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CITY COUNCIL MEETING AGENDA

MONDAY, MAY 8, 2017

5:30 PM – Executive Session (City Manager Evaluation)
6:00 PM – Work Session (City Attorney/Council Training)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Matthew J. Vandehey
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.

Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision.

The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s):

Peter Truax, Mayor **5:30**

In accordance with ORS 192.660(2)(i) to review and evaluate the employment-related performance of the City Manager.

(PowerPoint Presentation) **6:00**
Ashley Driscoll, City Attorney
Jesse VanderZanden, City Manager

CITY ATTORNEY/COUNCIL TRAINING:

The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING:** Roll Call and Pledge of Allegiance

1. A. **AWARD PRESENTATIONS:**

Peter Truax, Mayor

- *“If I Were Mayor” 2017 Student Contest Winners*

1. B. **EMPLOYEE RECOGNITION:**

Peter Truax, Mayor

- *Colleen Winters, Library Director, 35 Years of Service, presented by Mike Smith, Friends of the Library*

1. C. **PROCLAMATIONS:**

Peter Truax, Mayor

- *Emergency Medical Services (EMS) Week, presenting to Metro West Ambulance*
- *National Police Week, presenting to J. F. Schutz, Police Chief*
- *National Public Works Week, presenting to Rob Foster, Public Works Director*
- *National Historic Preservation Month, presenting to Holly Tsur, Historic Landmarks Board Chair*

James Reitz, Senior Planner
Historic Landmarks Board

1. D. **ERIC G. STEWART AWARD:**

- *Presenting by Holly Tsur, Historic Landmarks Board Chair*

2. **CITIZEN COMMUNICATIONS:** Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer.* In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA:** See Page 4

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)
Rob Foster, Public Works Director

7:30

5. A.

- *Water Seismic Resiliency Study, Ahmed Nisar, InfraTerra Consultant*

(PowerPoint Presentation)
Mindy Laird-Garcia, Watershed Technician
Rob Foster, Public Works Director

8:00

5. B.

- *Watershed Land Acquisition Process, Scott Ferguson, Consultant*

6. **DEPARTMENT WORK PLANS FOR 2017:**

(PowerPoint Presentation)
Colleen Winters, Director

8:30

6. A.

- *Library Department*

(PowerPoint Presentation)
J. F. Schutz, Police Chief

8:40

6. B.

- *Police Department*

(PowerPoint Presentation)
Paul Downey, Administrative Services Director

8:55

6. C.

- *Administrative Services Department*

City Councilors

9:05

7. **CITY COUNCIL COMMUNICATIONS:**

Jesse VanderZanden, City Manager

9:20

8. **CITY MANAGER'S REPORT:**

Peter Truax, Mayor

9:25

9. **MAYOR'S REPORT:**

9:30

10. **ADJOURNMENT:**

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (Transient Lodging Tax Ad-Hoc Group Preliminary Recommendations) Meeting Minutes of April 24, 2017.
 - B. Approve City Council Work Session (Forest Grove Senior and Community Center Status and Update) Meeting Minutes of April 24, 2017.
 - C. Approve City Council Regular Meeting Minutes of April 24, 2017.
 - D. Accept Community Forestry Commission Meeting Minutes of March 15, 2017.
 - E. Accept Parks and Recreation Commission Meeting Minutes of February 27, 2017.
 - F. **RESOLUTION NO. 2017-34 MAKING APPOINTMENT TO ECONOMIC DEVELOPMENT COMMISSION (APPOINTING KEVIN YAMADA, KAMA'AINA, REPRESENTING DOWNTOWN RETAIL BUSINESS, TERM EXPIRING DECEMBER 31, 2019).**