

PUBLIC ARTS COMMISSION

Tuesday, November 14, 2023
Forest Grove Library Rogers Room

Zoom Link:

<https://us06web.zoom.us/j/87991990772?pwd=Va8bQaWkDS7h2FCMBYKiK0kj1n8wWH.1>
Zoom Meeting ID: 879 9199 0772 and Passcode: 977224

Commission Members

Pat Truax, Chair

Kathleen Leatham, Secretary

Brenna Cooper

Brian Harris

Vacancy

Vacancy

Emily Lux, Vice Chair

Dana Eytzen, Treasurer

Malynda Wenzl, Council Liaison

Linda Stiles-Taylor

Colleen Winters, Staff Liaison

Vacancy, HS Student

A. 5:00 Call to Order:

B. Public Comment: Anyone wishing to speak on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by [X p.m.] on the day of the meeting to cwinters@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comments.

C. Consent Agenda: Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

1. Approve Public Arts Commission Festival Subcommittee Work Session Minutes of October 17, 2023

2. Approve Public Arts Commission Meeting Session Minutes of October 19, 2023

D. Additions/Deletions:

E. Discussion/Decision Items:

1. Discuss Kosuge "Stone5" Move to Community Auditorium

2. Discuss Budget for City Hall Art and Provide Progress Update

F. Information Updates:

1. Fall Into Art Update
2. Art Festival 2024 Update
3. 7 Generations Base Update
4. Rotary Garden Sculpture Progress Report and Update
5. Bob Schlegel "Indian School" Donation Update
- [6.](#) Hanging Artwork in City Hall Update

G. Commission Communications:

H. Next Meeting Date/Time/Location:

I. Adjournment:

ADA Notice: In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, mwoods@forestgrove-or.gov, 503-992-3234, at least 48-hours in advance of the meeting.



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**PUBLIC ARTS COMMISSION Sub-
Committee work session for FG Festival of
the Arts
MEETING MINUTES**

Tuesday, October 17, 2023

Virtual Meeting via ZOOM

Minutes are unofficial until approved by the B/C.

1. CALLED TO ORDER:

Linda called the meeting to order at 5:30 p.m.

ROLL CALL: Linda Taylor, Pat Truax

ABSENT: Kathleen Leatham, Emily Lux, Brenna Cooper

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

a) *discuss Arts stakeholder survey results*

some stakeholders prefer to attend in person or Zoom, some to just participate via e-mail

May has the most stakeholders who aren't flexible on date because school will be out in the summer

Interested stakeholders are weighted towards the visual arts

July has the least interested stakeholders

Preference for having meetings based on month of participation rather than arts sector.

b.) *discuss October 24th stakeholder meeting*

Linda to send invitations to stakeholders who want to participate May 1st

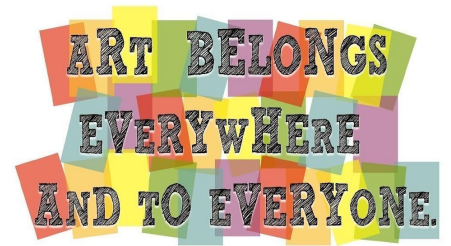
Agenda will concern what stakeholders would like to do and capacity of organization

4. ANNOUNCEMENT OF NEXT MEETING: TBD

5. ADJOURNMENT : 6:23pm



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**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, October 19th, 2023
Forest Grove Library, Rogers Room**

Minutes are unofficial until approved by the B/C.

1. CALLED TO ORDER:

Pat Truax, Chair, called the meeting to order at 4:49 p.m.

ROLL CALL: Pat Truax, Brenna Cooper, Brian Harris, Emily Lux, Dana Eytzen, Linda Stiles-Taylor, Kathleen Leatham

STAFF PRESENT: Colleen Winters

COUNCILOR PRESENT: Malynda Wenzl

ABSENT: N/A

GUEST: N/A

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

A. Approve B/C Meeting Minutes of September 21st, 2023.

- a. Motion made by Dana to approve the September minutes as amended. Linda seconded. Motion carried, unanimously.

4. ADDITIONS/DELETIONS:

Additions:

- D7. Fern Hill Wetlands Statue
- D8. Hanging Artwork in City Hall

Deletions:

- None.

5. DISCUSSION/DECISION/PRESENTATION ITEMS:

- 1. Robert Weller Painting and 1894 Map Updates:** We received an email quote from the conservator for a total of \$885. This is the base price for

cleaning, removing tape, and general surface repair. Kristen Ling will be contacted for advice on potentially trimming the edges of the map to allow it to fit into a standard-sized frame. Mayor Wenzl will ask the City Council if there is additional money for this endeavor. A motion to proceed with the preservation of the map with a maximum expenditure of \$900 was made by Dana, seconded by Pat. Motion carried, unanimously. Any remaining funds will go towards framing the Robert Weller piece.

2. **Bob Schlegel Donation Update:** No updates at this time.
3. **Art Festival 2024 Subcommittee Update:** There was an excellent turnout at the first stakeholders meeting. Fine arts is heavily represented. There are monthly stakeholders meetings scheduled until the festival begins. We discussed challenges in scheduling PAC subcommittee meetings due to policy changes pending by the City Council. Music is so far the least represented. There were suggestions to reach out to Roylene Read to see if the local bagpiper group is still active, as well as Kirk/The Coin Club Band for potential performances. The Arts Festival will also have a booth at the Farmers Market and can provide free experiences to the public. Three total PAC members can be present at stakeholders meetings and will act as facilitator, notetaker, and zoom handler in order to remain in compliance with public meeting laws.
4. **Discussion Budget for 97116 Event and “Fall into Art”:** A proposal to dedicate a maximum of \$150 for signage/posters and \$200 for food and facilitation of free kids’ activities was made by Dana, seconded by Kathleen. Motion carried, unanimously. Food and coffee donations will be solicited. November 1st is the application deadline for artists to secure a booth. 5 will be the minimum number of artists accepted, and 10 is the maximum.
5. **7 Generations Installation Update:** The artist would like for the sculpture to be elevated three feet using a natural material such as wood or stone. Rock was the preferred choice due to its longevity, with wood as a Plan B. Further discussion will occur at our next meeting.
6. **Discussion-City Council and PAC Joint Work Session 10:23:2023:** A focus for this joint work session should be the accomplishments of the PAC and its historic service/collaboration with City Council, with a secondary focus on fundraising. Discussion: research the priorities and practices of other cities. Come to the work session with concrete ideas on how to sustainably fund public art, with emphasis on current practices of similarly-sized communities. The TLT might be a viable option. When the PAC was founded, there was a list of goals and objectives, and all actions have fallen under this umbrella. There is still confusion over the origin of the concerns and proposed changes being considered by City Council, and the impact changes such as zip code requirements, fundraising ability, and subcommittee constraints would have on the momentum of the Commission’s work for the Forest Grove community. PAC members are encouraged to all be in attendance if possible, and to review the agenda packet and powerpoint presentation prior to meeting. This is a powerful opportunity for the PAC and City Council to hear directly from each other and collaborate.

7. **Fern Hill Wetlands Statue:** The “teapot”-shaped statue will potentially be placed at Fern Hill Wetlands. Pat is meeting a representative at Clearwater Services at 10:30am. Clearwater will clean, transport, and install the sculpture at Fern Hill. Linda moved for the PAC to donate the sculpture to Clearwater Services. Brian seconded. Motion carried, unanimously. A plaque indicating the donation information will be installed.
8. **Hanging Artwork in City Hall:** We have visitors coming from our sister city (8 girls and 3 adults). It would be nice to install three of the plates gifted to Forest Grove from our sister city in the new City Hall building prior to their arrival on October 28th (welcome dinner on 10/30). Pat moved to spend a maximum of \$100 for hanging equipment and lighting. Brian seconded. Motion carried, unanimously. There is an understanding that this work may be too challenging to complete on such a tight timeline.

6. **INFORMATION / UPDATE ITEMS:**

- A. **Finance Report:** Not reviewed at this meeting.

7. **B/C COMMUNICATIONS:** Dana shared Tualatin Valley Public Art Trail pamphlets. There will be a ribbon cutting at Stites Park at 6pm. The park is named after Helen Stites and one of her daughters will be speaking at the event. Bob Hackney may be a good person to ask regarding how to clean and polish the remaining donated sculpture (potentially to be placed at the City auditorium or perhaps the library).
8. **STAFF COMMUNICATIONS:** The City drafted a letter to the estate of Mr. Kosuke, thanking them for the donation of six sculptures to Forest Grove. The Friends of the Library 50th Festival included clowns, pumpkin bowling, and more festivities and was held on 10/18 from 2:30-4:30. A \$50,000 donation was received from a local family for the renovation of the children’s area of the library.
9. **COUNCIL LIAISON REPORT:** Chief Riemann received a Lifetime Achievement award from the League of Oregon Cities for his work in coming out of retirement to serve the Forest Grove PD and community. The City Council is engaging in its fifth work session.

10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on November 16th, 2023 in the Rogers Room.

11. **ADJOURNMENT:** The meeting adjourned at 6:32 p.m.

Respectfully submitted by Emily Lux.







