



**URBAN RENEWAL AGENCY  
BOARD MEETING**  
Monday, June 9, 2025  
Community Auditorium, 1915 Main Street

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**Malynda Wenzl, Chair**

Angel Falconer, Director  
Donna Gustafson, Director  
Michael Marshall, Director

Karen Martinez, Director  
Brian Schimmel, Director  
Mariana Valenzuela, Director

[TVCTV Livestream](#)

[Zoom Webinar](#) Meeting ID: 850 7572 2488 Passcode: 97116

**URBAN RENEWAL AGENCY BOARD MEETING**

**A. 8:30 Call to Order**

1. Roll Call

**B. Public Comment:** Time provided for anyone wishing to speak to the URA Board on an item not on the agenda or on the agenda but not scheduled for a public hearing. Comments are limited to 2 minutes unless additional time is granted by the Chair. The public comment period shall not exceed 30 minutes unless a majority of Directors present vote to extend the time. Zoom attendees may use the “Raise Hand” option to be called on.

**C. Consent Agenda**

**D. Additions/Deletions**

**E. Presentations: None**

**F. 8:35 Public Hearings, Resolutions**

1. Public Hearing  
**URA RESOLUTION 2025-05 OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY ADOPTING THE BIENNIAL BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR THE BIENNIAL BUDGET PERIOD COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2027**  
Staff: Paul Downey, Assistant City Manager/Finance Director

**G. 8:45 Adjournment**

**Americans with Disabilities Act (ADA) Notice:** The City is committed to providing equal access to public meetings. Requests for accommodation can be submitted to the City Recorder at least 48 hours before the meeting at: [mwoods@forestgrove-or.gov](mailto:mwoods@forestgrove-or.gov) or 503-992-3235



CITY RECORDER USE ONLY:

AGENDA ITEM #: \_\_\_\_\_

MEETING DATE: 06.09.2025

FINAL ACTION: \_\_\_\_\_

**URBAN RENEWAL AGENCY STAFF REPORT**

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**TO:** *Urban Renewal Agency Board of Directors*

**FROM:** *Jesse VanderZanden, Executive Director*

**MEETING DATE:** *June 9, 2025*

**PROJECT TEAM:** *Paul Downey, Assistant City Manager/Finance Director*

**SUBJECT TITLE:** *Adoption of FY 2025-27 URA Biennial Budget, Making Appropriations and Levying of Property Taxes*

**ACTION REQUESTED:**

	Ordinance	Order	X	Resolution	Motion	Informational
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*X all that apply*

**ISSUE STATEMENT:** The Forest Grove Urban Renewal Agency Budget Committee approved on May 28, 2025, the Proposed FY 2025-27 Budget of \$3,951,081 and declared the tax increment to be collected. The Urban Renewal Agency (URA) Board now needs to adopt the FY 2025-27 Approved Budget, make the appropriations that set the legal expenditure level, and declare the tax increment to be collected for FY 2025-26 and FY 2026-27. Staff has prepared a resolution that includes all three actions for the Board’s consideration.

**BACKGROUND:** The principal revenues that will be available in FY 2025-27 are the taxes collected on the incremental increase in the assessed value of the URA and the accumulated fund balance. The Budget includes funds for storefront improvement grants, building improvement grants, design grants, land purchases, a consultant for outreach and project development, and undesignated funds that could be used for assistance to potential development projects. Staff are not proposing any changes to the Budget approved by the URA Budget Committee.

**FISCAL IMPACT:** The projected property taxes on the increase in assessed value for the URA will be sufficient to pay for the programs noted above. The accumulated fund balance would be used if assistance was provided to a development project.

**STAFF RECOMMENDATION:** Staff recommends the Urban Renewal Agency Board of Directors approve the attached resolution to adopt the FY 2025-27 Budget, set the legal appropriations for FY 2025-27 and declare the tax increment for FY 2025-26 and FY 2026-27.

**ATTACHMENT:** Resolution adopting the biennial budget, making appropriations, and declaring the tax increment for the biennial budget period commencing July 1, 2025, and ending June 30, 2027.

**URA RESOLUTION NO. 2025-05**

**RESOLUTION OF THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY  
ADOPTING THE BIENNIAL BUDGET, MAKING APPROPRIATIONS, AND  
DECLARING THE TAX INCREMENT FOR THE BIENNIAL BUDGET PERIOD  
COMMENCING JULY 1, 2025 AND ENDING JUNE 30, 2027**

**WHEREAS**, the Budget Committee of the City of Forest Grove Urban Renewal Agency has approved a budget and the collection of the tax increment for the Urban Renewal Agency for the biennial budget period commencing July 1, 2025 and ending June 30, 2027, pursuant to the provisions of the Oregon Local Budget Law; and

**WHEREAS**, staff has not proposed any changes to the Budget approved by the Budget Committee; and

**WHEREAS**, a public hearing has been held before the Urban Renewal Agency Board of Directors as required by law; and

**WHEREAS**, it appears to the Board that the Budget approved by the Budget Committee and the tax increment set by the Budget Committee should be adopted.

**NOW, THEREFORE, BE IT RESOLVED BY THE CITY OF FOREST GROVE URBAN RENEWAL AGENCY AS FOLLOWS:**

**Section 1:** That the City of Forest Grove Urban Renewal Agency Board hereby adopts the FY 2025-27 Biennial Budget in the total amount of \$3,951,081. The Budget is on file with City Recorder’s Office.

**Section 2:** That the amounts shown below are hereby appropriated for the biennial budget period beginning July 1, 2025, and ending June 30, 2027, and for the purposes hereby appropriated as follows:

<b><u>General Fund</u></b>	
URA Program	\$3,951,081
Total Appropriations	\$3,951,081

**Section 3:** That the City of Forest Grove Urban Renewal Agency certifies to the Washington County Assessor’s Office a request for the Forest Grove Urban Renewal Plan Area for the maximum amount of revenue that may be raised by dividing the taxes under Section 1c, Article IX, of the Oregon Constitution and ORS Chapter 457.

**Section 4:** This resolution is effective immediately upon its enactment by the Urban Renewal Agency Board.

**PRESENTED AND PASSED** this 9<sup>th</sup> day of June, 2025.

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Jesse VanderZanden  
Urban Renewal Agency Executive Director

**APPROVED** by the Urban Renewal Agency of the City of Forest Grove at a regular meeting on this 9<sup>th</sup> day of June, 2025, and filed with the Forest Grove City Recorder this date.

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Malynda H. Wenzl  
Urban Renewal Agency Board Chair