



PARKS AND RECREATION COMMISSION MEETING

Wednesday, April 8, 2026
Forest Grove City Hall, Forest Room
2nd Floor (enter from south side of bldg)
1924 Council St.
7:00am

Joe Offer, Chairperson
Mallory Hiefield, Vice Chairperson

Tom Robinson
Mackenzie Johnston Carey
Glenn VanBlarcom
Lauren Miller
Ben Burns

Kylie Thompson
Peter Truax, FGSD Liaison
Julian Garfias, Student Advisor
Mike Marshall, Council Liaison

Zoom Webinar:

Link: <https://us06web.zoom.us/j/89866893885?pwd=I73XJ2oZkk5qdCDHuBcDHp65TsnlhH.1>
Meeting ID: 898 6689 3885
Passcode: 694314

A. Call to Order

1. Welcome guest(s)

B. Public Comment Anyone wishing to speak on an item not on the agenda or on the agenda may be heard at this time. In the interest of time, please limit comments to two minutes.

C. Consent Agenda: Items under the Consent Agenda are considered routine and will all be adopted with a single motion, without separate discussion. Councilors who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Parks & Recreation Commission meeting minutes for March 11, 2026.

D. Additions/Deletions

E. Discussion/Decision Items

1. City property map and amenity inventory

F. Parks, Recreation, Open Spaces & Trails (PROST!) Master Plan Project Report (Cody Jeffers)

G. Council Liaison Report (Councilor Marshall)

H. School District Representative Report (Peter Truax)

- I. **Student Advisor Report (Julian Garfias)**
- J. **Commission Communications (Joe Offer)**
- K. **Staff Communications**
 - 1. Parks & Recreation Department Report

L. **Announcement of Next Meeting**

- 1. Wednesday, May 13, 2026, at 7:00am in the Forest Grove City Hall Forest Room

M. **Adjournment**

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.



A place where families and businesses thrive.

**Parks & Recreation Commission Meeting
Wednesday, March 11, 2026
Forest Grove City Hall Forest Room, 1924 Council St.**

Minutes are unofficial until approved by the B/C.

A. CALL TO ORDER:

The meeting was called to order at 7:01 a.m. by Mallory Hiefield, Vice Chairperson of the Parks and Recreation Commission.

ROLL CALL: Mallory Hiefield, Vice-Chairperson; Tom Robinson; Lauren Miller; Ben Burns; Kylie Thompson; Mackenzie Johnston Carey; Glenn VanBlarcom; Julian Garfias, Student Advisor

ABSENT: Joe Offer, Chairperson; Peter Truax, FGSD Liaison; Mike Marshall, Council Liaison

STAFF PRESENT: Anne Lane, Parks & Recreation Director; Cody Jeffers, Recreation Coordinator; Sherri Mead, Aquatics Supervisor; Tom Martin, Parks Supervisor; Melissa Williams, Administrative Specialist II

ABSENT: none

B. PUBLIC COMMENT: none

C. CONSENT AGENDA:

- a. *Approve Parks & Recreation Commission meeting minutes of February 11, 2026.*

MOTION: Glenn VanBlarcom moved to approve minutes from February 11, 2026, meeting. Lauren Miller seconded. MOTION CARRIED unanimously.

D. ADDITIONS/DELETIONS: none

E. DISCUSSION/DECISION ITEMS:

1. Pool project update: Andrew Losli, Facilities Manager & Sherri Mead provided an update on the upcoming Aquatic Center project that includes improvements to plumbing lines and fixtures, the entire pool deck, locker rooms, and some landscaping. Andrew provided a project handout and that has been added to the agenda packet online.

F. PARKS, RECREATION, OPEN SPACES & TRAILS (PROST!) MASTER PLAN PROJECT REPORT:

1. Project and solicitation timelines: Cody Jeffers provided an update on the process. Information has already been presented to City Council. The next step is the release of the RFP this Friday. Cody provided a timeline handout as well that has been added to the agenda packet online.

G. COUNCIL LIAISON REPORT (COUNCILOR MARSHALL): none

H. SCHOOL DISTRICT REPRESENTATIVE REPORT (PETER TRUAX): none

I. STUDENT ADVISOR REPORT (JULIAN GARFIAS): Seniors are trying to wrap up their volunteer hours. Julian may reach out to staff about potential opportunities if some still need hours.

J. COMMISSION COMMUNICATIONS (MALLORY HIEFIELD, VICE CHAIRPERSON): none

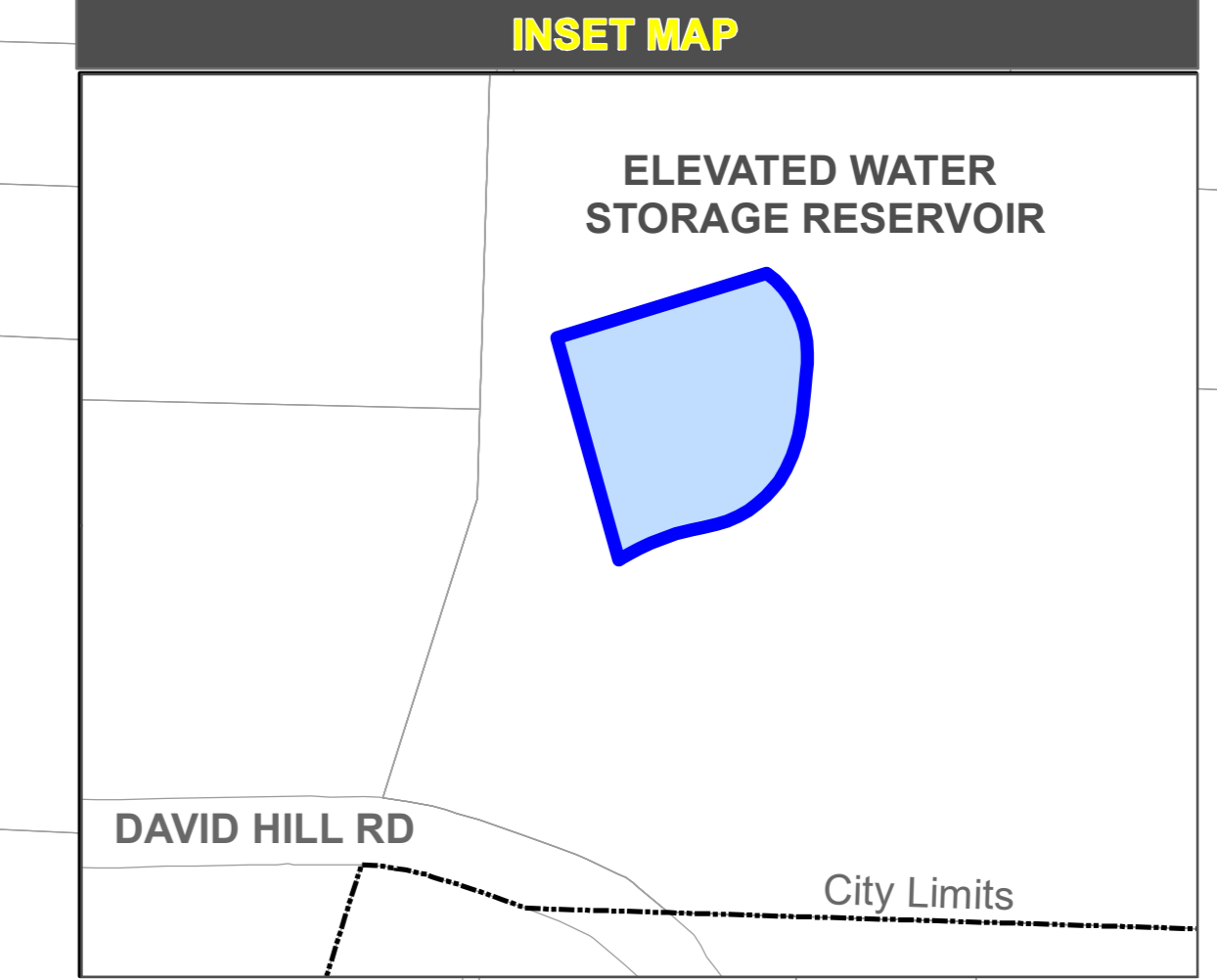
K. STAFF COMMUNICATIONS: Glenn VanBlarcom inquired with Tom Martin about the status of some trees at Forest Glenn Park. When storm damaged trees can be safely left to the habitat, they are. Trees that are safety concerns are taken care of appropriately.

Lauren Miller mentioned that she was asked by a couple community members about the 6am in-city registration time, and if there were ever considerations made about changing that. Staff will look at options and discuss.

L. ANNOUNCEMENT OF NEXT MEETING:

Wednesday, April 8, 2026, at 7:00am in the Forest Room, City Hall, second floor, 1924 Council St., Forest Grove.

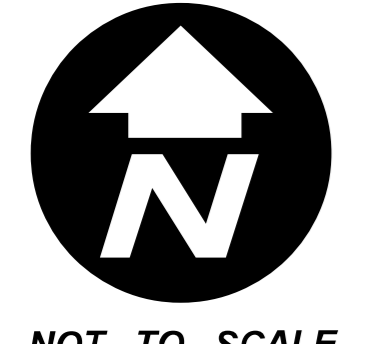
M. ADJOURNMENT: The meeting was adjourned at 7:30am.



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City of Forest Grove -- Grounds Maintenance

	Forest Grove School District Property		County Owned and Maintained		Maintained by Water Treatment Plant
	METRO Property		HOA / Private		Maintained by Parks Dept.
	City of Forest Grove Property		City Owned / Maintained Undefined		Maintained by Public Works Dept.
	Clean Water Services Property				Maintained by FG Light & Power.

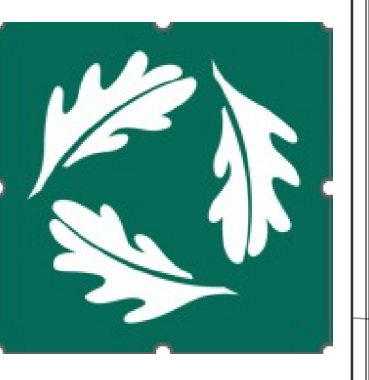


Key

NOT TO SCALE

City of Forest Grove - Engineering Department
 Map shown may not reflect all of the City of Forest Grove Grounds Maintenance locations.
 Map current as of: March 2025 - Product: w2kangcitywideGISStreets

"Grounds maintenance city of" refers to the tasks city governments perform to maintain public outdoor areas like parks, city-owned properties, and infrastructure, which includes activities such as mowing, landscaping, tree care, and litter removal. These duties are crucial for public safety, aesthetics, and accessibility. Many cities have dedicated departments, like Parks and Recreation or Public Works, that handle these responsibilities, sometimes with the help of temporary or seasonal workers.



Park Name	16th - Joseph Gale Path	Allison - Jessica Path	Alyssum - Nichols Path	Aquatic Center	A.T. Smith	Bard	Beal Pond	Bonnie - Primrose Path	Brooke - Periwinkle Path	B Street Trail	B Street Trailhead	David Hill Trail	Douglas - Stites Path
Type	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Special Use	Undeveloped	Neighborhood	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Undeveloped	Open Space, Greenway & Trail
Total Acres	0.02	0.08	0.04	1.37	3.20	2.26	7.92	0.13	0.03	4.55	1.10	5.10	0.01
Arboretum													
Baseball Field													
Baseball/Softball Field													
Basketball Court						1							
BBQ						X							
BMX Course													
Boardwalk													
Bridge										1			
Community Garden													
Competition Track													
Concession Stand													
Creek										X			
Dog Park													
Fitness Court						1							
Football - Turf													
Horseshoes													
Nature Play Area													
Open Lawn				X									
Parking Lot				45 spots - asphalt							24 spots - gravel		
Pickleball Court													
Playground						1							
Pond							X						
Restroom													
Sand Volleyball													
Shelter						1							
Skatepark													
Soccer - Grass													
Soccer - Turf													
Softball Field													
Spray Park				1									
Stairs		X	X	X									
T-Ball Field													
Tennis Court													
Trail/Path Length and Width													
Undeveloped Space (acres)													
Walking Path - Hard (linear feet)	133	308	208			1,776	900	606	167	3,020	880		72
Walking Path - Soft (linear feet)													
Wetland										X			

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Park Name	Eastside	E - Gardenia Path	Fernhill Wetlands Trailhead	Forest Glen Lower	Forest Glen Trail & Open Space	Forest Glen Upper	Gales Creek - Roxe Path	Gales Creek - Talisman Path	Gales Creek Trail	Hartford Greenway	Hazel Sills	Hwy 47 Trail
Type	Undeveloped	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Neighborhood	Open Space, Greenway & Trail	Neighborhood	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Undeveloped	Open Space, Greenway & Trail	Neighborhood	Open Space, Greenway & Trail
Total Acres	0.50	0.02	0.90	5.46	33.34	0.90	0.02	0.06	7.50	1.48	0.50	9.10
Arboretum												
Baseball Field				1								
Baseball/Softball Field												
Basketball Court				2								
BBQ												
BMX Course												
Boardwalk												
Bridge												1
Community Garden												
Competition Track												
Concession Stand												
Creek					X	X			X			X
Dog Park												
Fitness Court												
Football - Turf												
Horseshoes												
Nature Play Area												
Open Lawn				X							X	
Parking Lot			X									
Pickleball Court												
Playground						1					1	
Pond												
Restroom			1									
Sand Volleyball												
Shelter												
Skatepark												
Soccer - Grass												
Soccer - Turf												
Softball Field												
Spray Park												
Stairs												
T-Ball Field												
Tennis Court												
Trail/Path Length and Width												
Undeveloped Space (acres)												
Walking Path - Hard (linear feet)		118			3,275		86	310		1,000		19,900
Walking Path - Soft (linear feet)				845	1,795							
Wetland			X		X							

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Park Name	Joseph Gale	Knox Ridge	Kyle	Lincoln	Mills - Pansy Path	Nichols - HOA Greenway Path	Old Town Loop Trail	Reuter Farm	Rogers	Saucy	Sills Greenway	Snapdragon - Thatcher Path	Somera - Harvey Clark Path
Type	Community	Neighborhood	Undeveloped	Community	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Undeveloped	Community	Undeveloped	Open Space, Greenway & Trail	Open Space, Greenway & Trail	Open Space, Greenway & Trail
Total Acres	3.80	0.20	8.50	19.56	0.04	0.02	1.30	2.10	3.70	0.50	1.18	0.02	0.01
Arboretum													
Baseball Field	1			1									
Baseball/Softball Field													
Basketball Court				1					1				
BBQ	X			X					X				
BMX Course				1									
Boardwalk													
Bridge													
Community Garden													
Competition Track				1									
Concession Stand													
Creek			X										
Dog Park													
Fitness Court													
Football - Turf				1									
Horseshoes	3			2					2				
Nature Play Area													
Open Lawn	X	X		X									
Parking Lot				X					18 spots - asphalt				
Pickleball Court									2				
Playground	3	2		3					1				
Pond								X					
Restroom	1			2					1				
Sand Volleyball				1									
Shelter				2					2				
Skatepark				1									
Soccer - Grass				1									
Soccer - Turf				1									
Softball Field				1									
Spray Park													
Stairs													
T-Ball Field	2												
Tennis Court									1				
Trail/Path Length and Width													
Undeveloped Space (acres)				3									
Walking Path - Hard (linear feet)	870			10,402	206	141	2,800		2,922			141	508
Walking Path - Soft (linear feet)									604				
Wetland			X	X			X						

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Park Name	Stites Nature	Talisman	Thatcher
Type	Community	Neighborhood	Community
Total Acres	10.90	2.30	25.50
Arboretum		1	
Baseball Field			
Baseball/Softball Field			2
Basketball Court			
BBQ	X	X	X
BMX Course			
Boardwalk			
Bridge			
Community Garden	2 acres		
Competition Track			
Concession Stand			1
Creek			
Dog Park			1 acre
Fitness Court			
Football - Turf			
Horseshoes			
Nature Play Area	1		
Open Lawn			
Parking Lot	X		82 spots - asphalt
Pickleball Court			
Playground	1	1	1
Pond	X		
Restroom	1		2
Sand Volleyball			
Shelter	1	1	1
Skatepark			
Soccer - Grass			1
Soccer - Turf			
Softball Field			
Spray Park			
Stairs			X
T-Ball Field			
Tennis Court			
Trail/Path Length and Width			
Undeveloped Space (acres)	7.5		8.5
Walking Path - Hard (linear feet)	896	1,225	6,336
Walking Path - Soft (linear feet)	1,393		3,696
Wetland	X		

165.2 acres

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Other Non-Park City Maintained Areas
Forest Gale Heights Entry
Flag Pole

Non-City Owned Maintained Areas
Neil Armstrong Bike Path - FGSD
East Entrance - ODOT
North Entrance - Washington County

To Be Bid For Contracted Maintenance	
21st Ave Public Lot	Community Auditorium
Pac Thai Laundromat Lot	19th Ave Public Lot
Site B	Fire/ Police
Library	City Hall

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PARKS & RECREATION DEPARTMENT REPORT

Parks & Recreation Director – Anne Lane

1. Invitation to Bid Eastside Park closed March 26th and resulted in five bids. Intent to Award Notice was sent to bidders and protest period ended at 5pm on April 2nd.
2. PROST! Master Plan Mandatory Pre-Bid Meeting was held on March 25th with 21 participants in attendance, representing 12 different agencies. Request for Quotes closes April 15th at 4pm.
3. Pop Up Bike Park Event scheduled for Saturday, May 16th at Kyle Park, 11am until 3pm.

Parks Supervisor – Tom Martin

1. On March 18th, two elementary school classes pulled ivy from the trees at Thatcher Park. Our team worked with 50 3rd & 4th graders from the Forest Grove Community School, parent volunteers, and some wonderful teachers.
2. 47 volunteers from the Gales Creek Ward of The Church of Jesus Christ of Latter-day Saints were on site March 21st and planted 500 bare-root dogwood trees in the forested area of Thatcher Park. Clean Water Services donated the trees.
3. The Parks Team has taken advantage of the break in the rain to jump on some much-needed mowing.

Aquatics Supervisor – Sherri Mead

1. The Aquatic Center construction project is on track. Pool decks are nearly complete. Next up, the plumbers and electricians will be in to start their scope of work. We have not set an official reopening date as of this report but feel like it could be towards the end of May. Crossing our fingers for continued progress forward.

We do hope you saw our little April Fools' Day Facebook post last week.



Here's the actual pool deck project update picture, it's looking great!



2. Registration for Summer Session 1 swimming lessons will open April 29th.

Recreation Coordinator – Cody Jeffers

1. Spring Break Camp was a success, with great attendance and memorable field trips to L.L. Stub Stewart State Park and Next Level Pinball Shop & Museum. A HUGE thank you to the United Church of Christ for lending us their van and helping make those trips possible.
2. Summer registration opens April 29th, with the Summer Camp Guide now available and the full Activity Guide coming soon. <https://bit.ly/2026SummerCampGuide>
3. The Spring Pickleball League begins May 7th, with new court lines planned to be striped in preparation for both spring and summer play.

Administrative Specialist II – Melissa Williams

1. Taking advantage of the facility closure to work through projects that you always want to do but there's just never enough time, like updating staff manuals, reorganizing the front desk space a little, and CivicRec clean up.