



COMMITTEE FOR COMMUNITY ENGAGEMENT MEETING

Tuesday, November 12, 2024
Community Auditorium, 1915 Main Street

Heather Finnigan, Chair

David Andersen/Jennifer Thomas, Vice Chair

Katy Cannon, Secretary
Zach Fransen
Eva Conway McGuire
Stephanie Fleischer, Staff Liaison

Vacant
Madigan Shepard
Elena Uhing, Council Liaison

Zoom Webinar:

Link: [Zoom Meeting](#)

Meeting ID: 847 5823 6827

Passcode: 997272

A. Call to Order

1. Roll Call

B. Public Comment: Anyone wishing to speak on an item not on the agenda or on the agenda but not scheduled for public hearing may be heard. Please limit comments to three (3) minutes or less. State name and address for the record. All testimony is electronically recorded. Zoom Attendees: Please use the "Raise Hand" option. Please introduce yourself, ask your questions, or provide your comments.

1. Commissioner Communications: The Chair polls the commission for any updates to be shared.

C. Consent Agenda: Items under the Consent Agenda are considered routine and will all be adopted by a single motion, without separate discussion. Commissioners who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve or edit previous meeting minutes.

D. Additions/Deletions

E. Discussion Items

1. Board & Commission Questions: Work on establishing questions for potential future CCE members to be asked during B&C interviews.
2. Review CCE Applications

3. ATM 2025: Brainstorm ideas on how to improve attendance.
4. Board Buddies: Updates on any news/events from other boards.
5. Forest Grove Forward: Should CCE contact SSW to see if they would like to attend next month's meeting?

F. Reports

1. Council Liaison Report: Elena Uhing- The Council Liaison informs on the status of initiatives that intersect the city and external agencies.
2. Staff Update: Stephanie Fleischer

G. Future Agenda Items

1. Chair polls the commission on future agenda topics.

H. Adjournment

Americans with Disabilities Act (ADA) Notice: The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, mwoods@forestgrove-or.gov, at least 48-hours in advance of the meeting.



TO: Committee for Community Engagement

FROM: Jesse VanderZanden, City Manager

PROJECT TEAM:

MEETING DATE: November 12, 2024

SUBJECT TITLE: Approve or edit previous meeting minutes.

ACTION REQUESTED:

ISSUE STATEMENT:

BACKGROUND:

FISCAL IMPACT:

STAFF RECOMMENDATION:

ATTACHMENT(S):

None

Boards & Commissions Application - Submission #418

Date Submitted: 6/9/2024

First Name*

Chloe (Preferred Name: Gizmo)

Last Name*

Lo

Home Address*

[REDACTED]

City*

Forest Grove

State*

OR

Zip Code*

97116

Mailing Address (if different)

[REDACTED]

City

Forest Grove

State

OR

Zip Code

97116

Phone Number*

[REDACTED]

Email Address*

[REDACTED]

Employer*

I am not employed at the moment.

Occupation/Profession*

I am a student.

Are you a high school student applicant?*

- ☒ Yes
☐ No

Students must be high school grade level and residing or attending school in Forest Grove. Students may serve on any board, except Budget Committee, Planning Commission and Urban Renewal Advisory Committee.

If so, which grade level and school do you attend?*

I am going into 9th grade at Forest Grove High School.

Are you currently on a board or commission and reapplying?*

- ☐ Yes
☒ No

Which board(s) would you like to apply for?*

- ☐ Budget Committee (3 to 4 times in April/May)
☒ Committee for Community Engagement (1st Tuesday, 5:30 pm)
☒ Community Forestry Commission (3rd Wednesday, 5:15 pm)
☐ Public Arts Commission (3rd Thursday, 5 pm)
☐ Economic Development Commission (2nd Thursday, Noon)
☒ Historic Landmarks Board (4th Tuesday, 6:30 pm)
☒ Library Commission (3rd Wednesday, 6:30 pm)
☐ Parks and Recreation Commission (3rd Wednesday, 7 am)
☐ Planning Commission (1st and 3rd Monday, 7 pm). Membership Requirement: The Planning Commissioners are required to file an annual Statement of Economic Interest (SEI) with the Oregon Government Ethics Commission Electronic Filing System in March of each year (ORS 244). SEI filers are required to file if they are seated and hold their position on April 15th of any given year.

If you selected multiple boards, which is your preferred choice?*

- ☐ Budget Committee (3 to 4 times in April/May)
☒ Committee for Community Engagement (1st Tuesday, 5:30 pm)
☐ Community Forestry Commission (3rd Wednesday, 5:15 pm)
☐ Public Arts Commission (3rd Thursday, 5 pm)
☐ Economic Development Commission (2nd Thursday, Noon)
☐ Historic Landmarks Board (4th Tuesday, 6:30 pm)
☐ Library Commission (3rd Wednesday, 6:30 pm)
☐ Parks and Recreation Commission (3rd Wednesday, 7 am)
☐ Planning Commission (1st and 3rd Monday, 7 pm)

Do you reside within the City limits?*

- ☒ Yes
☐ No

What specific topics interest you that relate to the board(s)?*

My primary interest which stretches across all of the boards is to contribute to the community. Although my interests do align with the boards I have selected. To show, I enjoy planning, graphic designing. I like knowing what people enjoy doing and how that affects their lives. I like learning about plants and how they affect our ecosystems and us. I've also always been fascinated with the effect of history and religion on today's society. Furthermore I enjoy working through and with the library to make knowledge and resources available for everyone. I have found how cities look and present their culture through its architecture, a fun topic that often reflects its past. Finally, I also like spending time outside with my peers and family.

What contributions do you hope to bring to the board(s)? *

To begin, I want to join the Committee for Community Engagement because I have always found the local events interesting, but always for a different age or at inconvenient times. A lot of events across the Pacific Northwest that contribute to the lives of teens are often things you have to pay for. Making similar public events will open up opportunities for success. In addition to that, allow people to find interest in topics that they wouldn't otherwise. I also want to make such events more accessible to the people in our city.

If I were to join the Forestry Commission I would advocate for the importance of female trees being planted rather than male trees. This is because male trees produce a lot of pollen in our city and make it difficult for people with asthma like me to breathe. Yes, if female trees were planted the seeds would make a mess. However, the seeds would make it easy to run community projects to help the planet, can be donated to businesses and households, and used for compost!

Should I join the Historic Landmarks Board, I would like to help ensure that the quaint, fun Forest Grove won't lose its atmosphere by losing its charming looks. I would also like to find ways to take care of our local historical sites in order to remember and maintain the city's 180 years of existence.

With my experience in the Forest Grove's Library, I would be able to work in the library's best interest as both a Teen Library Council member and a teen. I want to be able to work through the Library Commission and my peers in order to improve the Library and make it an enjoyable space for everyone.

List your educational experience

List any community involvement, appointed offices, elected offices and/or affiliations*

I have worked in the Forest Grove Teen Library for what is soon to be a year. I got accepted into the Mayor's Youth Advisory Council. I am a long time active Girl Scout. And hopefully a member of one of the Boards!

How did you hear of this opportunity*

I heard about the various Boards and Commissions through the Forest Grove Farmers Market and my own research.

Please type your name in the following as a signature. By signing in the following, you are affirming that if appointed, you have sufficient time to devote to this responsibility and attend meetings. Please note that information provided on this form is a public record that may be subject to disclosure upon request

Chloe Lo

Boards & Commissions Application - Submission #813

Date Submitted: 10/29/2024

First Name*		Last Name*	
Allan		Moreno	
Home Address*			
City*	State*	Zip Code*	
Forest Grove	OR	97116	
Mailing Address (if different)			
City	State	Zip Code	
Forest Grove	OR	97116	
Phone Number*		Email Address*	
Employer*		Occupation/Profession*	
retired		retired	

Are you a high school student applicant?*

- ☐ Yes
☒ No

Students must be high school grade level and residing or attending school in Forest Grove. Students may serve on any board, except Budget Committee, Planning Commission and Urban Renewal Advisory Committee.

If so, which grade level and school do you attend?*

Are you currently on a board or commission and reapplying?*

- ☐ Yes ☒ No

Which board(s) would you like to apply for? Please select from the dropdowns below your first, second, and third options. Applicants must select 1 board.

Membership Requirement for Planning Commission: Planning Commissioners are required to file an annual [Statement of Economic Interest \(SEI\)](#) with the Oregon Government Ethics Commission Electronic Filing System in March of each year (ORS 244). SEI filers are required to file if they are seated and hold their position on April 15th of any given year.

1.*

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

2.

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

3.

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

Do you reside within the City limits?*

- ☒ Yes
☐ No

What specific topics interest you that relate to the board(s)?*

consistent accountability

What contributions do you hope to bring to the board(s)? *

accountability

List your educational experience*

life

List any community involvement, appointed offices, elected offices and/or affiliations*

have not any in forest grove however there are a few in other small cities in oregon school board chair in verboort, servved as a co-chairman for the verboort dinner for several years

How did you hear of this opportunity*

online

Electronic Signature Agreement*

By checking the "I agree" box below, you agree and acknowledge that 1) your application will not be signed in the sense of a traditional paper document, 2) by signing in this alternate manner, you authorize your electronic signature to be valid and binding upon you to the same force and effect as a handwritten signature, and 3) you may still be required to provide a traditional signature at a later date.

☒ I agree.

Electronic Signature

Allan Moreno

Print

Boards & Commissions Application - Submission #738

Date Submitted: 10/7/2024

First Name*

Kay

Last Name*

Stone

Home Address*

[REDACTED]

City*

Forest Grove

State*

OR

Zip Code*

97116

Mailing Address (if different)

Address

City

City

State

State

Zip Code

Zip Code

Phone Number*

[REDACTED]

Email Address*

[REDACTED]

Employer*

Portland Community College

Occupation/Profession*

Student

Are you a high school student applicant?*

- ☐ Yes
☒ No

Students must be high school grade level and residing or attending school in Forest Grove. Students may serve on any board, except Budget Committee, Planning Commission and Urban Renewal Advisory Committee.

If so, which grade level and school do you attend?*

Are you currently on a board or commission and reapplying?*

- ☐ Yes ☒ No

Which board(s) would you like to apply for? Please select from the dropdowns below your first, second, and third options. Applicants must select 1 board.

Membership Requirement for Planning Commission: Planning Commissioners are required to file an annual [Statement of Economic Interest \(SEI\)](#) with the Oregon Government Ethics Commission Electronic Filing System in March of each year (ORS 244). SEI filers are required to file if they are seated and hold their position on April 15th of any given year.

1.*

Committee for Community Engagement (Monthly- 1st Tuesday, 5:30 pm) ▼

2.

Public Arts Commission (Monthly- 3rd Thursday, 5 pm) ▼

3.

Historic Landmarks Board (Quarterly- 4th Tuesday, 6:30 pm) ▼

Do you reside within the City limits?*

- ☒ Yes
☐ No

What specific topics interest you that relate to the board(s)?*

I am deeply interested in topics related to community engagement and mutual aid, as I believe they are essential for fostering a strong, inclusive, and resilient community. Specifically, I am passionate about creating spaces and opportunities where residents feel connected to one another and empowered to contribute to the well-being of our town.

For the Committee for Community Engagement, I am particularly interested in strategies that increase participation and representation across all demographics, as well as initiatives that encourage neighbors to help one another, such as skill-sharing workshops, volunteer-driven events, and collaborative community-building projects. Mutual aid systems that foster local support networks are especially important to me, as they create a more equitable and supportive environment for everyone.

For the Public Arts Commission, I believe art has the power to unite and inspire, and I would love to explore how we can use public art to tell the stories of our diverse community members and create a sense of pride and ownership in our shared spaces. I'm especially interested in art projects that engage community members in the creative process, ensuring that public art reflects the values and voices of Forest Grove's residents.

For the Historic Landmarks Board, my interest lies in preserving the historical and cultural identity of Forest Grove, while ensuring that these landmarks remain accessible and meaningful to the community today. I would love to explore ways we can make our town's history come alive through interactive events, educational programs, and partnerships with local schools and organizations. Preserving our past is a key part of keeping the community connected across generations.

What contributions do you hope to bring to the board(s)? *

I hope to bring a collaborative and inclusive approach to the board(s) by focusing on creating opportunities for all voices in the community to be heard. My passion for community engagement drives me to actively seek out ways to increase participation, especially from underrepresented groups, so that our programs, initiatives, and decisions reflect the diversity of Forest Grove.

I bring strong communication and organizational skills, which I believe are essential for facilitating community dialogues, organizing events, and connecting people with resources and opportunities. Additionally, my focus on mutual aid can contribute to building local networks of support, where neighbors help neighbors, whether through skill-sharing, volunteer efforts, or other cooperative initiatives.

Overall, I'm committed to working collaboratively with fellow board members to create a more connected, inclusive, and supportive community.

List your educational experience*

Portland Community College (associated in progress) - focus on Computer Aided Drafting and Design

Ohio University (unfinished bachelors - due to lack of financial resources) 3 years of Chemical Engineering

High School Diploma - completed!

List any community involvement, appointed offices, elected offices and/or affiliations*

I attend events and give my input/ keep up with what's going on, but I have not had an opportunity to be involved directly - yet! I have helped with the farmer's market. I am a former baker for Slow Rise Bakehouse.

How did you hear of this opportunity*

Through my e-mail to, "What's going on in the Grove?"

Electronic Signature Agreement*

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☒ I agree.

Electronic Signature

Teresa Kay Stone