FOREST GROVE OREGON

A place where families and businesses thrive.

CITY COUNCIL MEETING AGENDA — MONDAY, APRIL 24, 2017

5:30 PM – Work Session (TLT Ad-Hoc Group)
6:30 PM – Work Session (FG Senior Center Status Update)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit http://www.tvctv.org/government-programming/government-meetings/forest-grove.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson
Elena Uhing
Matthew J. Vandehey
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

(PowerPoint Presentation) Jeff King, Economic Development Manager Jon Holan, Community Development Director Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	**5:30**	**WORK SESSION: TRANSIENT LODGING TAX (TLT) AD-HOC GROUP PRELIMINARY RECOMMENDATIONS** The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
(PowerPoint Presentation) Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	**6:30**	**WORK SESSION: FOREST GROVE SENIOR AND COMMUNITY CENTER STATUS AND UPDATE** The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).

7:00

1. **REGULAR MEETING**: Roll Call and Pledge of Allegiance

2. **CITIZEN COMMUNICATIONS**: Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. *Please sign-in before the meeting on the Citizen Communications form posted in the foyer*. In the interest of time, please limit comments to two minutes. Thank you.

3. **CONSENT AGENDA: See Page 4**

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:**

(PowerPoint Presentation)
Rob Foster, Public Works Director

7:10 — 5. A.

- *Washington County Transportation Projects (MSTIP3E), Stephen Roberts, Interim Assistant Director and Gary Stockhoff, County Engineer*

(PowerPoint Presentation)
Jesse VanderZanden, City Manager

7:35 — 5. B.

- *Washington County Wood Stove Exchange Program (Air Quality), Tim Davis, Housing Rehabilitation Specialist*

Tom Gamble, Parks and Recreation Director
Paul Downey, Administrative Services Director
Jesse VanderZanden, City Manager

7:50 — 6. **PUBLIC HEARING AND RESOLUTION NO. 2017-32 SETTING FEES AND CHARGES FOR AQUATIC CENTER, EFFECTIVE JULY 1, 2017, AND REPEALING RESOLUTION NO. 2016-27**

Anna Ruggles, City Recorder
Peter Truax, Mayor

8:00 — 7. **PUBLIC HEARING AND RESOLUTION NO. 2017-33 ADOPTING CITY MANAGER PERFORMANCE REVIEW AND REPEALING RESOLUTION NO. 2016-32**

		8.	**DEPARTMENT WORK PLANS FOR 2017:**
(PowerPoint Presentation) Tom Gamble, Parks and Recreation Director	8:10	8. A.	• *Parks and Recreation Department*
(PowerPoint Presentation) Michael Kinkade, Fire Chief	8:20	8. B.	• *Fire Department*
(PowerPoint Presentation) Rob Foster, Public Works Director	8:30	8. C.	• *Public Works/Engineering Departments*
City Councilors	8:50	9.	**CITY COUNCIL COMMUNICATIONS:**
Jesse VanderZanden, City Manager	9:05	10.	**CITY MANAGER'S REPORT:**
Peter Truax, Mayor	9:10	11.	**MAYOR'S REPORT:**
	9:15	12.	**ADJOURNMENT:**

3. CONSENT AGENDA: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

A. Approve City Council Work Session (Organizational Structure Analysis and Succession Planning Guidelines) Meeting Minutes of April 10, 2017.
B. Approve City Council Work Session (B&C Interviews) Meeting Minutes of April 10, 2017.
C. Approve City Council Regular Meeting Minutes of April 10, 2017.
D. Accept Committee for Citizen Involvement Meeting Minutes of January 3 and March 7, 2017.
E. Accept Committee for Citizen Involvement's Recommendation to Deem Seat Vacated (Kevin Canales, Term Expiring January 31, 2019).
F. Accept Economic Development Commission Meeting Minutes of March 2, 2017.
G. Accept Library Commission (Annual Retreat) Meeting Minutes of March 14, 2017.
H. Community Development Department Monthly Building Activity Informational Report for March 2017.
I. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2017**:
    1) Forest Grove Tobacco (Off-Premises Sales)
    2) My Place (Limited On-Premises Sales)
    3) Tienda La Rosa (Off-Premises Sales)
    4) A Framers Touch, New Application (Limited-On and Off-Premises Sales)
    5) Urban Decanter, Change of Ownership Application (Full On-Premises and Off-Premises Sales)
J. **RESOLUTION NO. 2017-30 MAKING APPOINTMENT TO COMMITTEE FOR CITIZEN INVOLVEMENT (CCI) (APPOINTING DEVON DOWNEYSMITH, TERM EXPIRING JANUARY 31, 2018)**.
K. **RESOLUTION NO. 2017-31 MAKING APPOINTMENT TO LIBRARY COMMISSION (LC) (APPOINTING VALYRIE INGRAM, TERM EXPIRING DECEMBER 31, 2017)**.