



PUBLIC ARTS COMMISSION MEETING

Thursday, August 20, 2026
Forest Grove Library | Rogers Room

Mariah Amador
Brenna Cooper
Susan Dieter-Robinson
Dana Eytzen, Chair/Treasurer
Brian Harris
Kathleen Leatham, Secretary

Emily Lux, Vice Chair
Orson Marcel, Student Advisor
Linda Taylor
Colleen Winters, Staff Liaison
Donna Gustafson, Council Liaison

Zoom: <https://us06web.zoom.us/j/87254850414?pwd=xW6YqbriA0FSW0tGV7CEPRm5hD6mi9.1>

Meeting ID: 872 5485 0414 **Passcode:** 612146

A. Call to Order

1. Roll Call

B. Public Comment Time provided for anyone wishing to speak to the Public Arts Commission. Comments are limited to 2 minutes unless additional time is granted by the Chair. The public comment period shall not exceed 30 minutes unless a majority of Commissioners present vote to extend the time. Zoom attendees may use the "Raise Hand" option to be called on.

C. Consent Agenda Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commissioners who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Public Arts Commission Meeting Minutes of June 25, 2026
2. Approve Public Arts Commission Meeting Minutes of July 16, 2026

D. Additions/Deletions

E. Discussion/Decision Items

1. 20th Anniversary Celebration
 - Invitation - Update
 - Media Blitz - Brian & Emily
 - Reception - Dana & Kathleen
 - Display Case and Arts Showcase - Linda, Brenna, and Susan
 - Budget

F. Information Updates

1. Main Street Project
2. Tribute to Pat Truax
3. Finance Report
4. Meet the Artists

G. Commission Communications

1. Commissioners
2. Staff Liaison, Colleen Winters
3. Council Liaison, Donna Gustafson

H. Next Meeting Date/Time/Location

I. Adjournment

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.

PUBLIC ARTS COMMISSION	June 25, 2026
MEETING MINUTES	Rogers Room, Forest Grove Library

Minutes are unofficial until approved by the B/C.

1. CALLED TO ORDER:	
	Dana Eytzen, Co-Chair, called the meeting to order at 5:03 pm
	ROLL CALL: Emily Lux, Dana Eytzen, Brian Harris, Linda Taylor, Susan Dieter-Robinson, Brenna Cooper, Mariah Amador, Orson Marcel
	ABSENT:
	EXCUSED: Kathleen Leatham
	STAFF PRESENT: Colleen Winters
	COUNCIL PRESENT: Mariana Valenzuela
2. PUBLIC COMMENT:	
3. CONSENT AGENDA:	
	Per Linda: 5: 2A – Add: And the showcase of the arts
	<u>Emily moves to approve minutes, Linda seconded. Unanimous motion carried</u>
4. ADDITIONS/DELETIONS:	
5. Discussion/Decision Items:	
	1. 20 th Anniversary Celebration
	a. Colleen: City manager Jesse expressed discomfort in using PAC funds for celebration. He confirmed with city attorney that it was technically legal but encourages PAC not to use them for this event.
	b. Dana mentioned that in the past PAC members have made leadership gifts and thought it might be worth starting again to offset celebration costs. Colleen said Jesse said it was fine to do this.
	c. Dana signed us up for FG city banner placement for the week surrounding the event at the library. To get the banner done is \$380 and PAC should decide whether or not to spend the money on the banner or

	not. Susan said it may be worth doing since it's a very visible option to advertise within the city. PAC agrees we should do the banner. d. Linda proposed official names for upcoming PAC events to avoid confusion and for the sake of marketing/advertising. e. Susan mentioned that it would be great to have visibility on the FG website. PAC looked at current website and noticed there is a new banner featured and asked generally how PAC could be featured there, along with inclusion in other locations on the site. Dana will reach out for more information f. Dana brought up the budget and asked if there was anything we need to cut. Current projection is 100 invitees, with an expected 50% turnout. Linda asked if we could do potluck style and if the rules allowed homemade food (Costco, etc.) Emily confirmed that we cannot bring homemade food. Colleen reminded PAC that since this event was happening before a standard meal time for folks, there may not be a need to provide much food. Dana suggested cookies and cheese/fruit-platter. PAC agrees. g. Discussion of dates for upcoming events: 9/20 – Private Reception @ Library 3pm-5pm and 9/26 Public Event @ Library 3pm- 5pm h. Dana: Invite list should be finalized and will need email addresses and contact info i. Brian & Emily: Media Blitz for public event - will begin working on press release. Colleen said she would reach out to "What's Growing On" team for deadlines re: press releases. Linda has list of outlets and Emily and Brian will send. Linda recommends sending 4-6 weeks out to ensure proper. Brian and Emily will work together to create flyers and press release at some point in August. j. Dana asked for updates about the display case. Linda asked Brenna if she had any luck with Authors @ Pacific MFA but has not found anyone yet. Mariah didn't have luck finding anyone either but she has an ongoing list and will continue working on it. Dana said she knew someone and Linda asked for contact info so she could send info. Linda asked Colleen about progress on music bookings and Colleen mentioned she didn't have anyone yet but was still working on it k. Susan asked PAC for guidance on the visual timeline she is making – specifically where she could acquire the necessary info to complete it. Linda. Dana will get together with Susan to assist with compiling info. l. Linda asked if there was anyone willing to volunteer to fold the zines. Mariah, Brenna and Emily volunteered. m. Dana: budget needs to be reviewed to figure out actual costs 2. Main Street Project a. Dana and Emily walked downtown to scope out possible locations. Potential locations include: store fronts with small spaces near and around along with awnings and supports above, bike racks, front of Ridgewalker, windows, arches, beams, walls and many other nooks and crannies. Ideas included wildlife semi-hidden about nooks and crannies throughout town, but there should be something that connects it all. Animals looking for something? Whimsical and magical? Idea is to as
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	many as we can afford and then eventually expand to other areas/parks, etc. Susan mentioned the idea of there being a story and is there someone in Forest Grove to help with the story – perhaps a contest. Dana confirmed that the art would be sculpted, probably bronze. Dana said PAC should seek quotes to give us a base to start from and to see what might be realistic. 3. Tribute to Pat Truax a. PAC agrees that perhaps working an element of Pat's name or interests into an art installation might be appropriate (clock, initials, etc.) PAC will continue to brainstorm. Orson suggested funding high school art program to an extent. b. Mariah asked if there would be something in the display case and Dana confirmed that we would definitely be talking about her at the event as well as Kathleen would be creating an article with pictures for her. 4. Finance Report a. No update
6.	<u>INFORMATION / UPDATE ITEMS:</u>
7.	<u>B/C COMMUNICATIONS:</u> Emily: Booth at Beaverton Pride on Sunday and also starting on the mural next week
8.	<u>STAFF COMMUNICATIONS:</u> Colleen – Summer reading has had a huge turnout at library. The adult program – recipient Tualatin River Keepers
9.	<u>COUNCIL LIAISON REPORT:</u> Mariana: East side park to be completed by September. Design nearing completion on several other parks as well. New finance director – Kathy (from Camas)
10.	<u>ANNOUNCEMENT OF NEXT MEETING:</u> July 16 @ 5pm in Rogers Room
11.	<u>ADJOURNMENT:</u> The meeting was adjourned by Dana Eytzen at 6:21 pm Respectfully Submitted by Brian Harris



**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, July 16th, 2026
Forest Grove Police Station**

Minutes are unofficial until approved by the B/C.

1. Tour of Police Department - 2102 Pacific Avenue.

CALL TO ORDER:

Dana Eytzen, Chair, called the meeting to order at 5:30 pm after our tour.

ROLL CALL: Mariah Amador, Brenna Cooper, Dana Eytzen, Kathleen Leatham, Emily Lux, Orson Marcel, Linda Taylor

STAFF PRESENT: Colleen Winters

COUNCILOR PRESENT: Mayor Malynda Wenzl

EXCUSED: Brian Harris, Susan Dieter-Robinson

ABSENT: N/A

Guest: Allie Losli, Valley Art Association

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

A. *The PAC will move this consent agenda to next month's meeting.*

4. ADDITIONS/DELETIONS: None

5. DISCUSSION/DECISION/PRESENTATION ITEMS:

- 1. Sponsorship Application - Allie Losli / Valley Art, Chalk Art Festival** presented details related to the sponsorship request (please refer to the application for reference). Kathleen moved to approve the application as

written, to be paid through discretionary funds. Brenna seconded. Motion approved unanimously.

2. 20th Anniversary Celebration

- a. Invite List** - Reviewed list and discussed logistics. Dana will send out an updated list, and we will collectively add any missing contact information.
- b. Media Blitz - Brian & Emily:** The press release information will be ready by August 1st. All media copy will be delivered to the City by September 1st (Stephanie Fleischer will be the contact for this). The City prefers not to have hard copy flyers, but some will be created for distribution to local businesses.
- c. Reception - Dana & Kathleen** - Beer and wine will be donated. Kathleen will bring wine glasses, and some are available at the library as well. Dana will bring beer cups, and the PAC decided on no plastic usage for the reception. Malynda Wenzl, Pete Truax, and Kathleen Leatham will speak, and will include tributes to Pat Truax and Richard Kidd. A slideshow will feature highlights from the PAC's twenty years of work.
- d. Display Case and Arts Showcase - Linda, Brenna, Susan** - Individuals are to email Linda Taylor with items they intend to contribute to the library display.
- e. Budget** - Prior leadership gifts contributed by PAC commissioners will be used to fund the event, as well as donations. The budget will include a new, more general PAC banner that can be reused multiple times. Emily motioned to approve a budget not to exceed \$880 (\$500 through Leadership gifts for the celebration and \$380 from discretionary funds for the new banner) for the 20th Anniversary celebration. Linda seconded. Motion approved unanimously.

6. INFORMATION / UPDATE ITEMS:

- A. Main Street Project** - Dana shared children's books with animals as inspiration for the project. We reviewed an updated Call for Art and will meet again as a subcommittee to discuss potential installation and logistical needs to be communicated with the City.
 - a. Waste Receptacle Panel Art:** The PAC reviewed images of the waste receptacles scheduled to replace the current, defective ones. The discussion included whether the Main Street receptacles should be thematically related to the Main Street Story project.
- B. Tribute to Pat Truax** - A tribute to Pat will occur during the 20th Anniversary Celebration, and discussions with Pete Truax will continue regarding additional ideas.
- C. Finance Report:** No changes.
- D. Meet the Artist Dinners** - Dana started the applications to Council to host two MTAD fundraising events (Leatham/Pike, Waltz/Marcel). The exact dates can be TBD, but applications need to be submitted by August 17th.

7. **B/C COMMUNICATIONS:**

New mural project at Beaverton High School is underway and accepting volunteer painters.

8. **STAFF COMMUNICATIONS:**

N/A

9. **COUNCIL LIAISON REPORT:** Mayor Wenzl discussed data center policy and rate structures. The ten-year enterprise zone agreement is being allowed to expire. The goal is to attract diverse industrial growth with living wages.

Council is focusing on placemaking and how to support main events (corn roast, farmers market, Oktoberfest, etc.) and is looking at College Way/21st Avenue and the parking lot behind Vallery Art and Pac Thai as potential expansion locations.

The City has purchased two URA properties (Woodfold lot, Forest Grove Theater) and has submitted grocery store and boutique hotel feasibility studies to incentivize development as economically as possible.

Multiple “safe crossing” projects are either scheduled or currently underway.

East Side part behind ACE Hardware will be open by the end of summer.

After approximately one year, the City of Forest Grove has hired a new financial director.

10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on August 20th, 2026, at 5:00 in the Rogers Room.

11. **ADJOURNMENT:** The meeting adjourned at 6:50 pm

Respectfully submitted by Emily Lux