

*Minutes are unofficial until approved by Council.
Council approved minutes as presented February 26, 2018.*

1. ROLL CALL:

Mayor Peter Truax called the Work Session to order at 5:31 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Ronald Thompson; Elena Uhing; Adolph “Val” Valfre; Malynda Wenzl; and Mayor Peter Truax.

STAFF PRESENT: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; J. F. Schutz, Police Chief; Bryan Pohl, Community Development Director (in the audience); Colleen Winters, Library Director (in the audience); and Anna Ruggles, City Recorder.

2. WORK SESSION: POLICE FACILITY UPDATE

Downey and VanderZanden facilitated the above-noted work session, noting the purpose of the work session was to update the Council on recent developments regarding the potential police facility and next steps. Downey introduced MacKenzie consultants who presented a PowerPoint presentation overview and photographic documentation of the existing conditions of the current police facility and findings (12,120 square foot building built in 1977); needs assessment for constructing a new facility (27,160 square feet building, projection for 30-years); design options to consider a single story as well as a two-story building option and initial diagram development to determine the merit of a particular scheme; an overview of similar facilities in other jurisdictions based on size and specific program requirements; an overview of site location criteria and a flowchart showing the project management structure. In conclusion of the above-noted presentation, Downey introduced consultant Martha DeLong, Campbell DeLong Resources, who gave an overview on public perception of public facilities in particular, i.e., seismic retrofits, remodels and new facilities; types of voters at certain election times and the need for public education and focus groups/polling concepts, noting she could take a focus group of 10-12 voters through a short survey during the week of March 19, 2018, or two weeks after, tailoring the message to ascertain what voters care about and think is important.

Council Discussion:

Mayor Truax opened the floor and roundtable discussion ensued pertaining to the conceptual design options for a new police facility, retrofitting existing facility and whether to target November, 2018, November, 2020, May/November, 2021 or May 2022, as potential election dates to ask voters to approve a General Obligation Bond (GOB).

Downey noted the City's current levy expires on June 30, 2023, and voters likely will be asked to replace/renew the levy at the May, 2022, election. Downey referenced a slide showing the City's bonding capacity and GOB costs at various bond amounts, noting each \$1 million bond issuance equals \$0.0466 per \$1,000 assessed value. In addition, Downey and VanderZanden addressed various concerns and scenarios posed by Council pertaining to retrofitting the existing police facility, noting the current facility does not meet seismic criteria requirements of essential facilities and several areas of the building are deficient meeting both ADA and current code requirements, and inadequate facilities for interviewing detainees, informants and victims, lack of proper facilities for processing and holding juveniles, and due to site constraints, there is an overall lack of on-site parking and a complete lack of secured parking for department staff. Downey noted in 2015, staff presented the needs assessment and primary concerns pertaining to the current police facility and retrofit costs were previously reviewed with Council (April 25, 2016). In conclusion of the above-noted discussion, Council collectively concurred that November, 2018, leaves little time to properly gather input and complete the ballot process and public educational piece; however, there was no consensus on which election date Council would want to consider asking voters to approve a GOB. Council also concurred that a focus group would likely ascertain what is important to voters and if voters would support a new police facility. In response to Council concerns, VanderZanden advised staff would continue working on the focus group/polling concepts, noting a specific site needs to be identified before conceptual design can progress into facility design. VanderZanden advised that specific site locations and criteria would be discussed with Council in Executive Session (real property) following this work session.

Council took no formal action nor made any formal decisions during the work session.

3. ADJOURNMENT

Mayor Truax adjourned the work session at 6:34 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder