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CITY COUNCIL MEETING AGENDA

MONDAY, OCTOBER 9, 2017

5:45 PM – Work Session (TLT Update Part II)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Matthew J. Vandehey
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation) Jeff King, Economic Development Manager Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	<u>5:45</u>	<u>WORK SESSION: TRANSIENT LODGING TAX (TLT) AD- HOC GROUP PART II</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).	
	<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance	
		2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.	
		3. <u>CONSENT AGENDA:</u> See Page 4	
		4. <u>ADDITIONS/DELETIONS:</u>	
		5. <u>PRESENTATIONS:</u>	
(PowerPoint Presentation) Michael Kinkade, Fire Chief Rob Foster, Public Works Director	7:10	5. A. • <i>Emergency Preparedness Plan</i>	
(PowerPoint Presentation) Paul Downey, Administrative Services Director Keith Hormann, Light and Power Director	7:30	5. B. • <i>Small Cell Towers in the Public Right-of-Way</i>	
(PowerPoint Presentation) Nick Kelsay, Project Engineer Rob Foster, Public Works Director Jesse VanderZanden, City Manager	7:50	6. <u>RESOLUTION NO. 2017-65 OF THE CITY OF FOREST GROVE APPROVING THE REQUEST OF WASHINGTON COUNTY, OREGON, TO TRANSFER JURISDICTION OF THE PORTION OF DAVID HILL ROAD BETWEEN FOREST GROVE HIGH SCHOOL AND OREGON HIGHWAY 47, SITUATED WITHIN THE CORPORATE LIMITS OF THE CITY OF FOREST GROVE</u>	
Paul Downey, Administrative Services Director Ashley Driscoll, City Attorney Jesse VanderZanden, City Manager	8:05	7. <u>RESOLUTION NO. 2017-66 AMENDING CITY COUNCIL RULES OF PROCEDURE, SECTION 6, AGENDA AND ORDER OF BUSINESS; AMENDING RESOLUTION NO. 2009-45</u>	
City Councilors	8:15	8. <u>CITY COUNCIL COMMUNICATIONS:</u>	
Jesse VanderZanden, City Manager	8:30	9. <u>CITY MANAGER'S REPORT:</u>	
Peter Truax, Mayor	8:35	10. <u>MAYOR'S REPORT:</u>	
	<u>8:40</u>	11. <u>ADJOURNMENT:</u>	

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council/City Attorney Work Session (Council Rules of Procedure Proposed Amendments) Meeting Minutes of September 25, 2017.
 - B. Approve City Council Work Session (Codification Update) Meeting Minutes of September 25, 2017.
 - C. Approve City Council Regular Meeting Minutes of September 25, 2017.
 - D. Accept Committee for Citizen Involvement Meeting Minutes of April 7, May 2, June 6, July 11 and August 3, 2017.
 - E. Accept Community Forestry Commission Meeting Minutes of May 17, 2017.
 - F. Accept Historic Landmarks Board Meeting Minutes of August 22, 2017.
 - G. Accept Library Commission Meeting Minutes of September 6, 2017.
 - H. Accept Parks and Recreation Commission Meeting Minutes of August 16, 2017.
 - I. Accept Planning Commission Meeting Minutes of September 5, 2017.
 - J. Community Development Department Monthly Building Activity Informational Report for September 2017.
 - K. Endorse Liquor License Application (Change of Ownership) APCR Enterprise LLC (DBA: The Kings Head Restaurant), 2004 Main Street (Full On-Premises Sales).