



MINUTES

Wednesday, October 15, 2025

5:30 P.M.

Community Auditorium Conference Room
1915 Main Street

Minutes are unofficial until approved by Community Forestry Commission

A. Call to Order and Roll Call:

Chair Marble called the meeting to order at 5:32 pm

Members present: Sachi Arakawa, Bruce Countryman, Michael Howell, David Hunter, Mark Nakajima

B. Public Comment: None

C. Action Items:

1. **Read and approve June meeting minutes:** David made a motion to approve meeting minutes for June 18, 2025. The motion was seconded by Mark and passed unanimously.

D. Discussion Items:

1. **Oregon Department of Forestry:** Matt Mills and Allison O'Sullivan from the Oregon Department of Forestry attended the meeting virtually and presented information about the Department's Urban and Community Forestry Program. Allison noted that the program assists with urban and community forestry assessment, planning, and prioritization. It was also mentioned that the program is collaborating with the Department of Land Conservation and Development (DLCD) on providing community green infrastructure grants. In addition, Allison informed the Commission about the Oregon Tree Plotter which is an online tree inventory with data provided by cities, counties, and other agencies. The tree plotter helps track the condition, age distribution, and species diversity of their urban forest. The Commission discussed the tree plotter data and Commission's interest in preparing a tree canopy assessment for the Forest Grove urban forest.
2. **Tour of Trees Brochure:** Sachi provided a revised version of the Tour of Trees Brochure. Due to time constraints the Commission will discuss the brochure at a future meeting.
3. **Register Tree Removal Permits Issued:** Dan provided an update on recent emergency permits issued for removal of trees on the City's Register of

Significant Trees. Dan noted that due to the condition of the Oregon white oak trees in Old Town the City is receiving more requests for emergency tree removal permits.

4. **Downtown Street Tree Removal and Replacement Project:** Dan updated the Commission on progress related to the Downtown Street Tree Removal and Replacement Project. Dan noted that the project is nearing completion.

E. Council Liaison Report:

F. Commissioner Reports:

G. Staff Liaison Report:

1. **Emerald Ash Borer Update:** Dan provided the latest edition of the Oregon Tree Health Threats newsletter published by the Oregon Department of Forestry.

- H. Announce Next Meeting and Adjourn:** David made a motion, seconded by Mark to adjourn at 7:05 pm. The next meeting is scheduled for January 21, 2026.

Respectfully submitted by: Dan Riordan, Staff Liaison