



**URBAN RENEWAL AGENCY
BOARD MEETING**
Monday, July 14, 2025
Community Auditorium, 1915 Main Street

Malynda Wenzl, Chair

Angel Falconer, Director
Donna Gustafson, Director
Michael Marshall, Director

Karen Martinez, Director
Brian Schimmel, Director
Mariana Valenzuela, Director

[TVCTV Livestream](#)

[Zoom Webinar](#) Meeting ID: 850 7572 2488 Passcode: 97116

A. 9:15 Call to Order

1. Roll Call

B. Public Comment: Time provided for anyone wishing to speak to the Board on an item not on the agenda or on the agenda but not scheduled for a public hearing. Comments are limited to 2 minutes unless additional time is granted by the Chair. Zoom attendees may use the “Raise Hand” option to be called on.

C. Consent Agenda

D. Additions/Deletions

E. Resolutions

1. **URA RESOLUTION 2025-06 CORRECTING APPROPRIATIONS FOR THE BIENNIAL BUDGET PERIOD COMMENCING JULY 1, 2025, AND ENDING JUNE 30, 2027, AND REPEALING SECTION 2 OF URA RESOLUTION NO. 2025-05**
Staff: Paul Downey, Assistant City Manager/Finance Director

F. 9:30 Adjournment

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CITY RECORDER USE ONLY:

AGENDA ITEM #: _____

MEETING DATE: _____

FINAL ACTION: _____

URBAN RENEWAL AGENCY STAFF REPORT

TO: *Urban Renewal Agency Board of Directors*

FROM: *Jesse VanderZanden, Executive Director*

MEETING DATE: *July 14, 2025*

PROJECT TEAM: *Paul Downey, Assistant City Manager/Finance Director*

SUBJECT TITLE: *Correction of Adopted Appropriations for the FY 2025-27 URA Budget*

ACTION REQUESTED:

	Ordinance	Order	X	Resolution	Motion	Informational
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X all that apply

ISSUE STATEMENT

The City of Forest Grove Urban Renewal Agency adopted the budget, established appropriations and certified property taxes for the biennial budget period beginning July 1, 2025, and ending June 30, 2027. The appropriations that were established should have separated debt service expenditures from the URA Program expenditure appropriations to comply with Oregon Local Budget Law. A resolution to adopt the correct appropriations for the biennial budget period beginning July 1, 2025, has been prepared for the Board’s consideration.

BACKGROUND

For Oregon Local Budget Law, transfers, debt service, and contingency need to be appropriated separately for program expenditures such as personnel services, materials & services, and capital outlay. Due to an emergency with finance staffing, the URA’s debt service was included in the program expenditures on the resolution that established the appropriations when the resolution was prepared. The proposed resolution corrects the appropriations.

FISCAL IMPACT

There is no fiscal impact for this resolution as the total funds budgeted to be spent in the 2025-27 biennium are not changing.

STAFF RECOMMENDATION

Staff recommends the Urban Renewal Agency Board of Directors approve the attached resolution to correct the FY 2025-27 appropriations.

ATTACHMENT

URA Resolution 2025-06

URA RESOLUTION NO. 2025-06

**RESOLUTION OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY
CORRECTING APPROPRIATIONS FOR THE BIENNIAL BUDGET PERIOD
COMMENCING JULY 1, 2025, AND ENDING JUNE 30, 2027, AND REPEALING
SECTION 2 OF URA RESOLUTION NO. 2025-05**

WHEREAS, the City of Forest Grove Urban Renewal Agency adopted the budget, established appropriations and certified property taxes for the biennial budget period beginning July 1, 2025, and ending June 30, 2027; and

WHEREAS, the appropriations that were established should have separated debt service expenditures from the URA Program expenditure appropriations to comply with Oregon Local Budget Law, and

WHEREAS, the appropriations need to be corrected to comply with Oregon Local Budget Law.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AS FOLLOWS:

Section 1: That the amounts shown below are hereby appropriated for the biennial budget period beginning July 1, 2025, and ending June 30, 2027, and for the purposes hereby appropriated as follows:

<u>General Fund</u>	
URA Program	\$2,797,216
Debt Service	1,153,865
Total Appropriations	\$3,951,081

Section 2: Section 2 of URA Resolution No. 2025-05 is hereby repealed.

Section 3: This resolution is effective immediately upon its enactment by the Urban Renewal Agency Board.

PRESENTED AND PASSED this 14th day of July 2025.

Jesse VanderZanden
Urban Renewal Agency Executive Director

APPROVED by the Urban Renewal Agency of the City of Forest Grove at a regular meeting on this 14th day of July 2025 and filed with the Forest Grove City Recorder this date.

Malynda H. Wenzl
Urban Renewal Agency Board Chair