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## URA Budget Committee Meeting Minutes

Tuesday, May 13, 2025  
Light and Power  
1818 B Street, Forest Grove

***Minutes approved as presented by the URA Budget Committee 05.19.2026.***

### A. Call to Order

Chair Wenzl called the regular Urban Renewal Agency Budget Committee meeting to order at 9:00 p.m. via in-person and Zoom Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Conference Room located at Light and Power.

- ROLL CALL: DIRECTORS PRESENT:** Angel Falconer; Donna Gustafson; Michael Marshall; Karen Martinez; Brian Schimmel; Mariana Valenzuela; Malynda Wenzl, Mayor.  
**COMMISSION PRESENT:** David Andersen; Teresa Galvan; Mallory Hiefield; Carla Kimzey.  
**COMMISSION ABSENT:** Rachael Bateman; Tom Cook.
- STAFF PRESENT:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Jaime Zaik, Executive Assistant.

### B. Election of Committee Chair:

**MOTION:** Councilor Falconer moved, seconded by Councilor Valenzuela, to elect David Andersen as Urban Renewal Agency Budget Committee Chair. **VOICE VOTE:** AYES: All in Attendance NOES: None. ABSENT: Rachael Bateman; Tom Cook. **MOTION CARRIED 11-0.**

### C. Public Comment:

- No written comments were received.
- In-Person: None.

### D. Consent Agenda:

- None.

### E. Additions/Deletions:

1. City Manager: None  
Proposed by Directors or Commissioners: None.

**F. Budget Message for FY 2025-27 Proposed URA Budget:**

Opening comments were provided by Jesse VanderZanden, City Manager, in combination with the Urban Renewal Agency Budget Message.

**G. Review and Discussion of FY 2025-27 URA Budget:**

The Board raised concerns regarding the professional services monies reserved for the FY2025 URA property purchases. They recommend a significant increase to the proposed budget of \$30k.

**H. Public Comment on FY 2025-27 URA Proposed Budget**

Committee Chair Andersen opened the floor for public comment 9:14pm.

1. No written comments were received.
2. In-Person: None.

**I. Announcement of Next Meeting**

Wednesday, May 28, 2025, 6:00pm

**J. Adjournment**

Chair Andersen adjourned the meeting at 9:16 p.m.