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CITY COUNCIL MEETING AGENDA

MONDAY, MARCH 20, 2017

5:30 PM – Executive Session (Labor Negotiations)
6:15 PM – Work Session (Watershed Land Acquisition)
7:00 PM – City Council Regular Meeting

Community Auditorium
1915 Main Street
Forest Grove, OR 97116

Forest Grove City Council Meetings are televised live by Tualatin Valley Community Television (TVCTV) Government Access Programming, Ch 30. To obtain the programming schedule, please contact TVCTV at 503.629.8534 or visit <http://www.tvctv.org/government-programming/government-meetings/forest-grove>.

PETER B. TRUAX, MAYOR

Thomas L. Johnston, Council President
Timothy A. Rippe
Ronald C. Thompson

Elena Uhing
Matthew J. Vandehey
Malynda H. Wenzl

All meetings of the City Council are open to the public and all persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

➔ **Public Hearings** – Public hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in for any Public Hearing prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

➔ **Citizen Communications** – Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

City Council meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

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Brenda Camilli, Human Resources Manager Jesse VanderZanden, City Manager	<u>5:30</u>	<u>EXECUTIVE SESSIONS ARE CLOSED TO THE PUBLIC.</u> Representatives of the news media and designated staff may attend Executive Sessions. Representatives of the news media are specifically directed not to report on any of the deliberations during the Executive Session, except to state the general subject of the session as previously announced. No Executive Session may be held for the purpose of taking final action or making any final decision. The City Council will convene in the Community Auditorium – Conference Room to hold the following executive session(s): <u>In accordance with ORS 192.660(2)(d) to conduct deliberations with person designated by the governing body to carry on labor negotiations.</u>
(PowerPoint Presentation) Rob Foster, Public Works Director Mindy Laird-Garcia, Watershed Technician Jesse VanderZanden, City Manager	<u>6:15</u>	<u>WORK SESSION: WATERSHED LAND ACQUISITION</u> The City Council will convene in the Community Auditorium – Conference Room to conduct the above work session(s). The public is invited to attend and observe the work session(s); however, no public comment will be taken. The Council will take no formal action during the work session(s).
Colleen Winters, Library Director Tom Gamble, Parks and Recreation Director	<u>7:00</u>	1. <u>REGULAR MEETING:</u> Roll Call and Pledge of Allegiance 1. A. <u>EMPLOYEE RECOGNITION:</u> • <i>Joan Vandehey, Library Assistant, 30 Years of Service</i> 1. B. <u>CITIZEN AWARD PRESENTATION:</u> • <i>Citizen Advisory Committee, 2016 Forest Grove Parks, Recreation and Open Place Master Plan, Paul Waterstreet, Parks and Recreation Commission Chair</i> 1. C. <u>PROCLAMATION:</u> • <i>National Community Development Week April 17-21, 2017</i> 2. <u>CITIZEN COMMUNICATIONS:</u> Anyone wishing to speak to Council on an item <u>not on the agenda</u> may be heard at this time. <i>Please sign-in before the meeting on the Citizen Communications form posted in the foyer.</i> In the interest of time, please limit comments to two minutes. Thank you. 3. <u>CONSENT AGENDA:</u> See Page 4 4. <u>ADDITIONS/DELETIONS:</u> 5. <u>PRESENTATIONS:</u> See Page 3

(PowerPoint Presentation) Jesse VanderZanden, City Manager	7:15	5. A.	• <i>Washington County's 2016 Homeless Assessment Report and 10-Year Plan Update, Val Valfre, Washington County Department of Housing Services Executive Director, and Annette Evans, Washington County Homeless Coordinator</i>
(PowerPoint Presentation) Jesse VanderZanden, City Manager	7:45	5. B.	• <i>2016 Citizen Survey Summary</i>
(PowerPoint Presentation) Jon Holan, Community Development Director	7:55	5. C.	• <i>2017 Annual Town Meeting Objectives and Evaluation Results, David Andersen, Committee for Citizen Involvement Chair</i>
(PowerPoint Presentation) Jeff King, Economic Development Manager Jon Holan, Community Development Director	8:10	5. D.	• <i>Industrial Land Overview</i>
(PowerPoint Presentation) Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	8:30	5. E.	• <i>Quarterly Financial Report For Period Ending December 31, 2016</i>
(PowerPoint Presentation) James Reitz, Senior Planner Jon Holan, Community Development Director Jesse VanderZanden, City Manager	8:40	6.	<u>PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2017-01 AMENDING FOREST GROVE DEVELOPMENT CODE ARTICLE 8, SECTION 10.8.130, WIDTHS AND LOCATIONS OF DRIVEWAYS AND CURB CUTS; FILE No. 311-16-000189-PLNG</u>
Paul Downey, Administrative Services Director Jesse VanderZanden, City Manager	9:00	7.	<u>RESOLUTION NO. 2017-28 APPOINTING THE CITY AUDITOR (BOLDT, CARLISLE AND SMITH, LLC) FOR FISCAL YEAR 2016-17 THROUGH FISCAL YEAR 2018-19</u>
City Councilors	9:05	8.	<u>CITY COUNCIL COMMUNICATIONS:</u>
Jesse VanderZanden, City Manager	9:20	9.	<u>CITY MANAGER'S REPORT:</u>
Peter Truax, Mayor	9:25	10.	<u>MAYOR'S REPORT:</u>
	<u>9:30</u>	11.	<u>ADJOURNMENT:</u>

3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Retreat (Goal-Setting) Meeting Minutes of February 4, 2017.
 - B. Approve City Council Work Session (Goal-Setting) Meeting Minutes of February 13, 2017.
 - C. Approve City Council Work Session (Fire IGA Authority) Meeting Minutes of February 13, 2017.
 - D. Approve City Council Joint Work Session Parks and Recreation Commission (Parks System Development Charges) Meeting Minutes of February 27, 2017.
 - E. Approve City Council Regular Meeting Minutes of February 27, 2017.
 - F. Approve City Council Work Session (Levy Part II) Meeting Minutes of February 27, 2017.
 - G. Accept Economic Development Commission Meeting Minutes of February 2, 2017.
 - H. Accept Historic Landmarks Board Meeting Minutes of January 24, 2017.
 - I. Accept Parks and Recreation Commission Meeting Minutes of January 18, 2017.
 - J. Accept Public Arts Commission Meeting Minutes of February 9, 2017.
 - K. Community Development Department Monthly Building Activity Informational Report for February 2017.
 - L. **ENDORSE LIQUOR LICENSE RENEWAL APPLICATIONS FOR YEAR 2017:**
 - 1) Maggie's Buns Limited On-Premises Sales
 - 2) Rainbow Lanes, Change of Application, Full On-Premises Sales