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**City Council Work Session Meeting Minutes
City Council Candidate Interviews**

**Monday, November 13, 2017
3:45 p.m., Conference Room**

***Minutes are unofficial until approved by Council.
Council approved minutes as presented November 27, 2017.***

1. CALLED TO ORDER AND ROLL CALL:

Mayor Peter Truax called the Work Session to order at 3:45 p.m.

ROLL CALL: COUNCIL PRESENT: Thomas Johnston, Council President; Timothy Rippe; Ronald Thompson; Elena Uhing; Malynda Wenzl; and Mayor Peter Truax.

COUNCIL ABSENT: One Councilor vacancy.

STAFF PRESENT: Jesse VanderZanden, City Manager; Brenda Camilli, Human Resources Manager; and Anna Ruggles, City Recorder.

1. A. 3:45 PM: COUNCIL PRE-BRIEFING INTERVIEW PROCESS

VanderZanden and Mayor Truax conducted a pre-briefing on the interview questions and interview process. At the close of business day, 5pm., November 3, 2017, seven Letters of Intent and Interest for the City Council position vacancy, term expiring November 2020, were received and certified by the City Recorder as meeting the eligibility and residency requirements. The Council seat was vacated by Councilor Matthew Vandehey who tendered his resignation on October 10, 2017, due to moving to the City of Banks.

2. WORK SESSION: CITY COUNCIL CANDIDATE INTERVIEWS

The purpose of the work session was to conduct the City Council Candidate Oral Interviews. A copy of the "City Council Candidate Interview Questions" was provided in advance to each candidate. In the interest of fairness, candidates were asked to wait in the foyer until they were called in for their interview. Once their interview was conducted, candidates were invited to remain in the auditorium for the duration of the work session. The interviews took place around configured tables in front of the dais. Mayor Truax welcomed each candidate and explained the interview process at the start of each interview. The candidates were given 25 minutes to provide an opening statement and answer one question from each Councilor for a total of six questions. Council President Johnston selected Question 1; Thompson selected Question 2; Uhing selected Question 3; Wenzl selected Question 4; Rippe selected Question 5 and Mayor Truax selected Question 6. Council conducted oral Council Candidate Interviews as follows:

Time:	Actual Start – End	Candidate Name:
4:00 pm	4:00 pm – 4:20 pm	Matthew R. Stone
4:25 pm	4:24 pm – 4:43 pm	Andrew M. C. Dawes

4:50 pm	4:48 pm – 5:01 pm	Ashley Roth
5:15 pm	5:11 pm – 5:31 pm	Karen Reynolds

Council Recessed at 5:31 pm and Reconvened at 5:42 pm

5:45 pm	5:43 pm – 5:59 pm	Sebastian B. Lawler
6:10 pm	6:06 pm – 6:27 pm	Devon Downeysmith
6:35 pm	6:31 pm – 6:50 pm	Adolph “Val” Valfre, Jr

In conclusion of each interview, Mayor Truax invited candidates to attend the regular Council meeting, which began at 7pm, noting Council will deliberate on the slate of candidates and decide on the appointment either this evening or at the November 27, 2017, Council meeting.

Council took no formal action nor made any formal decisions during the above-noted work session.

3. ADJOURNMENT:

Mayor Truax adjourned the work session at 6:52 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder