



**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, May 15th, 2025
Library Rogers Room**

<i>Minutes approved as presented by the B/C July 17, 2025.</i>
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1. CALLED TO ORDER:

Dana Eytzen, Chair, called the meeting to order at 5:05 pm

ROLL CALL: Dana Eytzen, Linda Taylor, Brenna Cooper, Orson Marcel, Emily Lux, Kathleen Leatham, , Pat Truax

STAFF PRESENT: Colleen Winters

COUNCILOR PRESENT: Donna Gustafson

EXCUSED: Brian Harris

ABSENT: Kristin Cast

Guest: N/A

2. PUBLIC COMMENT: None

3. CONSENT AGENDA:

A. *Approve B/C Meeting Minutes of April 17th, 2025. Pat moved to approve minutes as corrected, Kathleen seconded. Motion approved, unanimously.*

4. ADDITIONS/DELETIONS:

A. **Additions:** 5. Council rules work session, 6. Review Strategic Plan

5. DISCUSSION/DECISION/PRESENTATION ITEMS:

- Discuss Plaque Options:** Dana shared samples of plaque material options and prices. We are unsure if the price includes installation costs. The possibility of adding a QR code was discussed. Emily motioned to approve the expense of \$301 to Miracle Sign Co. to begin plaque production. Kathleen seconded. Motion approved, unanimously.

2. **Meet the Artist Dinners:** Hosts are needed for events featuring artists Nate Marcel and Maggie Pike, ideally in August and September. Kathleen will host Maggie and can accommodate up to 42 people, and will connect with Maggie to determine a date. We will brainstorm a host for Nate in the coming months.
3. **Long-Term Art Acquisition Plan:** The City Manager has advocated for a long-term plan that can be referred to for future funding. We will create a “wish list” to be discussed and clarified at the next meeting. A timeline will be created based on this list.
4. **Festival of the Arts Update:** The website is up and running, and Linda will reach out to Brian and Orson to update it with June’s lineup. The market stage is moving 30 feet to the east. Volume issues from the performers can fluctuate - this can be addressed verbally as it comes up. If we have an A-frame with a printed sign, we can display it at every market week to advertise the FOTA. They can be expensive, but it could be great for publicity. Linda has been compiling a list of where advertising has been most effective (posters, website, press release, etc.) A brief description (up to five words) is needed for August’s community mural project.
5. **Council Rules Work Session:** Two people can now live outside of the 97116 zip code per B & C. There are no changes to subcommittee rules. Fundraising goals are to be presented to Council at the beginning of each year, and there is no cap for fundraising goals. We will create a document for Dana to present.
6. **Review 2025-2027 Strategic Plan:** Names were added to each goal section. Pat moved to approve the strategic plan, Emily seconded. Motion carried, unanimously.

6. INFORMATION / UPDATE ITEMS:

- A. **Lincoln Park Mural Preparation Schedule:** The building will be pressure washed this week, and will be primed by the end of the month.
- B. **Lincoln Park Mural Timeline:** Completion date depends on when the building prep is completed, and the weather, but the goal is to complete the project by mid-July.
- C. **Art Location Discovery Walk:** At Donna’s invitation, Seannette came to Forest Grove and met with Dana and Emily to brainstorm potential placemaking and art installation locations near the downtown area. Seannette was hired by City Club. Per Donna, if more concrete plans are made, it would help with grant applications and projects are more likely to be funded. Discussion about the role the PAC would play in this endeavor, or how the PAC would work with City Club. A longer discussion is needed.
- D. **Finance Report:** Adelante received payment for the farmers market, but it is not yet reflected in the report.

7. B/C COMMUNICATIONS:

- Forest Grove Magazine is scheduled to publish another article about the PAC in August.
- Susan and Dana's daughters, Alice and Veda are both in the dance performances by Forest Grove Dance Arts- the weekend of June 19-21st.
- Nate Marcel will be performing a role in "Arsenic and Old Lace" at Theater in the Grove.
- Emily is a finalist for a three-story mural for the new Beaverton High School, which is currently under construction.
- Several members are unavailable for the next meeting date. The meeting is now rescheduled for June 12th.

8. STAFF COMMUNICATIONS:

Several works of art by a Pacific University arts class have been placed throughout the library. Members are encouraged to have a look!

9. COUNCIL LIAISON REPORT:

Council reviewed the 2040 vision results, and also passed a resolution to approve the appointment of new members to fill Boards and Commissions vacancies.

10. ANNOUNCEMENT OF NEXT MEETING: The next meeting will be held on June 12th, 2025 at 5:00 in the Library Rogers Room.

11. ADJOURNMENT: The meeting adjourned at 6:30 pm

Respectfully submitted by Emily Lux