



PUBLIC ARTS COMMISSION MEETING

Thursday, January 15, 2026
Forest Grove Library, Rogers Room

Mariah Amador
Brenna Cooper
Susan Dieter-Robinson
Dana Eytzen, Chair/Treasurer
Brian Harris
Kathleen Leatham, Secretary

Emily Lux, Vice Chair
Orson Marcel, Student Advisor
Linda Taylor
Pat Truax
Colleen Winters, Staff Liaison
Donna Gustafson, Council Liaison

Zoom: <https://us06web.zoom.us/j/87254850414?pwd=xW6YqbriA0FSW0tGV7CEPRm5hD6mi9.1>

Meeting ID: 872 5485 0414 **Passcode:** 612146

A. Call to Order

1. Roll Call

B. Public Comment Time provided for anyone wishing to speak to the Public Arts Commission on an item not on the agenda or on the agenda but not scheduled for a public hearing. Comments are limited to 2 minutes unless additional time is granted by the Chair. The public comment period shall not exceed 30 minutes unless a majority of Commissioners present vote to extend the time. Zoom attendees may use the “Raise Hand” option to be called on.

C. Consent Agenda Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commissioners who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Public Arts Commission Meeting Minutes of November 20, 2025

D. Additions/Deletions

E. Discussion/Decision Items

1. Introductions — Kim Ezell, Assistant City Manager
2. Election of Officers
3. 20th Anniversary Celebration
4. Downtown Art Installation(s) / 26-27 TLT Funds — Clock and Rotating Gallery
5. Downtown Corridor Waste Enclosures Subcommittee
6. Annual Retreat Date

F. Information Updates

1. Art Identification Plaques and Seven Generations Plinth Fencing
2. Frye Building
3. Finance Report

G. Commission Communications

1. Commission
2. Staff Liaison, Colleen Winters
3. Council Liaison, Donna Gustafson

H. Next Meeting Date/Time/Location

I. Adjournment

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.



PUBLIC ARTS COMMISSION	November 20, 2025
MEETING MINUTES	Library Rogers Room, ZOOM

Minutes are unofficial until approved by the B/C.

1. CALLED TO ORDER:	
	Dana Eytzen, Co-Chair, called the meeting to order at 5:03 p.m.
	ROLL CALL: Dana Eytzen, Brian Harris, Brenna Cooper, Pat Truax, Linda Taylor, Susan Dieter-Robinson, Emily Lux, Orson Marcel, Kathleen Leatham, Mariah Amador
	ABSENT:
	EXCUSED:
	STAFF PRESENT: Colleen Winters
	COUNCIL PRESENT: Absent
2. PUBLIC COMMENT:	
	None
3. CONSENT AGENDA:	
	Approve October 16, 2025 minutes: Corrections: none
	Approve September 18, 2025 minutes: Corrections: none
	Consent Agenda Approved?: Unanimous
4. ADDITIONS/DELETIONS:	
	N/A
5. Discussion/Decision Items:	
	1. Public Arts Commission 20th Anniversary Celebration

	<p>September 7-26th PAC will be featured in the display case in front of library. Dana asked PAC for suggestions on items to loan for the display for the 20-year celebration. Colleen suggested we choose items that celebrate 20 years of accomplishments and Dana agreed and mentioned PAC could get photos printed. Linda suggested we somehow showcase the different kinds of things PAC does such as focus groups, meet the artists dinners, etc. Linda said she has old posters from meet the artist dinners as well as banners.</p> <p>Kathleen asked if it's possible to create a digital frame slideshow and have that run in the case. Colleen thought there was likely power in the case so this idea could be possible. More research needed.</p> <p>Dana asked if PAC should choose a date in that stretch that could be used for a larger celebration – possibly September 12th. Colleen mentioned that if PAC were to have the event at the library, it closes at 5:30pm. Susan said that having the event on the same day as chalk art festival might actually be good for attendance.</p> <p>2. Downtown Art Installation(s) FY26-27 TLT Funds - Clock and Rotating Gallery Tabled for now. The request to form this subcommittee is being considered for next Monday night at the city council meeting</p> <p>3. Downtown Corridor Waste Enclosures Tabled for now. The request to form this subcommittee is being considered for next Monday night at the city council meeting</p> <p>Colleen added: there is an expectation that PAC will work with historic landmarks board for the 22 garbage receptacles. PAC should be reaching out soon to schedule a meeting to discuss and Dana suggested we invite member(s) to the subcommittee for further collaboration.</p> <p>4. Address Letter Received re: Forest Glen Park Mural PAC received a letter informing them that the Glen Park mural may not be historically or culturally accurate and asked PAC to consider changing or re-painting the mural based on relevant information.</p> <p>Colleen recommended PAC try and respond out of respect while we decide how to proceed. PAC will reach out to acknowledge his message and also to reinforce PAC's commitment to culturally and historically accurate representations in the city's art murals and installations. Emily, Dana and Colleen will collaborate on the response.</p>
<p>6. INFORMATION / UPDATE ITEMS:</p>	
	<p>1. Art Identification Plaques and Seven Generations Plinth Fencing</p>

	<p>From Dana: plaques are made and a site visit has been done. They have not gone up yet and she is waiting to hear back from Lynne- we will need a dry day for install.</p> <p>Dana updated on Seven Generations sculpture – someone tripped and fell and the city’s insurance company and lawyer are insisting on posts and chains to prevent further injuries. The city has chosen a design similar to one PAC had investigated and will pay to have installed in the near future.</p> <p>Kathleen asked if it would be possible at all to move the sculpture indoors. Dana had also asked if the plinth could be somehow shaved down but due to the metal reinforcement inside, it would be impossible.</p> <p>Dana also emailed the original artist to inform her of the changes.</p> <p>2. Frye Building Mural No updates</p> <p>3. Fall into Art Pat updated PAC – last week met with Stevie with Pacific University. They will use the foyer and feature three artists and all preliminary setup work has been completed. Pat described the proposed setup to PAC and Emily offered advice on where to place signage. Show will begin at 6pm and go until 10pm.</p> <p>4. Finance Report Nothing new to report</p>
<p>7.</p>	<p><u>B/C COMMUNICATIONS:</u> Emily reminded everyone of 97116 art show</p>
<p>8.</p>	<p><u>STAFF COMMUNICATIONS:</u> From Colleen: -City has a program that pays for 2 students to go to League of Oregon Cities. This year they are inviting members of B&C to apply. Colleen has the letter in case Orson is interested in applying.</p> <p>-City has hired new assistant city manager and she is coming to us from city of Tigard and will start after 1st of year. Colleen also reminded PAC to observe the progress on the libraries new children’s area.</p>

	<p>-City employees had mandatory ICE training over last couple weeks. She mentioned that it was part of a larger conversation and PAC is urged to look at past minutes to see what the city has been working on in regards to sanctuary and state of emergency in the city.</p> <p>From Linda: -Linda has printed "Ally" cards with instructions on how to respond to ICE for after the meeting</p>
9.	<u>COUNCIL LIAISON REPORT:</u> N/A
10.	<u>ANNOUNCEMENT OF NEXT MEETING:</u> Next meeting December 18 @ 5pm in Rogers Room in Library
11.	<u>ADJOURNMENT:</u> The meeting was adjourned by Dana at 6:10pm Respectfully Submitted by Brian Harris

	A	B	C	D	E	F	G	H
1	1							
2	Account 2801100 4748		REVENUE		Account 2801100 6220		EXPENSES	BALANCE
3	Discretionary Funds				Discretionary Funds			
4	Balance		\$18,890.85		Expenses as of 12/31/17		\$9,319.71	
5	Truax, Broom, Leatham		\$1,750.00		Tres Novem Plaque Awards Specialtie	2/1/2018	\$595.00	
6	Stars in the Grove Donation	3/8/2018	\$2,176.07		FGSD Rental for Art Bizarre	paid 5/10/18	\$75.00	
7	Jeanne Levy Donation	4/16/2018	\$250.00		Mini-Grant-Cornelius Elem Handprint Mural	paid 5/23/19	\$427.31	
8	Mary Easton Donation	6/1/2018	\$1,000.00		Mini-Grant CAST Technical Intensive Workshop	paid 10/10/19	\$49.13	
9	Spring Art Bizarre booth fees	6/1/2018	\$495.00		Mini-Grant-CAST Anything Goes	paid 10/10/19	\$500.00	
10	Coloring Book Sales	6/14/2018	\$190.00		Nova Enterprise Translation Services	paid 8/29/19	\$50.00	
11	Meet the Artist Dinner on 6/30/18	7/3/2018	\$825.00		Facebook Ads for Art Bizarre	paid 9/6/19	\$23.00	
12	Coloring Book Sales	8/10/2018	\$20.00		Facebook Ads for Art Bizarre	paid 10/6/19	\$27.00	
13	Fall Art Bizarre booth fees	9/21/2018	\$455.00		Facebook Ads for Art Belongs Contest	paid 11/6/19	\$17.34	
14	Winter Art Bizarre booth fees prepay	9/21/2018	\$70.00		Facebook Ads for Art Belongs Contest	paid 12/5/19	\$181.83	
15	Winter Art Bizarre booth fees	12/18/2018	\$665.00		Prize Awards for Art Belongs Contest	paid 01/10/2020	\$450.00	
16	2019 Leadership Gifts: LT, KL, MG, AT, PT, EL, LF, DE		\$1,450.00		Refreshments @ Art Belongs Contest	paid 1/16/2020	\$71.20	
17	Coloring Book Sales	1/15/2019	\$42.00		Sponsorship signs from Miracle Signs	paid 5/21/2020	\$50.00	
18	FG Foundation Reserves	3/7/2019	\$283.90		Mini-Grant-Social Justice Mural	approved 9/17/20	\$500.00	
19	Meet the Artist Dinner on 7/20/19	8/5/2019	\$665.00		Messages of Hope- yard signs	paid 12/31/2020	\$2,599.20	
20	Meet the Artist Dinner on 8/3/19	8/5/2019	\$220.00		Carriage Ride Tour (Mural Fest)		\$600.00 ?	
21	Art Bizarre Booth Fees:	10/2/2019	\$735.00		Mini-Grant April Hoff?? 97116??	paid 12/28/2022	\$500.00	
22	97116 Pop Up Art Show booth Fees:	12/31/2019	\$100.00		Ursula Barton Reimbursement- (Mural Fest)	paid 11/16/2022	\$203.62	
23	Stars in the Grove raffle/concessions	2/24/2020	\$210.00		Sponsorship-Valley Art Hands and Heart (AAE)	paid 11/16/2022	\$500.00	
24	Stars in the Grove benefit	3/30/2020	\$1,800.19		"Art Belongs..." Decals- Miracle Sign	paid 10/04/2022	\$134.40	
25	2020 Leadership Gifts: MG, LT, EL, PT, AT, LF		\$600.00		"Art Belongs..." Decals- Miracle Sign	paid 10/04/2022	\$90.00	
26	Memorial Gifts Ray Leatham	2/1/2021	\$100.00		Mini-Grant- Leah Dots Project	paid 3/09/2023	\$500.00	
27	2021 Leadership Gifts: Truax		\$100.00		Sculpture relocation- Ben Dye	paid 7/11/2023	\$1,755.00	
28	2022 Leadership Gifts: KL, CS, PT, EL, LT, DE		\$202.00		Sponsorship- Valley Art- Chalk Art	paid 10/19/2023	\$500.00	
29	Walking Tour Donation	11/17/2022	\$40.00		Fall into Art- sign (Miracle Sign)	paid 11/15/2023	\$210.00	
30	Carriage Tour Donation	10/12/2022	\$28.00		Fall into Art- kids make-and-take artists (reimb. To D. Eytzen)	paid 11/18/2023	\$170.00	
31	Carriage Tour Donation	9/27/2022	\$60.00		Kosuge Install- Five Star Builders	paid 11/28/2023	\$495.00	
32	Carriage Tour Donation	9/21/2022	\$68.00		Sculpture Installation- Epoxy/polish (reimb. To Pat Truax)	paid 1/10/2024	\$44.58	
33	2023 Leadership Gifts- KL, CS, PT, EL, LT, DE	12/31/2023	\$1,641.00		Art Festival Printing	paid 4/2/2024	\$89.97	
34	Meet the Artist Dinner (Tracewell) 8/12/23	8/12/2023	\$1,285.00		Seven Generations Rock and Installation	paid 9/5/2024	\$1,427.49	
35	Meet the Artist Dinner (Leatham) 8/25/23	8/25/2023	\$1,802.00		Festival of the Arts (reimb. to Linda T)	paid 9/5/2024	\$121.55	
36	Fall Into Art- booth fees	11/18/2023	\$175.00		Sponsorship-Valley Art-Chalk Art Festival	paid 8/7/2024	\$500.00	
37	Coloring Book (pencils)	11/18/2023	\$2.00		Miracle Sign- stickers for signs (FIA)	paid 11/27/24	\$131.00	
38	Art Festival 2024 donation	12/28/2023	\$500.00		Coffee (FIA) reimb. To Pat Truax	paid 11-21/24	\$59.00	
39	Fall Into Art- booth fees 2024	11/21/2024	\$280.00		Food (FIA) reimb to Kathleen Leatham			
40	Donation from the Frye's	1/3/2025	\$150.00		Mini-Grant- Cornelius Elementary		\$455.44	
41	Donation	3/25/2025	\$50.00		Knickers in a Bunch Mini-Grant		\$500.00	
42	Donation- Fall into Art	12/19/2025	\$290.00		Plaques		\$232.00	
43					Festival of the Arts (reimb. to Linda T)		\$2,576.98	
44	Total		\$39,666.01		Total		\$26,731.75	\$ 12,934.26
45					RESERVES			
46					Maintenance on benches		\$723.95	
47								\$ 723.95
48					DISCRETIONARY FUNDS TOTAL AVAILABLE			\$ 12,210.31