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**Planning Commission Work Session Minutes  
Community Auditorium and Zoom  
1915 Main Street, Forest Grove, OR  
Monday, March 2nd, 2026, 7:00 pm**

**CALL TO ORDER AND ROLL CALL:**

Commissioner Anderson called the Planning Commission Meeting to order at 7:02 p.m.

The meeting was held in person in the Community Auditorium and remotely via video conferenced by Permit Coordinator Suzie Curtis. The public was allowed to attend via Zoom or observe in the Community Auditorium.

**Roll Call:**

**Present in Person:** Commissioners Dave Anderson, Tim Farrell, Nicole Ellis, Sarai Rivera and Seth Berdahl

**Present on Zoom:**

**Planning Commission Absent:** Commissioner Brandon Culbertson

**Staff Present:** Dan Riordan; Senior Planner, Bryan Pohl; Director and Suzie Curtis; Planning Coordinator

**PUBLIC MEETING:**

**A. PUBLIC COMMENT PERIOD FOR NON-AGENDA ITEMS:**

No public comment

**B. PUBLIC HEARING:**

**(1.) Nominations for Open Planning Commission Positions: Chair/Vice Chair**

Commissioner Anderson opened the meeting for nominations for the position of Chair. Dave Anderson nominated Nicole Ellis for the position of Chair. Commissioner Ellis accepted the nomination. Dave Anderson moved a motion to for the nomination and Tim Farrell seconded the motion.

**Roll Call Vote on Motion: AYES: Commissioners Farrell, Anderson, Ellis, Bergdahl and Rivera. NOES: None. MOTION CARRIED 5-0.**

Commissioner Anderson opened for nominations or volunteers for the position of Vice Chair. Commissioner Saria Riveria nominated herself for the role. Anderson called a motion to approve, and Tim Farrell seconded the motion.

**Roll Call Vote on Motion: AYES: Commissioners Farrell, Anderson, Ellis, Bergdahl and Rivera. NOES: None. MOTION CARRIED 5-0.**

**(2.) Recommendation to City Council for proposed amendments to the Washington County-Forest Grove Urban Planning Area Agreement (UPAA).**

**STAFF REPORT:**

City of Forest Grove Senior Planner, Dan Riordan provided a Power Point presentation on the proposed amendments to the Washington County-Forest Grove Urban Planning Area Agreement (UPAA). Commissioners asked questions during the presentation. There were no formal comments or responses from the public. Staff recommends Planning Commissions approval to move forward to a public hearing at City Council based on the criteria and staff findings found within the Staff Report.

No comments in opposition or neutrality were present.

The public hearing was called to close at 7:45 p.m.

**COMMISSIONER DISCUSSION:**

Commissioners asked clarifying questions of staff on various topics relevant to the UPAA aside from questions asked during the presentation.

Chair Ellis asked for a motion to recommend to the City Council regarding the items outlined in the public hearing section B (2).

Commissioner Anderson motioned to affirm the recommendation to the City Council. Commissioner Farrell seconded the motion.

**C. ACTION ITEMS:**

None

**BUSINESS MEETING:**

- A. Approval of Minutes - Minutes from Monday, December 15<sup>th</sup>, 2025, were approved by acclamation.
- B. Director's Report - Bryan Pohl thanked the Commissioners for their work and spoke to the importance of attendance and the work they do. Bryan spoke to the impact of scheduling a meeting and not having the ability to proceed due to not meeting the required quorum.
- C. Announcement of Next Meeting – No meeting planned at this time.

**ADJOURNMENT:** The meeting was adjourned at 8:34 p.m.

Respectfully submitted by:

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Suzie Curtis  
Permit Coordinator

DRAFT