



# PUBLIC ARTS COMMISSION MEETING

Thursday, September 18, 2025  
Forest Grove Library, Rogers Room

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Brenna Cooper  
Susan Dieter-Robinson  
Dana Eytzen, Chair/Treasurer  
Brian Harris  
Kathleen Leatham, Secretary  
Emily Lux, Vice Chair

Orson Marcel, Student Advisor  
Linda Taylor  
Pat Truax  
Colleen Winters, Staff Liaison  
Donna Gustafson, Council Liaison

**Zoom:** <https://us06web.zoom.us/j/87254850414?pwd=xW6YqbriA0FSW0tGV7CEPRm5hD6mi9.1>

**Meeting ID:** 872 5485 0414 **Passcode:** 612146

## A. Call to Order

1. Roll Call

**B. Public Comment** Time provided for anyone wishing to speak to the Public Arts Commission on an item not on the agenda or on the agenda but not scheduled for a public hearing. Comments are limited to 2 minutes unless additional time is granted by the Chair. The public comment period shall not exceed 30 minutes unless a majority of Commissioners present vote to extend the time. Zoom attendees may use the “Raise Hand” option to be called on.

**C. Consent Agenda** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Commissioners who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Public Arts Commission Meeting Minutes of August 21, 2025

## D. Additions/Deletions

## E. Discussion/Decision Items

1. Downtown Art Installation(s)/26-27 TLT funds — Clock and rotating gallery
2. Local Artist Inquiry
3. Festival of the Arts

## F. Information Updates

1. Plaques
2. Lincoln Park Mural Celebration — October 1, 2025, 4:30 pm

3. Finance Report

**G. Commission Communications**

1. Commissioners
2. Staff Liaison
3. Council Liaison

**H. Next Meeting Date/Time/Location**

**I. Adjournment**

**Americans with Disabilities Act (ADA) Notice:** The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, [mwoods@forestgrove-or.gov](mailto:mwoods@forestgrove-or.gov), at least 48-hours in advance of the meeting.



<b>PUBLIC ARTS COMMISSION</b>	<b>August 21, 2025</b>
<b>MEETING MINUTES</b>	<b>Library Rogers Room, ZOOM</b>

***Minutes are unofficial until approved by the B/C.***

<b>1. CALLED TO ORDER:</b>	
	Dana Eytzen, Co-Chair, called the meeting to order at 5:00 p.m.
	<b>ROLL CALL:</b> Dana Eytzen, Brian Harris, Brenna Cooper, Pat Truax, Linda Taylor, Susan Dieter-Robinson, Emily Lux, Orson Marcel, Kathleen Leatham
	<b>ABSENT:</b>
	<b>EXCUSED:</b>
	<b>STAFF PRESENT:</b> Colleen Winters
	<b>COUNCIL PRESENT:</b> Donna Gustafson
<b>2. PUBLIC COMMENT:</b>	
	None
<b>3. CONSENT AGENDA:</b>	
	July minutes -Colleen, one correction: Change - county wide collection and levy are separate Kathleen moves to accept minutes accepted as corrected, Pat seconds Unanimous yes
<b>4. ADDITIONS/DELETIONS:</b>	
	None
<b>5. Discussion/Decision Items:</b>	
	1. Plaque Options and Installation Costs From Dana – plaques are ready. Miracle sign will install.
	2. Downtown Art Installation Linda got info from Lake Oswego and received information about their process. She asked if Dana could send the answers they provided to PAC for review in a packet and Dana said she would pull the pertinent info and send along. She also said they pay artists via lease.

Pat said there are several clock companies she researched and one of the companies she researched provided some details– asked about 15 foot faced custom clock. They responded with a price between \$36-38k. Discussion about funding amongst PAC and Donna suggested making a proposal to council to request funding. Pat wondered if fundraising or grants might be an option as well – possibly even sponsorships. Kathleen added that individual donations might work as well, but ultimately it is likely beyond PAC funding alone.

Colleen shared with PAC that she mentioned PAC’s clock idea to Jesse and he seemed positive about the idea but wondered about maintenance and how PAC would handle. Dana likes the clock idea as well but wonders if it could be more art-based. Pat responded with a suggestion to make a call for art.

Dana stated that we should gather more information about other cities processes and Colleen suggested PAC create a timeline in preparation for a proposal.

Susan brought up an idea she had about creating small sculptures that would create a trail throughout a neighborhood in Forest Grove to compel discovery and exploration in the community. Perhaps the trail bridges communities together and/or tells a story. Kathleen was reminded that there was a similar idea in the past and she agreed that this might be a good idea for PAC to pursue. Donna said she saw something similar with troll sculptures in Orenco. PAC agrees that maintenance would be a consideration. PAC agrees to put idea on wish list for future consideration.

An artist contacted Colleen and asked if it would be possible for PAC to fund a mural painted on a private building, she does not have a specific project in mind right now, just pondering the idea. Dana said that, if it were considered at all, her hope would be that the building owner would be invested and possibly match up to half the cost. Emily said that there might be restrictions on what PAC can do due to policy – will need to be researched if there is interest from PAC. Colleen said there may also be a question of content. Kathleen suggested she reach out to PAC and perhaps talk with the group to suggest what might be possible.

Emily said that City of Hillsboro has policy that supports murals on private buildings and that she would research and report to PAC.

### 3. Festival of the Arts

Linda gave an update about the 2025 FGFOTA and read a prepared statement about the successes and learning experiences. In it, Linda announced that she would not be chairing the FGFOTA in 2026.

Kathleen and other PAC members applauded Linda on her work in executing such a wonderful and successful festival. Dana suggested PAC sit on the question of whether

	or not we carry on or how to move forward without Linda as chair and Emily agreed suggesting a larger conversation is in order.
<b>6.</b>	<b><u>INFORMATION / UPDATE ITEMS:</u></b>
	<p>1. Lincoln Park Mural Celebration          Dana gave options to PAC for celebration -9/24 or 10/1 would be best. Dana will check in with others involved to finalize a date.</p> <p>2. Meet the Artist Dinner          Dana suggested early spring or summer of 2026 to continue these event.</p> <p>3. Vacancy          Colleen reached out to one of the previous PAC applicants who is still interested and available. Will need to clarify if another interview is required.</p> <p>4. Finance Report          Dana is still not completely confident that total funds amount is accurate but has asked Jaime to confirm the number and she will get back to us. Linda gave PAC updated numbers to add to balance sheet for FGFOTA.</p> <p>Emily said that she noticed a bench by city hall that is missing tiles and Colleen added that the bench outside of auditorium needs repair as well. She asked what funds we had set aside for repairs. Dana wondered if we need to contact the artists to repair bench and Kathleen confirmed that was true but also that there may be a procedure within the city now. Dana will inquire with Jaime.</p>
<b>7.</b>	<b><u>B/C COMMUNICATIONS:</u></b>
	<p>Emily asked about the mural at last FGFOTA booth – should we finish? What should we do with it? Dana thinks it would be nice to find a place to display – perhaps library?</p> <p>Linda – leaving on a literary journey for 3 weeks in support of library and fighting censorship. She asked PAC if they were interested, she would send a zine to everyone. Linda updated PAC about new legislation in Texas that deals a great blow to libraries re: censorship. Linda said she would be offering to groups to conduct “Banned Book Bingo” and if any PAC members were part of a club or group, she would be available if they were interested.</p> <p>Dana – mentioned that there was live music at Waltz tonight</p>
<b>8.</b>	<b><u>STAFF COMMUNICATIONS:</u></b>
	<p>Colleen announced that Paul Downey, finance manager and assistant city manager, who was with the city for 27 years, passed away a week ago today and informed PAC of the city’s plans to fill his shoes.</p>
<b>9.</b>	<b><u>COUNCIL LIAISON REPORT:</u></b>
	<p>Donna had no report.</p>

<b>10.</b>	<b><u>ANNOUNCEMENT OF NEXT MEETING:</u></b>
	Next meeting September 18th – 5pm @ Rogers Room in Library
<b>11.</b>	<b><u>ADJOURNMENT:</u></b>
	The meeting was adjourned by Dana at 5:54pm
	Respectfully Submitted by Brian Harris