

PUBLIC ARTS COMMISSION	February 20, 2025
MEETING MINUTES	Library Rogers Room, ZOOM

Minutes approved with corrections by the B/C March 22, 2025.

1. <u>CALLED TO ORDER:</u>	
	Dana Eytzen, Co-Chair, called the meeting to order at 5:00 p.m.
	ROLL CALL: Dana Eytzen, Emily Lux, Brian Harris, Brenna Cooper, Orson Marcel, Linda Taylor, Susan Dieter-Robinson
	ABSENT: Kristin Cast
	EXCUSED: Kathleen Leatham
	STAFF PRESENT: Colleen Winters
	COUNCIL PRESENT: Donna Gustafson
2. <u>PUBLIC COMMENT:</u>	
3. <u>CONSENT AGENDA:</u>	
	1. Approve B/C Meeting Minutes of January 16, 2025 Moved by Emily Lux, 2nd by Orson Marcel. Minutes approved unanimously
4. <u>ADDITIONS/DELETIONS:</u>	
5. Discussion/Decision Items:	
	1. April – Knickers in a Bunch They are asking for funds for print and social media advertising and table coverings for their event. Specifically post cards, FB and Instagram ads. They already have support from Pacific University for reception and advertising on campus. They have 49 artists entered but no results yet, most will get in. This includes 13 out of state artists. It opens on March 14th 6-8pm and stays up until April 10. Majority of artists from Forest Grove. Also wanting to do one public workshop and an artists talk.

Discussion on Knickers in a Bunch mini-grant: Emily mentioned that PAC has not set a maximum number of mini-grants given during the year. Dana also mentioned that we could possibly use Meet the Artists dinner for mini-grants but PAC is still unsure whether and how we can conduct a Meet the Artists Dinner. Linda commented on how mini-grants have always been a big part of PAC's and is not in favor of having money just sitting in an account. She would rather it be used for community, mini-grants and public art. Emily agreed but also expressed concern about making sure we have enough in the account for other projects. Dana pulled up the budget on the screen so members of PAC could review together.

Linda makes a motion to approve mini grant from discretionary funds and Emily Lux seconds. One "nay" vote. The motion is moved and a matter of record. The Grant application has been accepted.

Pat had concerns about how there is no funding to replace the money that would be displaced by the mini-grant. Emily responded with information about PAC's strategic plan involving way to replace money displaced by mini-grants. Also adds that using the money for community arts is important.

2. Linda – Festival of Arts Stakeholders meeting update

Linda said the meeting was good and there was a good mix of people between zoom and in-person. Linda was hoping PAC could vote on final timeline for FOA and had sent it out to PAC members in advance. Also mentioned how Emily has been working on templates for FOA design elements. Linda stated how the festival will need plenty of help from PAC during the actual festival dates. Pat asked if the city has approved the 21st street annex for new stage area. Colleen said she doesn't think it has been officially approved as of yet.

Dana motions to approve FOA timeline, Susan seconds. Motion is unanimous.

Emily asked if the city will be doing the flyer printing – Linda confirmed. Linda also showed off the comp of the "Zine" for FOA and spoke about how many copies she is anticipating – library asked for 100 copies.

3. 20th Anniversary of PAC (next year 2026)

Emily asks if we want to integrate into FOA or have a separate event? Something to think about for the future, probably somewhat soon. Emily asked what the exact date of the PAC anniversary and Colleen said she would find out. Pat says the FOA 2024 would be a good opportunity to advertise for 20th because it would be a good showcase of PAC's work. Emily thinks an FOA integration would be great but wonders how it can be special. Linda said the PAC retreat would be a good opportunity to discuss the plan, especially as it relates to their presence in the booth

4. From Dana: Nate's proposal came in below the anticipated amount. Dana suggested maybe using the extra money to replace the old garbage cans outside the bathrooms with new ones to make the area look nicer. Emily stated that other cities have "wrapped" their garbage cans with art. Emily mentioned

	there was also damage present on the cinder block wall that the city is currently not planning on repairing. Linda mentioned that the parks department may need to pick out the cans before proceeding. Susan wondered if the Parks Department may have garbage cans they can provide and Dana said she would look into that. Pat added that if they could provide the cans perhaps we could wrap those with art. 5. Meet the Artists Dinner Dana mentioned that Pat and Maggie discussed having one at Waltz. Colleen mentioned the next step would be to discuss with the city about having multiple events during the year. Dana said she would work on the request forms and Colleen reminded PAC that the city isn't really interested in the food served or the artists featured but more on how the money is planning on being spent. Emily updated PAC and let everyone know that Nate is ready and has the materials to begin – anticipates a June/July start date. Pat suggests having an area around the mural reserved for an event/artists talk featuring Nate. Susan mentioned that there is already a covered area at the park. 6.
6.	<u>INFORMATION / UPDATE ITEMS:</u> 2. Plaque Dana said there are options for the plaque creation and showed PAC the proposed text/design. 3. Forest Grove Magazine Dana mentioned that they bumped us to the next issue. The article that PAC created a while ago will go in the next issue and Kathleen's that she just wrote will go in the one after that. 4. Seven Generations Base Hazard Dana got a quote for the stanchion: \$1,150 for posts and chains including installation. City got onto their schedule to paint around edge, probably not until weather gets better. Colleen mentions that she hopes in the future that there may be a way to draw more attention to the piece – Emily and Donna agree. In regards to the design of the posts and chain, Dana states that they should be as tall as the base to deter children from climbing on them. Dana asks if more discussion is necessary on whether we should paint the base, put up a stanchion or both. Colleen hasn't confirmed with the city on whether or not stanchions would even be approved by the city so the discussion is tabled for now until more information learned.

	5. Permanent Art Collection Dana mentioned that she needs to talk to the website person, Stephanie, to ask about process. She presented a design she created to highlight the art and to show more information. 6. Mural Plaques Dana presented the design for the mural plaques and mentioned that the design was similar for all the plaques but with different identifying information. Some discussion about the language but ultimately everyone agrees that the design is good, with the exception of possibly removing both instances of "The" from the "presented by" section. 7. Mural Videos Dana presented the submission videos for the planned mural festival. There was not enough time in the PAC meeting to watch all of the videos but Dana will look into posting them on Google Drive for later watching. Colleen said she noticed that in the text from one of the artists submissions referenced the "Mural Project" and not "Mural Festival". Dana will have the artists change the language to "Mural Festival". Pat asked if the videos can go onto the website and Dana said yes, they could and would be. Emily had an idea to place a high quality vinyl QR code on plaque if the link ever died.
	7. <u>B/C COMMUNICATIONS:</u> Emily said during the MLK event at city auditorium they created an art piece using metal fencing and latch-work rug. She asked the Western Wash Co. For Community Justice group and they said they would be open to this piece being displayed in public. Dana asked Donna about bringing questions about the new fundraising rules to the council. Donna said she talked to Jesse about this and he asked to not bring it to the council.
	8. <u>STAFF COMMUNICATIONS:</u> Colleen shared that the team partition is done and they are celebrating on Sat March 1 from 1pm-3pm. There will be a ribbon cutting. From 1pm-3pm. A

	celebration of the completion of the wall and the Mayor will be present. Someone from the foundation will be speaking.
9.	<u>COUNCIL LIAISON REPORT:</u> From Donna: <i>Police bond approved by council and will be on May ballot.</i>
10.	<u>ANNOUNCEMENT OF NEXT MEETING:</u>
11.	<u>ADJOURNMENT:</u> The meeting was adjourned by Dana Eytzen at 6:35pm. Respectfully Submitted by Brian Harris