



*A place where families and businesses thrive.*

## CITY COUNCIL MEETING AGENDA

MONDAY, JANUARY 22, 2018

5:30 PM – Work Session (Harassment Training)  
6:40 PM – Work Session (B&C Interviews)  
7:00 PM – City Council Regular Meeting  
8:45 PM – Urban Renewal Agency Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

### PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Timothy A. Rippe  
Ronald C. Thompson

Elena Uhing  
Adolph “Val” Valfre, Jr.  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

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|------------------------------------------------------------------------------------------------------------------------|--------------------|------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (PowerPoint Presentation)<br>Brenda Camilli, Human Resources<br>Manager<br>Jesse VanderZanden, City Manager            | <b><u>5:30</u></b> | <b><u>WORK SESSION: HARASSMENT TRAINING</u></b><br>The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                       |
| Anna Ruggles, City Recorder<br>Jesse VanderZanden, City Manager                                                        | <b><u>6:40</u></b> | <b><u>WORK SESSION: B&amp;C ANNUAL RECRUITMENT INTERVIEWS</u></b><br>The City Council will convene in the Community Auditorium to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |
|                                                                                                                        | <b><u>7:00</u></b> | <ol style="list-style-type: none"><li>1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance</li><li>2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <u>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</u> In the interest of time, please limit comments to two minutes. Thank you.</li><li>3. <b><u>CONSENT AGENDA:</u></b> See Page 4</li><li>4. <b><u>ADDITIONS/DELETIONS:</u></b></li><li>5. <b><u>PRESENTATIONS:</u></b><ol style="list-style-type: none"><li>5. A. <ul style="list-style-type: none"><li>• <i>Bienestar Update , Nathan Teske, Executive Director</i></li></ul></li><li>5. B. <ul style="list-style-type: none"><li>• <i>Economic Update, Emily Starbuck, Washington County Workforce Analyst, Oregon Employment Department</i></li></ul></li><li>5. C. <ul style="list-style-type: none"><li>• <i>Annual Financial Audit for City and Urban Renewal Agency (URA) for Year Ending June 30, 2017, Brad Bingenheimer, Partner of Boldt, Carisle &amp; Smith</i></li></ul></li></ol></li></ol> |
| (PowerPoint Presentation)<br>7:10                                                                                      |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| (PowerPoint Presentation)<br>7:25                                                                                      |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| (PowerPoint Presentation)<br>Paul Downey, Administrative<br>Services Director<br>7:45                                  |                    |                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                        |
| Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager<br>8:05                           |                    | 6. <b><u>RESOLUTION NO. 2018-20 ADOPTING CORRECTIVE ACTION PLAN FOR FISCAL YEAR 2016-17 AUDIT FINDINGS</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                         |
| (PowerPoint Presentation)<br>Bryan Pohl, Community<br>Development Director<br>Jesse VanderZanden, City Manager<br>8:10 |                    | 7. <b><u>PUBLIC HEARING AND RESOLUTION NO. 2018-21 AUTHORIZING CITY MANAGER TO RELEASE RESERVATIONS AND RESTRICTIONS AFFECTING 1939 23<sup>RD</sup> AVENUE</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                                     |

City Councilors

8:15

8. **CITY COUNCIL COMMUNICATIONS:**

Jesse VanderZanden, City Manager

8:30

9. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

8:35

10. **MAYOR'S REPORT:**

**8:40**

11. **ADJOURNMENT:**

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**8:45**

**URBAN RENEWAL AGENCY MEETING:**

The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Meeting. (*Refer to separate agenda*).

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B&C Recruitment Interviews) Meeting Minutes of January 8, 2018.
  - B. Approve City Council Regular Meeting Minutes of January 8, 2018.
  - C. Accept Library Commission Meeting Minutes of December 12, 2017.
  - D. Accept Parks and Recreation Commission Meeting Minutes of December 20, 2017.
  - E. Accept Sustainability Commission Meeting Minutes of November 16, 2017.
  - F. **RESOLUTION NO. 2018-15 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO ADVISORY BOARDS, COMMITTEES AND COMMISSIONS AND OTHER REPRESENTATIVE APPOINTMENTS AND REPEALING RESOLUTION NO. 2016-73**
  - G. **RESOLUTION NO. 2018-16 MAKING APPOINTMENT TO COMMITTEE FOR COMMUNITY INVOLVEMENT (APPOINTING KAREN REYNOLDS, TERM EXPIRING JANUARY 31, 2019, AND MATTHEW STONE, TERM EXPIRING JANUARY 31, 2020).**
  - H. **RESOLUTION NO. 2018-17 MAKING APPOINTMENT TO PLANNING COMMISSION (APPOINTING VIRGINIA "GINNY" SANDERSON, TERM EXPIRING DECEMBER 31, 2021).**
  - I. **RESOLUTION NO. 2018-18 MAKING APPOINTMENT TO PUBLIC SAFETY ADVISORY COMMISSION (APPOINTING JOSEPH BAXTER, RURAL FIRE DISTRICT, TERM EXPIRING DECEMBER 31, 2020, AND RAYMOND ARKUS, AT-LARGE, TERM EXPIRING DECEMBER 31, 2021).**
  - J. **RESOLUTION NO. 2018-19 MAKING APPOINTMENT TO SUSTAINABILITY COMMISSION (APPOINTING KENNETH COBLEIGH, AGRICULTURAL, AT-LARGE, TERM EXPIRING DECEMBER 31, 2019).**