



**Historic Landmarks Board
Meeting Minutes
Community Auditorium Conference Room
1915 Main Street, Forest Grove, OR
July 22, 2025 - 6:30 pm**

A. CALL TO ORDER:

Chair Brent called the meeting to order at 6:30 p.m.

Historic Landmark Board Members Present: Chair Jennifer Brent, George Cushing (6:38), Vice Chair Neil Poulsen, Tim Orr, Brad Richards, & Kevin Ezell

Staff Present: Matt Johnson, Senior Planner

Friends of Historic Forest Grove Representative Present: Tim Orr

B. PUBLIC COMMENT:

There was no public comment.

C. ACTION ITEMS/ DISCUSSIONS:

1. Review and Adopt April 22, 2025 Meeting Minutes

Member Ezell made a motion, seconded by Member Richards, to approve the April 22, 2025. The motion passed unanimously.

2. Discussion: Board Member Legal Training

Chris Creen, City Attorney, introduced himself and elaborated on his background. Mr. Creen delivered the board training presentation.

3. Discussion: Downtown Design Standards Joint Workshop: Next Steps

Staff described the joint workshop with City Council regarding the creation of historic standards and guidelines for downtown. Staff distributed the Board's preservation plan and emphasized the plan's ongoing goal of community engagement, and that it will be a crucial part of our process moving forward. Staff mentioned it would be beneficial to have

another Member on the Board who is also a downtown property owner/business owner. Discussion ensued.

Lastly, the Staff said they will seek to arrange a visit with the State's Main Street Coordinator, Sheri Stuart, so the Board can better understand the program and ultimately partner up and work together on overlapping goals.

Discussion continued regarding historic preservation, its implementation, and how it aligns with other state and community goals.

D. New Business

4. Council Communications

None.

5. Friends of Historic Forest Grove Communications:

Member Orr mentioned the Friends Plaquing Committee recently awarded the Telvet coffee shop building, along with the Greer house. Member Orr continued to describe the plaquing process and eligibility requirements. Member Orr stated the Friends had filled a vacant member position, with Skip Bueler.

6. CCE Board Communications:

Mrs. Finnigan described the town-hall/open house style meeting that will take place on October 28th, and invited the Board to join other city boards and commissions that will be available to the community. The board accepted the invitation and proposed to move the next regular meeting up one month to allow for the board's attendance to CCE's community meeting. Member Ezell made a motion, seconded by Member Orr, to move the October 28th regular meeting to September 23rd. The motion passed unanimously.

7. Staff Communications:

Staff followed up on the Board's previous inquiry for properties ability to lose their "contributing" historic status. Staff explained an updated historic survey would need to be performed to reconsider the building's historical status. Discussion continued.

D. ADJOURN

The meeting was adjourned at 8:35 p.m.