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CITY COUNCIL MEETING AGENDA

MONDAY, FEBRUARY 12, 2018

5:30 PM – Work Session (Police Facility)

6:30 PM – Executive Session (Real Property)

7:00 PM – City Council Regular Meeting

Community Auditorium

1915 Main Street

Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President

Timothy A. Rippe

Ronald C. Thompson

Elena Uhing

Adolph “Val” Valfre, Jr.

Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE CITY COUNCIL AGENDA
FEBRUARY 12, 2018
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(PowerPoint Presentation) Paul Downey, Administrative Services Director J F. Schutz, Police Chief Jesse VanderZanden, City Manager		<u>5:30</u>	<u>WORK SESSION: POLICE FACILITY UPDATE</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager		<u>6:30</u>	The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s): <u>In accordance with ORS192.660(2)(E) to deliberate with persons designated by the governing body to negotiate real property transactions.</u> <u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Session(s). Representatives of the news media are specifically directed not to report (tape/video record) any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.
		<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <u>CONSENT AGENDA:</u> See Page 3-4 4. <u>ADDITIONS/DELETIONS:</u> 5. <u>PRESENTATIONS:</u> (PowerPoint Presentation) 7:10 5. A. • <i>Washington County MSTIP 3e Update, Joe Younkings, Principal Engineer</i> (PowerPoint Presentation) 7:30 5. B. • <i>Salmonberry Trail Overview, Mike Cafferata, District Forester, Oregon Department of Forestry</i> (PowerPoint Presentation) 7:50 5. C. • <i>Grocery Retail Market Analysis, Gerald Johnson, Johnson Economics, LLC</i> (PowerPoint Presentation) 8:20 5. D. • <i>Forest Grove Enterprise Zone Update</i> (PowerPoint Presentation) 8:35 5. E. • <i>Sustainability Commission 2018 Work Plan, Dale Feik, Sustainability Commission Chair</i>

Brandi Walstead, Program
Coordinator

8:45

6. **RESOLUTION NO. 2018-24 APPROVING FOREST GROVE SUSTAINABILITY COMMISSION 2018 WORK PLAN**

City Councilors

8:50

7. **CITY COUNCIL COMMUNICATIONS:**

Jesse VanderZanden, City Manager

9:05

8. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

9:10

9. **MAYOR'S REPORT:**

9:15

10. **ADJOURNMENT:**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

A. Approve City Council Work Session (Harassment Training) Meeting Minutes of January 22, 2018.

B. Approve City Council Work Session (B&C Interviews) Meeting Minutes of January 22, 2018.

C. Approve City Council Regular Meeting Minutes of January 22, 2018.

D. Accept Community Forestry Commission Meeting Minutes of November 15, 2017.

E. Accept Historic Landmarks Board Meeting Minutes of December 19, 2017.

F. Accept Public Arts Commission Meeting Minutes of November 9, 2017.

G. Community Development Department Monthly Building Activity Informational Report for January 2018.

H. **RESOLUTION NO. 2018-22 MAKING APPOINTMENT TO BUDGET COMMITTEE (APPOINTING JEFFREY BOIVIN, TERM EXPIRING DECEMBER 31, 2020).**

I. **RESOLUTION NO. 2018-23 MAKING APPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (APPOINTING MIKE WEECH, CHAUCER FOODS, LARGE MANUFACTURER – PRIMARY, AND SARAH SAUCY, ALTERNATE, TERM EXPIRING DECEMBER 31, 2019).**

J. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2018:**

1) 7-Eleven Store #20715D, 2001 Yew Street, Off-Premises Sales; Applicant: Janice Mangin

2) A-Framer's Touch, 1920 21st Avenue, Full On-Premises Sales; Applicant: Kristen Ling

3) Aramark Educational Services, Pacific University Campus, 2043 Pacific Avenue, Full On-Premises Sales; Applicant: Sean Stratton

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- 4) Bi-Mart #635, 3225 Pacific Avenue, Off-Premises Sales; Applicant: Dan Chin
 - 5) Bites Restaurant, 2014 Main Street, F-COM Full On-Premises Sales; Applicant: Jiraphorn Khunsamart
 - 6) Buffet Dynasty, 2834-E Pacific Avenue, Limited On-Premises Sales; Applicant: YingYun Wei
 - 7) Circle Inn Tavern, 3007 Pacific Avenue, F-COM Full On-Premises Sales; Applicant: Michael Kuang
 - 8) Diamond Palace Restaurant, 1921 Main Street, F-COM Full On-Premises Sales; Applicant: Lina Lei
 - 9) Diversity Café, 2104 Main Street, F-COM Full On-Premises Sales; Applicant: LaFave Carey
 - 10) FG Tobacco, 3034-B Pacific Avenue, Off-Premises Sales; Applicant: Michael Johnson
 - 11) FG Senior and Community Center, 2037 Douglas Street, Limited On-Premises Sales; Applicant: Raeann Johnston
 - 12) FG Sushi, 1905 Birch Street, Limited On-Premises Sales; Applicant: Chris Kim
 - 13) Godfather's Pizza/Players Club, 2834-A Pacific Avenue, F-COM Full On-Premises Sales; Applicant: Kenneth Denfeld
 - 14) Grampy's Deli and Pub, 1918 Main Street, F-COM Full On-Premises Sales; Applicant: Christopher Somers
 - 15) Half Moon Sports Bar, 1927 Main Street, F-COM Full On-Premises Sales; Applicant: Afshin Eshghi
 - 16) Hello Market, 1917 19th Avenue, Off-Premises Sales; Applicant: Gonghui Zheng
 - 17) La Sierra Cantina & Mexican Restaurant, 2331 Pacific Avenue, F-COM Full On-Premises Sales; Applicant: Felix Lopez
 - 18) Mama Jiah's Market, 2248 Main Street, Off-Premises Sales; Applicant: Jung Byun
 - 19) Mini Mart, 2705 Pacific Avenue, Off-Premises Sales; Applicant: Jimmie Musselwhite
 - 20) My Place, 1930 21st Avenue, F-COM Full On-Premises Sales; Applicant: Thomas Lepschat
 - 21) Plaid Pantry #20, 2436 19th Avenue, Off-Premises Sales; Applicant: Brent Chadwick
 - 22) Plaid Pantry #99, 2901 Thatcher Road, Off-Premises Sales; Applicant: Brent Chadwick
 - 23) Prime Time Sports Bar & Restaurant, 4450 Pacific Avenue, F-COM Full On-Premises Sales; Applicant: Gregory Jansen
 - 24) Ridgewalker Brewing, 1921 21st Avenue, Brewery Public; Applicant: Jason Cirlincione
 - 25) Safeway Store #406, 2836 Pacific Avenue, Off-Premises Sales; Applicant: Devin Whyte
 - 26) Shriji Food Mart/FG Arco, 2710 19th Avenue, Off-Premises Sales; Applicant: Ashokkumar Patel
 - 27) Smoke 4 Less, 3010-A Pacific Avenue, Off-Premises Sales; Applicant: Rafeu Wael
 - 28) Super Mercado La Montana, 1905 Mountain View Lane #100, Off-Premises Sales; Applicant: Eligio Chanez
 - 29) The Little Monkey Deli, 1919 Pacific Avenue, F-COM Full On-Premises Sales; Applicant: Jennifer Thomas