



## MINUTES

Wednesday, September 18, 2024  
Community Auditorium Conference Room,  
1915 Main Street

*Minutes are unofficial until approved by the Community Forestry Commission  
Approved on December 18, 2024*

### A. Call to Order

The Community Forestry Commission meeting was called to order by Vice-Chair Nakajima at 5:31 P and roll call was taken.

1. Roll Call

**MEMBERS PRESENT:** Sachi Arakawa, Bruce Countryman, Michael Howell, David Hunter

**MEMBERS ABSENT:** Justin Marble, Chair, Councilor Marshall

**STAFF PRESENT:** Dan Riordan, Senior Planner

### B. Public Comment:

1. Written Public Comment: None
2. In-Person or Remote Public Comment: None

No public comments were provided for Commission consideration.

### C. Action Items

1. Approve Meeting Minutes for June 19, 2024

The members present read the minutes. David made a motion, seconded by Bruce, to approve the minutes as presented. The motion passed unanimously.

### D. Discussion Items

1. Downtown Tree Removal and Replacement: Dan provided the Commission with a draft PowerPoint presentation for the planned downtown street tree removal replacement project. The final presentation will be provided to City Council on September 23rd. The presentation identified the location of problem street trees and staff recommendations for addressing street tree problems identified by the Commission. Dan noted that the project will focus on the area bounded by A Street on the West, College Way on the east 21st Avenue on the north and 19th

Avenue in the south. This is also the area with the enhanced streetscape that includes tree grates, decorative brick pavers, benches and trash receptacles. The Commission discussed potential funding sources that could be used to pay project costs. Dan also provided an overview on next steps including getting consensus from City Council and a preferred path forward and outreach to business owners in the project areas.

2. Register Tree Removal (2 Douglas Fir) at 1615 22nd Avenue: Dan briefed the Commission on a request for removal of two Douglas fir trees listed on the City's Register of Significant Trees located at 1615 22nd Avenue. The property owner provided a report for a certified arborist. David also inspected the trees at Dan's request to confirm the findings included in the arborist report provided by the property owner. The inspection confirmed problems with the trees' root flairs and presence of armillaria. In addition, the trees are abutting the home and are a potential danger to persons and property. The Commission considered the information provided in support of the removal and reached consensus to approve removal of the trees. Michael made a motion, seconded by Bruce, to approve removal of the trees.
3. Board and Commission Member Recruitment: Dan noted that David's and Bruce's terms end on December 31, 2024. Dan informed the Commission that members whose terms expire must apply for re-appointment. Dan mentioned that there's an online application form that should be used. The City Council is expected to make appointments to fill Board and Commission vacancies in November or December.

#### **E. Council Liaison Report**

#### **F. Commissioner Reports**

David noted that in June he received the urban and community forester credential from the Society of American Foresters. David also attended the Emerald Ash Borer (EAB) meeting at Clean Water Services. David noted that the EAB has now spread to five counties in Oregon. In December David will attend the American Society of Consulting Arborists conference.

Micheal noted that his tree farm will be certified for 50 years through the American Tree Farm System.

#### **H. Announce Next Meeting and Adjourn:**

The meeting adjourned at 6:32 pm. The next meeting will be on December 18th.

Respectfully submitted by Dan Riordan, CFC staff liaison