



MINUTES

Wednesday, December 18, 2024

Community Auditorium Conference Room,
1915 Main Street

*Minutes are unofficial until approved by the Community Forestry Commission
Approved by the Commission on January 15, 2025*

A. Call to Order

The Community Forestry Commission meeting was called to order by Chair Justin Marble at 5:30 PM and roll call was taken.

MEMBERS PRESENT: Bruce Countryman, Michael Howell, David Hunter, Justin Marble, Mark Nakajima

MEMBERS ABSENT: Sachi Arakawa

STAFF PRESENT: Dan Riordan, Senior Planner

B. Public Comment:

1. Written Public Comment: None
2. In-Person or Remote Public Comment: None

No public comments were provided for Commission consideration.

C. Action Items

1. Approve Meeting Minutes for September 18, 2024

The members present read the minutes. David made a motion, seconded by Mark, to approve the minutes as presented. The motion passed unanimously.

2. Declare One Position Vacant

David made a motion, seconded by Michael, to declare the Commission position held by Kathy Walden vacant. The motion passed unanimously.

D. Discussion Items

1. Downtown Tree Removal and Replacement: Dan provided the Commission with an update on the planned downtown tree removal and replacement project. Dan

noted that the City's Public Works Director, Greg Robertson, is finalizing the specifications and the request for proposals will be issued soon. Dan also mentioned work is expected to begin after the holiday season.

2. Tree City USA Re-Certification Application: Dan updated the Commission on the City's application to the Oregon Department of Forestry and Arbor Day Foundation for re-designation of the City as a Tree City USA for calendar year 2024. Dan noted the application was submitted to the Oregon Department of Forestry for review on November 22nd.
3. 2025 Street Tree Planting Update: Dan informed the Commission that the annual street tree planting in new developments will begin soon. The project will include replacing dead trees planted in the Farmstead Crossing development in March 2024 and planting approximately 50 trees mostly in the Parkview Terrace and Davis Estates developments.
4. Calendar Year 2025 Planning Commission members discussed project ideas for 2025 including preparing a policy for using street tree funds to purchase and plant trees in parks or on private property if trees cannot be planted within the public right-of-way adjacent to streets due to lack of space. Members also discussed revisiting the Development Code requirements for trees on developable land and procedures for Commission input on development applications.

E. Council Liaison, Commissioner and Staff Reports

David mentioned he attend the American Society of Consulting Arborists conference earlier this month and that OSU Forestry published that he earned an urban forester certificate from the Society of American Foresters.

Dan noted that David and Bruce were reappointed to the Commission and City Council appointed a Forest Grove High School Student to fill the Commission's student liaison position.

F. Announce Next Meeting and Adjourn:

The meeting adjourned at 6:36 pm. The next meeting will be on January 15th.

Respectfully submitted by Dan Riordan, CFC staff liaison