



# SISTER CITY COMMITTEE MEETING

Thursday, May 30, 2024  
Community Auditorium, 1915 Main Street

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Larisa Nefedov - Chair  
Nicole Nowlin - Vice Chair  
Doreen Stenson - Treasurer  
Kermit Anderson - Secretary  
Sig Unander  
Linda Allen

John Beechwood III  
Jackie Anderson  
Richard Blackmun  
Ariana Jones  
Karen Martinez - City Councilor  
Joyce Phillips, Staff Liaison

Zoom Webinar:

Link: <https://us06web.zoom.us/j/87078896248?pwd=3Ob4cULUpTtIV9I9gJoVFrS2852y6V.1>

Meeting ID: 870 7889 6248

Passcode: 411196

## A. Call to Order

1. Roll Call

**B. Public Comment:** Time provided for anyone wishing to speak to the Sister City Committee on an item not on the agenda or on the agenda but not scheduled for a public hearing. Comments are limited to 2 minutes unless additional time is granted by the Presiding Officer. The public comment period shall not exceed 30 minutes unless a majority of Councilors present vote to extend the time. Zoom attendees may use the “Raise Hand” option to be called on.

**C. Consent Agenda:** Items under the Consent Agenda are considered routine and will all be adopted with a single motion, without separate discussion. Councilors who wish to remove an item from the Consent Agenda may do so prior to the motion. Any item(s) removed will be discussed and acted upon following the approval of the remaining item(s).

1. Approve Meeting Minutes  
02.14.2024  
04.24.2024

## D. Additions/Deletions

1. N/A

## E. Financial Report

1. Update from Doreen

## **F. Liaison Reports**

1. City - Councilor Karen Martinez  
Chamber - no current liaison

## **G. Subcommittee: Latin Subcommittee - the Sister City of Interest Subcommittee actions**

1. Nicole,/John/Larisa - no updates at this time

## **H. Discussion Items**

1. Adult Delegation from Nyuzen to Forest Grove (2024) - 35th Anniversary
2. Student Delegation from Nyuzen to Forest Grove (2024)

## **I. Future Agenda Items**

1. Next meeting:  
Date  
Time  
Location

## **J. Adjournment**

**Americans with Disabilities Act (ADA) Notice:** The City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, 503-992-3235, [mwoods@forestgrove-or.gov](mailto:mwoods@forestgrove-or.gov), at least 48-hours in advance of the meeting.

# Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

**Meeting Date:** February 14, 2024

**Meeting Location:** Zoom

**Members Present:**

Nefedov, Larisa                      Chair

Nowlin, Nicole                      Vice-Chair

Jones, Ariana

Beechwood, John

Blackmun, Rich

Stenson, Doreen                      Treasurer

**Members Absent:** Unander, Sig; Allen, Linda; Anderson, Kermit; Anderson, Jackie

**Guest:**

**Others:**

Martinez, Karen                      City Councilor, Council Liaison

Phillips, Joyce                      Staff Liaison

Fleischer, Stephanie                      Communications & Program Manager

**1. Call to Order**

Meeting was called to order at 5:05 p.m. by Nefedov.

**2. Quorum**                      Yes

**3. Minutes**

Minutes from the Jan. 17, 2024, meeting were reviewed.

Motion: moved by N. Nowlin, seconded by Stenson approved the minutes as submitted.

Motion carried.

**4. Financial Report      Treasurer Stenson**

a. Current balance \$4239.97 after recent expense adjustments from the student delegation visit. Paid for Church bus.

b. Bottle Drop cash account balance is \$436.41, and the store credit balance is \$523.69

**5. Liaison Reports                      a. City (Councilor Martinez)**

No Report

**b. Chamber (Nefedov)**

No Report—The chamber-SCC liaison mechanism still needs to be established.

**6. Subcommittees Updates—Latin American (Nefedov)**



## Forest Grove/Nyuzen Sister Cities Committee Meeting Minutes

**Meeting Date:** April 24, 2024  
**Meeting Location:** City Auditorium and Zoom  
**Members Present:**  
Nefedov, Larisa Chair  
Allen, Linda  
Anderson, Kermit Secretary  
Anderson, Jackie  
Blackmun, Rich  
Stenson, Doreen Treasurer  
**Members Absent:** Beechwood III, John; Jones, Ariana; Nowlin, Nicole; Unander, Sig  
**Guest:** Pete Truax, Pat Truax  
**Others:**  
Phillips, Joyce Staff Liaison  
Martinez, Karen City Counselor, City Council Liaison

### 1. Call to Order

Meeting was called to order at 5:05 p.m. by Nefedov.

### 2. Quorum Yes

### 3. Minutes

No minutes were submitted for the meeting of February 14, 2024. Phillips will send her notes to Secretary Anderson.

### 4. Financial Report Treasurer Stenson

- a. Current balance \$4487.97
- b. Bottle Drop cash account balance is \$525.24, and the store credit balance is \$630.29
- c. Stenson received SCC consensus for withdrawing \$500 for deposit in SCC bank account.

### 5. Liaison Reports a. City (Martinez-)

- a. Martinez presented a suggestion from Council in the interest of cost savings that SCC might consider exchanging delegations with Nyuzen every other year instead of every year as we have for the history of our sister city relationship (with two exceptions for extraordinary circumstances-pandemic, and nuclear emergency in 2011).

Only negative reactions to this suggestion were expressed by committee members.

