



# COMMITTEE FOR COMMUNITY ENGAGEMENT MEETING

Tuesday, April 1, 2025

Community Auditorium, 1915 Main Street

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**Heather Finnigan, Chair**  
**Madigan Shepherd, Vice Chair**

Katy Cannon, Secretary  
Eva Conway McGuire  
Stephanie Fleischer, Staff Liaison

William Clark  
Vacant  
Vacant  
Brian Schimmel, Council Liaison

[Zoom Webinar](#)

Meeting ID: 850 6875 3629  
Passcode: 969753

**A. Call to Order**

1. Roll Call

**B. Public Comment:** Anyone wishing to speak on an item not on the agenda or on the agenda but not scheduled for public hearing may be heard. Please limit comments to three (3) minutes or less. State name and address for the record. All testimony is electronically recorded. Zoom Attendees: Please use the “Raise Hand” option. Please introduce yourself and ask your question or provide your comments.

**C. Consent Agenda:** Items under the Consent Agenda are considered routine and will all be adopted with a single motion, without separate discussion. Commission members who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. **Minutes:** Approve or edit previous meeting minutes.

**D. Additions/Deletions**

**E. Discussion Items**

1. **State of the City & ATM:** HUGE, standing room only turn out at the event! Summary of the meeting and topics. How can we get this type of attendance at our ATM this fall?
2. **Grocery Store Updates:** Discuss any movement on Trader Jo’s information. Look into other stores we may want to contact/reach out to.
3. **Board Buddies:** Updates on any news/events from other boards.

4. **Farmers Market:** Help Stephanie and Joyce promote city events at the Farmers Market booth. May to October. May and June are taken, looking for July-October volunteers.
5. **Police Bond:** City events that will promote Bond and how/if we can engage with community members.
6. **Applications:** Discuss new member CCE applications.

**F. Reports**

1. **Council Liaison Report:** Brian Schimmel
2. **Staff Update:** Stephanie Fleischer

**G. Future Agenda Items**

**H. Adjournment**

**Americans with Disabilities Act (ADA) Notice:** The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, [mwoods@forestgrove-or.gov](mailto:mwoods@forestgrove-or.gov), at least 48-hours in advance of the meeting.

Print

**Boards & Commissions Application - Submission #1218**

Date Submitted: 3/15/2025

**First Name\***

Michael

**Last Name\***

Cook

**Home Address\***

[REDACTED]

**City\***

[REDACTED]

**State\***

[REDACTED]

**Zip Code\***

[REDACTED]

**Mailing Address (if different)**

[REDACTED]

**City**

[REDACTED]

**State**

[REDACTED]

**Zip Code**

[REDACTED]

**Phone Number\***

[REDACTED]

**Email Address\***

[REDACTED]

**Employer\***

Self

**Occupation/Profession\***

Creative Director / Small Business Owner

**Are you a high school student applicant?\***

- Yes
- No

Students must be high school grade level and residing or attending school in Forest Grove. Students may serve on any board, except Budget Committee and Planning Commission.

**If so, which grade level and school do you attend?\***

**Are you currently on a board or commission and reapplying?\***

- Yes
- No

**Which board(s) would you like to apply for? Please select from the dropdowns below your first, second, and third options. Applicants must select 1 board.**

**Membership Requirement for Planning Commission:** Planning Commissioners are required to file an annual [Statement of Economic Interest \(SEI\)](#) with the Oregon Government Ethics Commission Electronic Filing System in March of each year (ORS 244). SEI filers are required to file if they are seated and hold their position on April 15th of any given year.

1.\*

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

2.

Economic Development Commission (Monthly- 2nd Thursday, Noon) ▼

3.

Budget Committee (3 to 4 times in April and May) ▼

**Do you reside within the City limits?\***

- Yes
- No

**What specific topics interest you that relate to the board(s)?\***

Budgeting, planning, community engagement. Curious to learn more about local civics in general

**What contributions do you hope to bring to the board(s)? \***

Open & curious mind.  
Willingness to serve.  
Collaborative spirit.

**List your educational experience\***

High School Diploma  
Some College  
Small Business Owner

**List any community involvement, appointed offices, elected offices and/or affiliations\***

Forest Grove Rotary - Club Director  
Forest Grove / Cornelius Chamber of Commerce - Executive Board, Treasurer  
BSA

**How did you hear of this opportunity\***

Miles Glowacki & Brian Schimmel

**Electronic Signature Agreement\***

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

I agree.

**Electronic Signature**

Michael R. Cook

Print

**Boards & Commissions Application - Submission #1196**

Date Submitted: 3/9/2025

**First Name\***

Sarah

**Last Name\***

Petersen

**Home Address\***

[REDACTED]

**City\***

[REDACTED]

**State\***

[REDACTED]

**Zip Code\***

[REDACTED]

**Mailing Address (if different)**

[REDACTED]

**City**

[REDACTED]

**State**

[REDACTED]

**Zip Code**

[REDACTED]

**Phone Number\***

[REDACTED]

**Email Address\***

[REDACTED]

**Employer\***

Virginia Garcia Memorial Health Center

**Occupation/Profession\***

Director of HR

**Are you a high school student applicant?\***

- Yes
- No

Students must be high school grade level and residing or attending school in Forest Grove. Students may serve on any board, except Budget Committee, Planning Commission and Urban Renewal Advisory Committee.

**If so, which grade level and school do you attend?\***

**Are you currently on a board or commission and reapplying?\***

- Yes
- No

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**Membership Requirement for Planning Commission:** Planning Commissioners are required to file an annual [Statement of Economic Interest \(SEI\)](#), with the Oregon Government Ethics Commission Electronic Filing System in March of each year (ORS 244). SEI filers are required to file if they are seated and hold their position on April 15th of any given year.

**1.\***

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

**2.**

Historic Landmarks Board (Quarterly- 4th Tuesday, 6:30 pm) ▼

**3.**

-- Select One -- ▼

**Do you reside within the City limits?\***

- Yes
- No

**What specific topics interest you that relate to the board(s)?\***

Community involvement is critical to the growth and sustainability of our city. Engaged citizens are crucial to maintaining Forest Grove as a thriving place to live and work.

**What contributions do you hope to bring to the board(s)? \***

Experience working in non-profits, critical thinking, imagination, and active listening skills. I have experience as an attorney and human resources professional.

**List your educational experience\***

BA, Marquette University  
JD, Lewis & Clark Law School

**List any community involvement, appointed offices, elected offices and/or affiliations\***

Parishioner, St. Anthony of Padua

**How did you hear of this opportunity\***

Newsletter

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I agree.

**Electronic Signature**

Sarah M Petersen

Print

**Boards & Commissions Application - Submission #1206**

Date Submitted: 3/11/2025

**First Name\***

Stephanie

**Last Name\***

Rock

**Home Address\***

[REDACTED]

**City\***

[REDACTED]

**State\***

[REDACTED]

**Zip Code\***

[REDACTED]

**Mailing Address (if different)**

Address

**City**

[REDACTED]

**State**

[REDACTED]

**Zip Code**

[REDACTED]

**Phone Number\***

[REDACTED]

**Email Address\***

[REDACTED]

**Employer\***

Dialogues in Action

**Occupation/Profession\***

Associate Consultant (Contract)

**Are you a high school student applicant?\***

- Yes
- No

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**If so, which grade level and school do you attend?\***

**Are you currently on a board or commission and reapplying?\***

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- No

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1.\*

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

2.

-- Select One -- ▼

3.

-- Select One -- ▼

**Do you reside within the City limits?\***

- Yes
- No

**What specific topics interest you that relate to the board(s)?\***

I have a passion for community engagement and clear communication.

**What contributions do you hope to bring to the board(s)? \***

I am a recent graduate in the Master of Nonprofit Leadership program through Pacific University and I have experience as a skilled organizational and administrative leader. I am a creative problem-solver and dedicated team member that would love to enhance our community through engagement opportunities. I am also dedicated to improving access and equity for others, and think that participating in opportunities are essential to bridging those potential gaps in communities.

**List your educational experience\***

Master of Nonprofit Leadership (MNL), Pacific University  
BA in Communications and minor in Business Administration

**List any community involvement, appointed offices, elected offices and/or affiliations\***

I am currently on the the Friends of the Forest Grove City Library board as Membership Chair and Secretary.

**How did you hear of this opportunity\***

Through the City of Forest Grove website.

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I agree.

**Electronic Signature**

Stephanie LB Rock