



*A place where families and businesses thrive.*

## CITY COUNCIL MEETING AGENDA

MONDAY, APRIL 10, 2017

5:30 PM – Work Session (Organizational Analysis/Succession Planning)  
6:15 PM – Work Session (B&C Interviews)  
7:00 PM – City Council Regular Meeting

Community Auditorium  
1915 Main Street  
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

### PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President  
Timothy A. Rippe  
Ronald C. Thompson

Elena Uhing  
Matthew J. Vandehey  
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ Public Hearings – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ Citizen Communications – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, [aruggles@forestgrove-or.gov](mailto:aruggles@forestgrove-or.gov), 503-992-3235, at least 48 hours prior to the meeting.

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|-------------------------------------------------------------------------------------------------------------------------------------------------------------------|--------------------|--------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------------|
| (PowerPoint Presentation)<br>Brenda Camilli, Human Resources Manager<br><br>Paul Downey, Administrative Services Director<br><br>Jesse VanderZanden, City Manager | <b><u>5:30</u></b> | <b><u>WORK SESSION: ORGANIZATIONAL STRUCTURE ANALYSIS AND SUCCESSION PLANNING GUIDELINES CONDUCTED BY LOCAL GOVERNMENT PERSONNEL INSTITUTE (LGPI)</u></b><br>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s). |
| Anna Ruggles, City Recorder<br>Jesse VanderZanden, City Manager                                                                                                   | <b><u>6:15</u></b> | <b><u>WORK SESSION: B&amp;C INTERVIEWS</u></b><br>The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).                                                                                                            |
| Dan Riordan, Senior Planner                                                                                                                                       | <b><u>7:00</u></b> | 1. <b><u>REGULAR MEETING:</u></b> Roll Call and Pledge of Allegiance                                                                                                                                                                                                                                                                                                                                                                                         |
|                                                                                                                                                                   |                    | 1. A. <b><u>PROCLAMATION:</u></b>                                                                                                                                                                                                                                                                                                                                                                                                                            |
|                                                                                                                                                                   |                    | <ul style="list-style-type: none"><li>• <i>Arbor Month 2017 and Tree City USA, presenting to Mark Nakajima, Community Forestry Commission Chair</i></li></ul>                                                                                                                                                                                                                                                                                                |
|                                                                                                                                                                   |                    | 2. <b><u>CITIZEN COMMUNICATIONS:</u></b> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you.                                                                                                                                        |
|                                                                                                                                                                   |                    | 3. <b><u>CONSENT AGENDA:</u></b> See Page 4                                                                                                                                                                                                                                                                                                                                                                                                                  |
| (PowerPoint Presentation)<br>Rob Foster, Public Works Director                                                                                                    | 7:10               | 5. A. <ul style="list-style-type: none"><li>• <i>Adelante Mujeres Status Update, Patricia Alvarado, Maribel De Leon, Leticia Aguilar and Kaely Summers</i></li></ul>                                                                                                                                                                                                                                                                                         |
| (PowerPoint Presentation)<br>Rob Foster, Public Works Director                                                                                                    | 7:40               | 5. B. <ul style="list-style-type: none"><li>• <i>Fernhill Wetlands Natural Treatment System Update, Jared Kinnear, Reuse Manager, and John Dummer, Principal Engineer, Clean Water Services</i></li></ul>                                                                                                                                                                                                                                                    |
| James Reitz, Senior Planner<br>Jon Holan, Community Development Director<br>Jesse VanderZanden, City Manager                                                      | 8:00               | 6. <b><u>CONTINUE PUBLIC HEARING FROM MARCH 20, 2017: SECOND READING OF ORDINANCE NO. 2017-01 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 8, SECTION 10.8.130, WIDTHS AND LOCATIONS OF DRIVEWAYS AND CURB CUTS; FILE No. 311-16-000189-PLNG</u></b>                                                                                                                                                                                                       |

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|-----------------------------------------------------------------------------------|--------------------|-------|---------------------------------------------------------------------------------------------------------------------------------------------------|
| Paul Downey, Administrative Services Director<br>Jesse VanderZanden, City Manager | 8:10               | 7.    | <b><u>RESOLUTION NO. 2017-29 ACCEPTING COMPLETION OF CONTRACT FOR DEMOLITION OF STRUCTURES ON FORMER TIMES LITHO SITE BY STATON COMPANIES</u></b> |
|                                                                                   |                    | 8.    | <b><u>DEPARTMENT WORK PLANS FOR 2017:</u></b>                                                                                                     |
| (PowerPoint Presentation)<br>Keith Hormann, Interim Light and Power Director      | 8:25               | 8. A. | • <i>Light and Power Department</i>                                                                                                               |
| (PowerPoint Presentation)<br>Jeff King, Economic Development Manager              | 8:35               | 8. B. | • <i>Economic Development</i>                                                                                                                     |
| (PowerPoint Presentation)<br>Jon Holan, Community Development Director            | 8:50               | 8. C. | • <i>Community Development Department</i>                                                                                                         |
| City Councilors                                                                   | 9:05               | 9.    | <b><u>CITY COUNCIL COMMUNICATIONS:</u></b>                                                                                                        |
| Jesse VanderZanden, City Manager                                                  | 9:20               | 10.   | <b><u>CITY MANAGER'S REPORT:</u></b>                                                                                                              |
| Peter Truax, Mayor                                                                | 9:25               | 11.   | <b><u>MAYOR'S REPORT:</u></b>                                                                                                                     |
|                                                                                   | <b><u>9:30</u></b> | 12.   | <b><u>ADJOURNMENT:</u></b>                                                                                                                        |

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Executive Session (Labor Negotiations) Meeting Minutes of March 20, 2017.
  - B. Approve City Council Work Session (Watershed Land Acquisition) Meeting Minutes of March 20, 2017.
  - C. Approve City Council Regular Meeting Minutes of March 20, 2017.
  - D. Accept Community Forestry Commission Meeting Minutes of February 15, 2017.
  - E. Accept Historic Landmarks Board Meeting Minutes of February 28, 2017.
  - F. Accept Library Commission Meeting Minutes of February 6, 2017.
  - G. Accept Planning Commission Meeting Minutes of February 20, 2017.
  - H. Accept Sustainability Commission Meeting Minutes of January 26 and February 23, 2017.
  - I. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2017:**
    - 1) La Estrella Tacos (Limited On-Premises Sales) New Liquor License Application
    - 2) McMenamins Grand Lodge (Full On-Premises Sales)
    - 3) Kaiser Brewing Company (Brewery Public House)
    - 4) Pac Thai (Limited On-Premises Sales)
    - 5) The Kings Head (Off-Premises Sales)