



*A place where families and businesses thrive.*

## CITY COUNCIL MEETING AGENDA

MONDAY, JUNE 12, 2017

5:30 PM – Executive Session (City Manager Evaluation)  
6:00 PM – City Council Work Session (Levy Preparation)  
7:00 PM – Urban Renewal Agency Meeting  
7:15 PM – City Council Regular Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

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### PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Timothy A. Rippe  
Ronald C. Thompson

Elena Uhing  
Matthew J. Vandehey  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

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**EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.**

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

Peter Truax, Mayor

**5:30**

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

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(PowerPoint Presentation)

Paul Downey, Administrative  
Services Director

Jesse VanderZanden, City Manager

**6:00**

**WORK SESSION: LEVY PREPARATION**

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

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**7:00**

**URBAN RENEWAL AGENCY MEETING:**

The Forest Grove Urban Renewal Agency Board will convene in the Community Auditorium to conduct an Urban Renewal Agency Meeting. (*Refer to separate agenda*).

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**7:15**

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance
2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.
3. **CONSENT AGENDA:** See Page 4
4. **ADDITIONS/DELETIONS:**
5. **PRESENTATIONS:**

(PowerPoint Presentation)

7:25  
20mins

5. A.
  - Hawthorne Walk-in Center, Kristin Burke, LCSW, Human Services Division Manager

(PowerPoint Presentation)

Dan Riordan, Senior Planner

Jon Holan, Community Development  
Director

7:45  
30mins

5. B.
  - Westside Planning Area Status Update

Ashley Driscoll, City Attorney

Paul Downey, Administrative  
Services Director

Jesse VanderZanden, City Manager

8:15  
15mins

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2017-02 OF THE CITY OF FOREST GROVE IMPOSING INTEREST AND PENALTIES FOR NON-PAYMENT OF MARIJUANA TAX; ADDING THE DUTY TO KEEP RECEIPTS, INVOICES AND OTHER RECORDS FOR MARIJUANA RETAILERS; AND ADDING RULES AND REGULATIONS FOR MARIJUANA RETAILERS IN COLLECTING THE MARIJUANA TAX**

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|---------------------------------------------------------------------------------------------------------------------------|----------------|-----------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| Rob Foster, Public Works Director<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager | 8:30<br>15mins | 7. <u>PUBLIC HEARING AND RESOLUTION NO. 2017-38<br/>FIXING WATER RATES FOR THE CITY OF FOREST<br/>GROVE, EFFECTIVE JULY 1, 2017, AND REPEALING<br/>RESOLUTION NO. 2016-37</u>                                                                                   |
| Rob Foster, Public Works Director<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager | 8:45<br>10mins | 8. <u>PUBLIC HEARING AND RESOLUTION NO. 2017-39<br/>ESTABLISHING CERTAIN CLEAN WATER SERVICES<br/>(CWS) SEWER UTILITY RATES AND SEWER UTILITY<br/>RATES FOR THE CITY OF FOREST GROVE, EFFECTIVE<br/>JULY 1, 2017, AND REPEALING RESOLUTION NO. 2016-<br/>48</u> |
| Rob Foster, Public Works Director<br>Paul Downey, Administrative<br>Services Director<br>Jesse VanderZanden, City Manager | 8:55<br>10mins | 9. <u>PUBLIC HEARING AND RESOLUTION NO. 2017-40<br/>ESTABLISHING CERTAIN CLEAN WATER SERVICES<br/>(CWS) SURFACE WATER MANAGEMENT RATES AND<br/>SURFACE WATER MANAGEMENT RATES FOR THE<br/>CITY OF FOREST GROVE, EFFECTIVE JULY 1, 2017</u>                      |
| City Councilors                                                                                                           | 9:05<br>15min  | 10. <u>CITY COUNCIL COMMUNICATIONS:</u>                                                                                                                                                                                                                         |
| Jesse VanderZanden, City Manager                                                                                          | 9:20<br>5min   | 11. <u>CITY MANAGER'S REPORT:</u>                                                                                                                                                                                                                               |
| Peter Truax, Mayor                                                                                                        | 9:25<br>5min   | 12. <u>MAYOR'S REPORT:</u>                                                                                                                                                                                                                                      |
|                                                                                                                           | <u>9:30</u>    | 13. <u>ADJOURNMENT:</u>                                                                                                                                                                                                                                         |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Levy Preparation) Meeting Minutes of May 22, 2017.
  - B. Approve City Council Regular Meeting Minutes of May 22, 2017.
  - C. Accept Community Forestry Commission Meeting Minutes of April 19, 2017.
  - D. Accept Historic Landmarks Board Meeting Minutes of April 25, 2017.
  - E. Accept Library Commission Meeting Minutes of May 15, 2017.
  - F. Accept Planning Commission Meeting Meetings of May 15, 2017.
  - G. Accept Resignation on Economic Development Commission (John Hayes, Forest Grove School District, Term Expiring December 31, 2017).
  - H. Accept Resignation on Public Safety Advisory Commission (Julian Macias, Student Advisor, Term Expiring December 31, 2017).
  - I. Community Development Community Development Department Monthly Building Activity Informational Report for May 2017.