotiations)
5:45 PM – Work Session (Police Facility Update)
6:15 PM – CEP Advisory Committee Meeting
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Brenda Camilli, Human Resources Manager Jesse VanderZanden, City Manager	<u>5:30</u>	<u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s): <u>In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.</u>
(PowerPoint Presentation) Paul Downey, Administrative Services Director J. F. Schutz, Police Chief Jesse VanderZanden, City Manager	<u>5:45</u>	<u>WORK SESSION: POLICE FACILITY FOCUS GROUP UPDATE</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
Paul Downey, Administrative Services Director Bev Maughan, Executive Assistant Jesse VanderZanden, City Manager	<u>6:15</u>	<u>SOLID WASTE COMMUNITY ENHANCEMENT PROGRAM ADVISORY COMMITTEE (CEPC) MEETING</u> The Solid Waste Community Enhancement Program Advisory Committee (CEPC) will convene in the Community Auditorium. <i>(Refer to separate meeting agenda and packet)</i>
	<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance
		1. A. <u>AWARD PRESENTATIONS:</u>
Mayor Peter Truax	7:05	1. • <i>“If I Were Mayor” 2018 Student Contest Winners, by Mayor Truax</i>
James Reitz, Senior Planner Historic Landmarks Board	7:10	2. • <i>2018 “Historic Photo Contest” Winners by Holly Tsur, Historic Landmarks Board Chair</i>
James Reitz, Senior Planner Historic Landmarks Board	7:15	3. • <i>2018 “Eric G. Stewart Award” Recipient, by Holly Tsur, Historic Landmarks Board Chair</i>
		1. B. <u>PROCLAMATIONS:</u>
Council President Johnston, Liaison	7:20	1. • <i>“National Historic Preservation Month”, presenting to Holly Tsur, Historic Landmarks Board Chair</i>
Councilor Timothy Rippe, Liaison	7:25	2. • <i>“National Police Week”, presenting to J. F. Schutz, Police Chief</i>
Mayor Peter Truax	7:30	3. • <i>“National Public Works Week”, presenting to Rob Foster, Public Works Director</i>
	7:35	2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <u>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</u> In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)

7:40

- 5.A.
 - *Metro Housing Measure Briefing, Kate Fagerholm, Metro Government Affairs and Policy*

(PowerPoint Presentation)

8:00

James Reitz, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager

6. **CONTINUE PUBLIC HEARING FROM APRIL 23, 2018:
SECOND READING OF ORDINANCE NO. 2018-01
ADOPTION OF PACIFIC UNIVERSITY FOREST GROVE
CAMPUS MASTER PLAN UPDATE (AMENDMENT NO. 5);
FILE NO. 311-17-000018-PLNG**

Paul Downey, Administrative
Services Director

8:30

Jesse VanderZanden, City Manager

7. **CONTINUE PUBLIC HEARING FROM APRIL 23, 2018:
SECOND READING OF ORDINANCE NO. 2018-02
GRANTING A FRANCHISE TO MCIMETRO ACCESS
TRANSMISSION SERVICES CORP. D/B/A/ VERIZON
ACCESS TRANSMISSION SERVICES, A DELAWARE
CORPORATION, TO USE PUBLIC RIGHTS-OF-WAY
WITHIN THE CITY TO CONDUCT A
TELECOMMUNICATIONS BUSINESS**

Paul Downey, Administrative
Services Director

8:35

Jesse VanderZanden, City Manager

8. **PUBLIC HEARING AND RESOLUTION NO. 2018-46
ADDING SURCHARGE TO SOLID WASTE RATES FOR
INCREASED RECYCLING COSTS TO BE CHARGED BY
FRANCHISEE (WASTE MANAGEMENT) IN THE CITY OF
FOREST GROVE AND REPEALING RESOLUTION NO.
2016-36, EFFECTIVE JUNE 1, 2018**

Anna Ruggles, City Recorder
Peter Truax, Mayor

8:40

9. **PUBLIC HEARING AND RESOLUTION NO. 2018-47
ADOPTING CITY MANAGER PERFORMANCE REVIEW
AND REPEALING RESOLUTION NO. 2017-33**

Paul Downey, Administrative
Services Director

8:45

Jesse VanderZanden, City Manager

10. **MOTION APPROVING TO REOPEN OPERATING
AGREEMENT BETWEEN FOREST GROVE SENIOR AND
COMMUNITY CENTER AND CITY OF FOREST GROVE**

11. **DEPARTMENT PRESENTATIONS FOR 2018:**

(PowerPoint Presentation)
Colleen Winters, Director

8:50

11. A.
 - *Library Department*

(PowerPoint Presentation)
J. F. Schutz, Police Chief

8:55

11. B.
 - *Police Department*

City Councilors	9:00	12. <u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	9:15	13. <u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	9:20	14. <u>MAYOR'S REPORT:</u>
	<u>9:30</u>	15. <u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Police Facility Focus Group) Meeting Minutes of April 9, 2018.
 - B. Approve City Council Work Session (FGS&CC Funding Options) Meeting Minutes of April 23, 2018.
 - C. Approve City Council Regular Meeting Minutes of April 23, 2018.
 - D. Accept Community Forestry Commission Meeting Minutes of March 21, 2018.
 - E. Accept Economic Development Commission Meeting Minutes of March 1, 2018.
 - F. Accept Historic Landmarks Board Meeting Minutes of March 27, 2018.
 - G. Community Development Department Monthly Building Activity Informational Report for April 2018.
 - H. Accept Resignation on Historic Landmarks Board (Roman Ozeruga, Term Expiring December 31, 2018).
 - I. **RESOLUTION NO. 2018-45 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION (APPOINTING L. KATE GRANDUSKY, FOREST GROVE SCHOOL DISTRICT, TERM EXPIRING DECEMBER 31, 2021).**
 - J. Endorse Liquor License Change of Application (Full On-Premise Sales) for Ridgewalker Brewing Company, 1921 21st Avenue (Applicant: Jeff Farrar).