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CITY COUNCIL MEETING AGENDA

MONDAY, MARCH 19, 2018

**5:30 PM – Work Session (Council Goal-Setting)
6:00 PM – Work Session (Financial Reserves Policy)
7:00 PM – City Council Regular Meeting**

**Community Auditorium
1915 Main Street
Forest Grove, OR 97116**

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation) Peter Truax, Mayor Jesse VanderZanden, City Manager	<u>5:30</u>	<u>WORK SESSION: COUNCIL GOALS AND OBJECTIVES</u> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
(PowerPoint Presentation) Paul Downey, Administration Services Director Jesse VanderZanden, City Manager	<u>6:00</u>	<u>WORK SESSION: FINANCIAL RESERVES POLICY</u> The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
	<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance
		1. A. <u>PROCLAMATION:</u> <i>National Community Development Week, April 2-6, 2018</i>
		2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.
		3. <u>CONSENT AGENDA:</u> See Page 4
		4. <u>ADDITIONS/DELETIONS:</u>
		5. <u>PRESENTATIONS:</u>
(PowerPoint Presentation)	7:15	5. A. <i>Tuality Healthcare Update, Lori James-Nielsen, RN, BSN MHA, President</i>
(PowerPoint Presentation) Bryan Pohl, Community Development Director	7:35	5. B. <i>Committee for Community Involvement (CCI) Annual Town Meeting Report, Betsy Brower, CCI Chair</i>
(PowerPoint Presentation) Paul Downey, Administrative Services Director	7:55	5. C. <i>City's Defined Retirement Plan Investment Policy, John Upton, Investment Advisor</i>
(PowerPoint Presentation) Paul Downey, Administrative Services Director	8:15	5. D. <i>Geographic Information System (GIS) Roadmap, Timmons Group</i>
(PowerPoint Presentation) Rob Foster, Public Works Director Bryan Pohl, Community Development Director Jesse VanderZanden, City Manager	8:40	6. <u>RESOLUTION NO. 2018-33 APPROVING TOWN CENTER CROSSWALK PLAN</u>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:45	7. <u>RESOLUTION NO. 2018-34 TRANSFERRING APPROPRIATIONS WITHIN THE GENERAL FUND FOR PURCHASES OF REAL PROPERTIES FOR THE FISCAL YEAR 2017-18</u>

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| Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:50 | 8. <u>RESOLUTION NO. 2018-35 OF THE CITY OF FOREST GROVE, OREGON, DECLARING ITS INTENTION TO REIMBURSE EXPENDITURES FROM PROCEEDS OF TAX-EXEMPT OBLIGATIONS</u> |
| Peter Truax, Mayor
Jesse VanderZanden, City Manager | 8:55 | 9. <u>RESOLUTION NO. 2018-36 ADOPTING CITY COUNCIL GOALS FOR FISCAL YEAR 2018-19</u> |
| Peter Truax, Mayor
Jesse VanderZanden, City Manager | 9:00 | 10. <u>RESOLUTION NO. 2018-37 ADOPTING CITY COUNCIL TEAM AGREEMENT AND REPEALING RESOLUTION NO. 2017-27</u> |
| City Councilors | 9:05 | 11. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 12. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 13. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 14. <u>ADJOURNMENT:</u> |

- 3. CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Interviews) Meeting Minutes of February 26, 2018.
 - B. Approve City Council Executive Session (Real Property) Meeting Minutes of February 26, 2018.
 - C. Approve City Council Work Session (Affordable Housing Options) Meeting Minutes of February 26, 2018.
 - D. Approve City Council Regular Meeting Minutes of February 26, 2018.
 - E. Approve City Council Sub-Committee Work Session (B&C Interviews) Meeting Minutes of March 12, 2018.
 - F. Accept Committee for Community Involvement Meeting Minutes of January 9, 2018.
 - G. Accept Economic Development Commission Meeting Minutes of December 7, 2017, and January 4, 2018.
 - H. Accept Historic Landmarks Board Meeting Minutes of January 23, 2018.
 - I. Accept Parks and Recreation Commission Meeting Minutes of January 17, 2018.
 - J. Accept Planning Commission Meeting Minutes of October 16, 2017.
 - K. Accept Public Arts Commission Meeting Minutes of February 8 and February 24, 2018
 - L. Accept Sustainability Commission Meeting Minutes of December 14, 2017, and January 25, 2018.
 - M. Community Development Department Monthly Building Activity Informational Report for February 2018.
 - N. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2018:**
 - 1) Elks Lodge #2440, 2810 Pacific Avenue, Full On-Premises Private Club
 - 2) Mandarin Ching, 2338 Pacific Avenue, Limited On-Premises Sales
 - 3) McMenamins Grand Lodge, 3505 Pacific Avenue, F-COM Full On-Premises Sales
 - O. **RESOLUTION NO. 2018-28 MAKING APPOINTMENT TO CITY OF FOREST GROVE BUILDING CODE BOARD OF APPEALS (APPOINTING STEPHANIE LOMMEN, ATTORNEY AT LAW, TERM EXPIRING DECEMBER 31, 2020).**
 - P. **RESOLUTION NO. 2018-29 MAKING APPOINTMENT TO BUDGET COMMITTEE (APPOINTING TOM COOK, TERM EXPIRING DECEMBER 31, 2019).**
 - Q. **RESOLUTION NO. 2018-30 MAKING APPOINTMENT TO HISTORIC LANDMARKS BOARD (APPOINTING WILLIAM YOUNGS, TERM EXPIRING DECEMBER 31, 2018).**
 - R. **RESOLUTION NO. 2018-31 MAKING APPOINTMENT TO PUBLIC ARTS COMMISSION (APPOINTING AMY CALLAHAN TRACEWELL, TERM EXPIRING DECEMBER 31, 2020).**
 - S. **RESOLUTION NO. 2018-32 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION (APPOINTING FALLON HARRIS, REPRESENTING NON-PROFIT, TERM EXPIRING DECEMBER 31, 2021, AND APPOINTING TAMMY BANEK RYDMAN, ETHNIC/CULTURAL, TERM EXPIRING DECEMBER 31, 2020).**
 - T. **RESOLUTION NO. 2018-38 MAKING APPOINTMENT TO LIBRARY COMMISSION (APPOINTING KIRSTEN BEIER, TERM EXPIRING DECEMBER 31, 2018).**