

PUBLIC ARTS COMMISSION	April 17, 2025
MEETING MINUTES	Library Rogers Room, ZOOM

Minutes are approved as corrected by the B/C 05.15.2025.

1. CALLED TO ORDER:	
	Dana Eytzen, Chair, called the meeting to order at 5:03 p.m.
	ROLL CALL: Dana Eytzen, Emily Lux, Brian Harris, Brenna Cooper, Orson Marcel, Linda Taylor, Susan Dieter-Robinson
	ABSENT: Kristin Cast
	EXCUSED: Kathleen Leatham, Pat Truax
	STAFF PRESENT: Colleen Winters
	COUNCIL PRESENT: Donna Gustafson
2. PUBLIC COMMENT:	None
3. CONSENT AGENDA:	
	Approve Meeting Minutes of March 22, 2024 Moved by Emily Lux as corrected, 2nd by Brenna Cooper. Was approved by a unanimous vote.
4. ADDITIONS/DELETIONS:	
	Dana added #5 strategic plans and goals, which moves FOTA to #6
5. Discussion/Decision Items:	
	1. Plaques Dana talked to Lynne Magner at Miracle Signs-has an idea to use a different material (di-bond). Lynne thinks different material will be a lot cheaper than the \$1500 zinc plaques. We may need to replace them at some point in the future, but still much cheaper than the alternative. Dana is waiting for a quote from Miracle Sign.

2. Meet the Artists Dinners

Dana reminded PAC that we hope to do 1-2 meet the artist dinners. We are hoping for one for Nate and one for Maggie Pike.

3. Long Term Art Acquisition Plan

Dana presented some dates and information as a place to start.

Colleen brought up the idea of presenting a specific long-range plan to Jesse, and perhaps have him at a PAC meeting in the future to make the presentation.

Colleen recommends PAC update the list of potential mural/sculpture sites. Susan asks how specific PAC should be when formulating the city presentation (Locations? Subject? Theme?).

We will come with ideas to our next meeting to compose a plan to present.

4. Proposal for Revision of Commission Rules

PAC read the proposal prepared by Emily and Dana. The goal of this document would be to present to city council in the hopes of streamlining and updating the new boards and commission rules. Emily reviewed and re-capped the document and spoke about how the new rules have been restrictive in what PAC can do (providing diverse art to the community). The current structure only really allows PAC to deliver one major project every 2 years. Emily stated that the primary goal is not negative - only to revisit and discuss with the city.

Linda suggests a more nuanced approach towards B&C and Emily added that there is also an equity aspect as well, specifically regarding exclusion based on zip codes. Linda suggests adding the topic of nuance to the introduction of the document and Dana and Emily agree.

Donna mentioned that fundraising and public meeting laws can be complicated to navigate, and PAC should consider adding a management plan within the document.

Colleen recommends that she start by getting this in front of Jesse and find out what the process looks like. PAC agrees.

Dana emphasizes that this needs to be a collaborative process and not one-sided. Colleen agrees but says that a presentation would be the best way to go.

5. Strategic Plan Update

Dana says the only thing that may need to be updated is the PAC point person column. Linda asks if possible, to send out document for closer review by PAC

	members. A review of the goals led to the decision to get rid of that page since the workbook is basically a list of goals. PAC agrees and Dana removed the "goal list". <BRIAN LEAVES AND DANA TAKES OVER MINUTES> 6. Festival of the Arts Linda is inquiring about a film festival portion held in the library. Brian will finalize details with Nathan and Dana will send Brian the mural videos and the featured artist videos. With final details set for the festival, there is a proposed budget of \$2,590. A Semilla Level Farmer's Market Sponsorship is \$2, which includes the festival zone equipment, stipends for the performers, our two free booths and publicity as outlined in the MOU and then, in addition, \$40 was request for paper and \$50 for incidental printing at FedEx for the 11X17 schedules for use on the A frame signs at each entrance to the market. All the other expenses will be in-kind contributions, so the total request is \$2,590. Dana made a motion to approve the expenditure of \$2590 from discretionary funds. Orson seconded. It was a unanimous yes vote. The motion is moved. There has been some staffing changes with the market. Emily designed the schedules; they are in English and Spanish. Linda passed around the sign-up sheet for the PAC booth. She gave some details about what events would take place at the PAC booth for May and June. The coloring zines were folded and will be distributed at the booth. Thanks to Brenna, Kathleen, Pat and Carolina. The website was approved by the city, and so Brian and Orson are working on the website, the address is going to be FGFota.org
6.	<u>INFORMATION / UPDATE ITEMS:</u>
	1. Lincoln Park mural. We are scheduling the building to be pressure-washed and then primed. Once we have that scheduled we will get a better timeline from Nate. 2. Budget The updated budget was reviewed.

7.	<u>B/C COMMUNICATIONS:</u> Emily inquired about the Messages of Hope signs. Someone asked her for one. There is no issue with her printing one of hers and gifting it. Emily also finished the sasquatch panting for Forest Grove Sandwich Shop.
8.	<u>STAFF COMMUNICATIONS:</u> Safety concerns about the sculpture. It is on the city's schedule to paint around the edge of the base white. We're hoping we can double check that is the plan.
9.	<u>COUNCIL LIAISON REPORT:</u> Budget starts in May. Downtown beatification has begun. Fixing sidewalks, removing some trees, planting trees. City Club is hoping to light the trees on Main Street full time. They will be adding another electrical box. There are also spaces that they marked for possible art, like sculpture. Donna will connect Dana and Emily with Seanette to arrange a walk with her. She's the designer person, to identify art spaces.
10.	<u>ANNOUNCEMENT OF NEXT MEETING:</u> Our next meeting is May15, 5pm at the Library in the Rogers Room.
11.	<u>ADJOURNMENT:</u> The meeting was adjourned at 6:12pm Respectfully Submitted by Brian Harris/Dana Eytzen