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CITY COUNCIL MEETING AGENDA

MONDAY, NOVEMBER 27, 2017

5:30 PM – City Councilor Swearing In Ceremony
5:50 PM – Work Session (Affordable Housing Options)
6:50 PM – City Council TVCTV Holiday Greeting
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Adolph “Val” Valfre, Jr.
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

	<u>5:30</u>	<u>CITY COUNCILOR SWEARING-IN CEREMONY</u> The public is invited to attend the City Council Swearing-In Ceremony in the Community Auditorium, 1915 Main Street, 5:30 pm.
(PowerPoint Presentation) Dan Riordan, Senior Planner Bryan Pohl, Community Development Director Jesse VanderZanden, City Manager	<u>5:50</u>	<u>WORK SESSION: AFFORDABLE HOUSING OPTIONS</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
Peter Truax, Mayor	<u>6:50</u>	<u>CITY COUNCIL HOLIDAY GREETING</u> The City Council will convene in the Community Auditorium; TVCTV will record Forest Grove's City Council Holiday Greeting.

7:00 1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **PROCLAMATION:**

- ***Human Rights Day – December 10, 2017***

*Human Rights Council of Washington County, Lieutenant
Kelly Jones, Washington County Sheriff's Office*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. Please sign-in before the meeting on the Citizen Communications form posted in the foyer. In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

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| (PowerPoint Presentation) | 7:10 | 5. A. | • <i>Forest Grove School District Long-Range Facility Plan, Yvonne Curtis, Superintendent</i> |
| (PowerPoint Presentation)
Jeff King, Economic Development
Manager | 7:30 | 5. B. | • <i>Grocery Store Market Analysis</i> |
| (PowerPoint Presentation)
Keith Hormann, Light and Power
Director | 7:45 | 5. C. | • <i>Light and Power Electric Rate Proposed Increase</i> |

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| (PowerPoint Presentation)
James Reitz, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City Manager | 8:00 | 6. <u>CONTINUE PUBLIC HEARING FROM NOVEMBER 13, 2017: SECOND READING OF ORDINANCE NO. 2017-12 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLES 1 INTRODUCTION AND PROCEDURES, 2 LAND USE REVIEWS, 3 ZONING DISTRICTS, 4 OVERLAY DISTRICTS, 5 SPECIAL PROVISIONS, 7 MISCELLANEOUS PROVISIONS, 8 GENERAL DEVELOPMENT STANDARDS, AND 12 USE CATEGORIES AND DEFINITIONS; FILE NO. 311-16-000175-PLNG</u> |
| Jeff King, Economic Development
Manager
Paul Downey, Administrative
Services Director
Jesse VanderZanden, City Manager | 8:30 | 7. <u>CONTINUE PUBLIC HEARING FROM NOVEMBER 13, 2017: SECOND READING OF ORDINANCE NO. 2017-13 IMPLEMENTING A TWO AND ONE-HALF PERCENT (2.5%) LODGING TAX; ADDING TO FOREST GROVE CODE OF ORDINANCES NEW SUBCHAPTER (§34.25 THROUGH § 34.40), TITLED TRANSIENT LODGING TAX, EFFECTIVE JANUARY 1, 2018, AND AUTOMATICALLY SUNSET ON DECEMBER 31, 2027, UNLESS RE-AUTHORIZED BY CITY COUNCIL</u> |
| Paul Downey, Administrative
Services Director
Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | 8:40 | 8. <u>RESOLUTION NO. 2017-72 AUTHORIZING CITY MANAGER TO EXECUTE AN INTERGOVERNMENTAL AGREEMENT BETWEEN CITY OF FOREST GROVE WITH WASHINGTON COUNTY FOR ADMINISTRATION OF THE COLLECTION OF THE CITY OF FOREST GROVE'S TRANSIENT LODGING TAX</u> |
| Paul Downey, Administrative
Services Director
Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | 8:50 | 9. <u>RESOLUTION NO. 2017-73 ESTABLISHING TRANSIENT LODGING TAX FUND AND THE PURPOSE OF THE FUND</u> |
| Jeff King, Economic Development
Manager
Jesse VanderZanden, City Manager | 9:00 | 10. <u>RESOLUTION NO. 2017-74 REQUESTING A CHANGE IN THE BOUNDARY TO THE FOREST GROVE/CORNELIUS ENTERPRISE ZONE</u> |
| City Councilors | 9:05 | 11. <u>CITY COUNCIL COMMUNICATIONS:</u> |
| Jesse VanderZanden, City Manager | 9:20 | 12. <u>CITY MANAGER'S REPORT:</u> |
| Peter Truax, Mayor | 9:25 | 13. <u>MAYOR'S REPORT:</u> |
| | <u>9:30</u> | 14. <u>ADJOURNMENT:</u> |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Council Candidate Interviews) Meeting Minutes of November 13, 2017.
 - B. Accept Committee for Community Involvement Meeting Minutes of October 3, 2017.
 - C. Accept Community Forestry Commission Meeting Minutes of October 18, 2017.
 - D. Accept Economic Development Commission Meeting Minutes of October 5, 2017.
 - E. Accept Library Commission Meeting Minutes of October 2, 2017.
 - F. Accept Public Arts Commission Meeting Minutes of October 12, 2017.
 - G. Accept Sustainability Commission Meeting Minutes of October 26, 2017.
 - H. **RESOLUTION NO. 2017-71 APPOINTING ADOLPH "VAL" VALFRE, JR., TO FILL VACANCY ON FOREST GROVE CITY COUNCIL, APPOINTED TERM OF OFFICE EXPIRING NOVEMBER, 2020.**