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CITY COUNCIL MEETING AGENDA

MONDAY, APRIL 9, 2018

5:30 PM – Executive Session (Labor Negotiations)
6:15 PM – Work Session (Police Facility Focus Group)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

Brenda Camilli, Human Resources
Manager
Jesse VanderZanden, City Manager

5:30

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC. Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.

(PowerPoint Presentation)
Paul Downey, Administrative
Services Director
J. F. Schutz, Police Chief
Jesse VanderZanden, City Manager

6:15

WORK SESSION: POLICE FACILITY FOCUS GROUP

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

Tom Gamble, Parks and Recreation
Director

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
1. A. **AWARD PRESENTATIONS:**
 - *2018 Parks and Recreation Volunteers of the Year, Paul Waterstreet, Parks and Recreation Commission Chair*
1. B. **PROCLAMATIONS:**
 - *Arbor Month 2018 and Tree City USA, presenting to Mark Nakajima, Community Forestry Commission Chair*
 - *National Library Week, presenting to Mike Smith, President of the Friends of the Library*
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. Please sign-in before the meeting on the Citizen Communications form posted in the foyer. In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**
 5. A.
 - *Town Center Streetscapes: Introduction*

(PowerPoint Presentation)
Bryan Pohl, Community
Development Director

7:30

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| (PowerPoint Presentation)
Anna Ruggles, City Recorder | 7:50 | 5. B. | <ul style="list-style-type: none">• <i>30-Year Commemoration of Sister City Relations between Forest Grove & Nyuzen, Japan, Sandy Garcia, Sister Cities Committee President</i> |
| Anna Ruggles, City Recorder
Jesse VanderZanden, City Manager | 8:05 | 6. | <u>RESOLUTION NO. 2018-40 IN RECOGNITION OF 30-YEAR SISTER CITY RELATIONS BETWEEN CITY OF FOREST GROVE AND TOWN OF NYUZEN, JAPAN</u> |
| (PowerPoint Presentation)
Rob Foster, Public Works Director
Jesse VanderZanden, City Manager | 8:10 | 7. | <u>RESOLUTION NO. 2018-33 APPROVING TOWN CENTER CROSSWALK PLAN</u> (<i>Postponed March 19, 2018</i>) |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:15 | 8. | <u>RESOLUTION NO. 2018-41 ACCEPTING GEOGRAPHIC INFORMATION SYSTEM (GIS) ROADMAP STUDY</u> |
| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:20 | 9. | <u>RESOLUTION NO. 2018-42 ADOPTING STATEMENT OF PENSION INVESTMENT POLICY FOR THE CITY OF FOREST GROVE AND REPEALING RESOLUTION NO. 2013-33</u> |
| Peter Truax, Mayor
Jesse VanderZanden, City Manager | 8:25 | 10. | <u>RESOLUTION NO. 2018-43 ADOPTING CITY COUNCIL GOALS AND OBJECTIVES FOR YEAR 2018</u> |
| | | 11. | <u>DEPARTMENT PRESENTATIONS FOR 2018:</u> |
| (PowerPoint Presentation)
Keith Hormann, Light and Power
Director | 8:30 | 11. A. | <ul style="list-style-type: none">• <i>Light and Power Department</i> |
| (PowerPoint Presentation)
Jeff King, Economic Development
Manager | 8:40 | 11. B. | <ul style="list-style-type: none">• <i>Economic Development</i> |
| (PowerPoint Presentation)
Bryan Pohl, Community
Development Director | 8:50 | 11. C. | <ul style="list-style-type: none">• <i>Community Development Department</i> |
| City Councilors | 9:00 | 12. | <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 13. | <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 14. | <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 15. | <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Affordable Housing Options) Meeting Minutes of February 26, 2018.
 - B. Approve City Council Work Session (Council Goal-Setting Retreat) Meeting Minutes of March 3, 2018.
 - C. Approve City Council Work Session (Council Goals and Objectives) Meeting Minutes of March 19, 2018.
 - D. Approve City Council Work Session (Financial Reserves Policy) Meeting Minutes of March 19, 2018.
 - E. Approve City Council Regular Meeting Minutes of March 19, 2018.
 - F. Accept Community Forestry Commission Meeting Minutes of January 17, 2018.
 - G. Accept Historic Landmarks Board Meeting Minutes of February 27, 2018.
 - H. Accept Parks and Recreation Commission Meeting Minutes of February 21, 2018.
 - I. Accept Planning Commission Meeting Minutes of February 19, 2018.
 - J. Community Development Department Monthly Building Activity Informational Report for March 2018.
 - K. **ENDORSE LIQUOR LICENSE CHANGE OF APPLICATION:**
 - 1) Pizza Schmizza, 2042 Main Street, Change of Ownership, Limited On-Premises Sales (Applicant: Empty Nester Enterprises, LLC, Ronald Pestner)
 - 2) Yellow Llama, 2036 Main Street, Change of Business Name, Full On-Premises Sales (Applicant: Llamas, LLC, Kellie Lemings)
 - L. **RESOLUTION NO. 2018-39 MAKING APPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (APPOINTING LOIS HORNBERGER, PRIMARY, AND WANDA FRAZIER, ALTERNATE, PACIFIC UNIVERSITY, REPRESENTING HIGHER EDUCATION, TERM EXPIRING DECEMBER 31, 2019).**