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**Committee for Community Engagement (CCE)
Meeting Minutes**

**January 2, 2024
Zoom Community Auditorium**

Minutes Approved as Presented 3-18-2024

1. Called to Order

The meeting was called to order at 5:39 PM.

Present: Lowell Greathouse, Heather Finnigan, Tom Cook, Madigan Shepherd, Stephanie Fleischer (staff), Councilor Elena Uhing (Liaison), and Guest: Katy Cannon (member elect)

Absent: David Andersen

2. Public Comment: None

3. Consent Agenda: Introduction of all member to Katy Cannon, member elect.
Motion and passed to approve minutes of December meeting.

4. Additions/Deletions: None.

5. Discussion Items

a) Introduction of Council Liaison.

Councilor Uhing introduced herself to the committee. Spoke about her future involvement with CCE.

b) Discuss potential city newsletter topics and make assignments.

Lowell submitted "Why I serve" to consider as a potential article suggested. Discussion around having one person be the one generating the topics, or at least have one point of contact. Tom State he would volunteer as the "point of contact."

c) New Website Review

- Website to be released soon. Lowell discussed how the minutes and agendas of the city could be streamlined. Stephanie previewed the website with CCE. Discussed updates and additions.

d) January 8th Website presentation to City Council and CCE role

- Discussion on how CCE can be supportive of the presentation and support of the website. Idea: e-mail members of the council in support of the website. Lowell will draft an e-mail.

e) 2024 ATM/Next Steps

- Consensus in support of having another “open house” format. Possible date in May.
- Ideas: Invite all departments, but “spotlight” on one. Topics: Crime Prevention, review the Livability Survey. Promo: “Come and discover the results of the survey.”
- Need to “flesh out” the key factors how CCE works with city council.

f) Update on Board and Commission Discussion

- Councilor Uhing updated CCE on some changes: students will not be on boards, discussion on how sub-committees with function.
- Reduced from 13 boards and commission to down to 9.
- Discussion on how CCE’s “mandate” is connected land use and planning

g) Staff Update

- Stephanie referred to previous discussions in meeting.

h) Council Liasson Report

- Annual retreat schedule for 24 February. Councilor Uhing seeking input from CCE as to what should be addressed at that meeting.
- Seeking to have B&Cs meet with each other to share and partnership.

7. Adjournment and Announcement of Next Meeting: The meeting adjourned at 6:55 PM. The next CCE meeting will be held on Tuesday, 6 February 2024 at 5:30 PM.

Respectfully submitted,
Tom Cook, Secretary