



COMMITTEE FOR COMMUNITY ENGAGEMENT MEETING

Tuesday, September 2, 2025
Community Auditorium, 1915 Main Street

Heather Finnigan, Chair
Madigan Shepherd, Vice Chair

Katy Cannon, Secretary
Sean Oelke
Eva Conway McGuire
Stephanie Fleischer, Staff Liaison

William Clark
Sarah Petersen
Brian Schimmel, Council Liaison

[Zoom Meeting](#)

Meeting ID: 810 0555 3378
Passcode: 543994

A. Call to Order

1. Roll Call

B. Public Comment: Time is provided for anyone wishing to speak to the Committee for Community Engagement on an item not on the agenda or on the agenda. Comments are limited to 2 minutes unless additional time is granted by the Presiding Officer. The public comment period shall not exceed 30 minutes unless a majority of Committee members present vote to extend the time. Zoom attendees may use the “Raise Hand” option to be called on.

C. Consent Agenda: Items under the Consent Agenda are considered routine and will all be adopted with a single motion, without separate discussion. Committee members who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. August 5, 2025 Meeting Minutes

D. Additions/Deletions

E. Discussion Items

1. **Table & Room Set Up:** 12 Tables, where to place for flow, interaction etc. Who has confirmed?
2. **Food Finalize:** Choose local, easy to eat (walk around)
3. **CCE Table:** What will we focus on? 4 areas we discussed (Economy, Comm. Growth, Health & Active Comm, Comm. Connection). Think we should focus on one.
4. **Member Roles:** Each member will have a role for the event. We will need front-area “Greeters”, people stationed at tables, and also individuals walking around to engage

with attendees and direct them to tables or assist them.

5. **Poster Update:** Discuss the poster and when we will print it. Divide the areas of FG to put up.
6. **Board Updates (If time allows):** Grocery store, board buddies.

F. Reports

1. Council Liaison Report
2. Staff Liaison Report

G. Future Agenda Items

H. Adjournment

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.