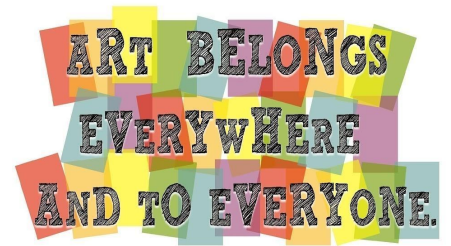




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**PUBLIC ARTS COMMISSION
MEETING MINUTES**

**Thursday, October 19th, 2023
Forest Grove Library, Rogers Room**

Minutes Approved as Amended 11.14.2023

1. CALLED TO ORDER:

Pat Truax, Chair, called the meeting to order at 4:49 p.m.

ROLL CALL: Pat Truax, Brenna Cooper, Brian Harris, Emily Lux, Dana Eytzen, Linda Stiles-Taylor, Kathleen Leatham

STAFF PRESENT: Colleen Winters

COUNCILOR PRESENT: Malynda Wenzl

ABSENT: N/A

GUEST: N/A

2. PUBLIC COMMENT: None.

3. CONSENT AGENDA:

A. Approve B/C Meeting Minutes of September 21st, 2023.

- a. Motion made by Dana to approve the September minutes as amended. Linda seconded. Motion carried, unanimously.

4. ADDITIONS/DELETIONS:

Additions:

- D7. Fern Hill Wetlands Statue
- D8. Hanging Artwork in City Hall

Deletions:

- None.

5. DISCUSSION/DECISION/PRESENTATION ITEMS:

- 1. Robert Weller Painting and 1894 Map Updates:** We received an email quote from the conservator for a total of \$885. This is the base price for

cleaning, removing tape, and general surface repair. Kristen Ling will be contacted for advice on potentially trimming the edges of the map to allow it to fit into a standard-sized frame. Mayor Wenzl will ask the City Council if there is additional money for this endeavor. A motion to proceed with the preservation of the map with a maximum expenditure of \$900 was made by Dana, seconded by Pat. Motion carried, unanimously. Any remaining funds will go towards framing the Robert Weller piece.

2. **Bob Schlegel Donation Update:** No updates at this time.
3. **Art Festival 2024 Subcommittee Update:** There was an excellent turnout at the first stakeholders meeting. Fine arts is heavily represented. There are monthly stakeholders meetings scheduled until the festival begins. We discussed challenges in scheduling PAC subcommittee meetings due to policy changes pending by the City Council. Music is so far the least represented. There were suggestions to reach out to Roylene Read to see if the local bagpiper group is still active, as well as Kirk/The Coin Club Band for potential performances. The Arts Festival will also have a booth at the Farmers Market and can provide free experiences to the public. Three total PAC members can be present at stakeholders meetings and will act as facilitator, notetaker, and zoom handler in order to remain in compliance with public meeting laws.
4. **Discussion Budget for 97116 Event and “Fall into Art”:** A proposal to dedicate a maximum of \$150 for signage/posters and \$200 for food and facilitation of free kids’ activities was made by Dana, seconded by Kathleen. Motion carried, unanimously. Food and coffee donations will be solicited. November 1st is the application deadline for artists to secure a booth. 5 will be the minimum number of artists accepted, and 10 is the maximum.
5. **7 Generations Installation Update:** The artist would like for the sculpture to be elevated three feet using a natural material such as wood or stone. Rock was the preferred choice due to its longevity, with wood as a Plan B. Further discussion will occur at our next meeting.
6. **Discussion-City Council and PAC Joint Work Session 10:23:2023:** A focus for this joint work session should be the accomplishments of the PAC and its historic service/collaboration with City Council, with a secondary focus on fundraising. Discussion: research the priorities and practices of other cities. Come to the work session with concrete ideas on how to sustainably fund public art, with emphasis on current practices of similarly-sized communities. The TLT might be a viable option. When the PAC was founded, there was a list of goals and objectives, and all actions have fallen under this umbrella. There is still confusion over the origin of the concerns and proposed changes being considered by City Council, and the impact changes such as zip code requirements, fundraising ability, and subcommittee constraints would have on the momentum of the Commission’s work for the Forest Grove community. PAC members are encouraged to all be in attendance if possible, and to review the agenda packet and powerpoint presentation prior to meeting. This is a powerful opportunity for the PAC and City Council to hear directly from each other and collaborate.

7. **Fern Hill Wetlands Statue:** The “teapot”-shaped statue will potentially be placed at Fern Hill Wetlands. Pat is meeting a representative at Cleanwater Services at 10:30am. Cleanwater will clean, transport, and install the sculpture at Fern Hill. Linda moved for the PAC to donate the sculpture to Cleanwater Services. Brian seconded. Motion carried, unanimously. A plaque indicating the donation information will be installed.
8. **Hanging Artwork in City Hall:** We have visitors coming from our sister city (8 girls and 3 adults). It would be nice to install three of the plates gifted to Forest Grove from our sister city in the new City Hall building prior to their arrival on October 28th (welcome dinner on 10/30). Pat moved to spend a maximum of \$100 for hanging equipment and lighting. Brian seconded. Motion carried, unanimously. There is an understanding that this work may be too challenging to complete on such a tight timeline.

6. **INFORMATION / UPDATE ITEMS:**

- A. **Finance Report:** Not reviewed at this meeting.

7. **B/C COMMUNICATIONS:** Dana shared Tualatin Valley Public Art Trail pamphlets. There will be a ribbon cutting at Stites Park at 6pm. The park is named after Helen Stites and one of her daughters will be speaking at the event. Bob Hackney may be a good person to ask regarding how to clean and polish the remaining donated sculpture (potentially to be placed at the City auditorium or perhaps the library).
8. **STAFF COMMUNICATIONS:** The City drafted a letter to the estate of Mr. Kosuke, thanking them for the donation of six sculptures to Forest Grove. The Friends of the Library 50th Festival included clowns, pumpkin bowling, and more festivities and was held on 10/18 from 2:30-4:30. A \$50,000 donation was received from a local family for the renovation of the children’s area of the library.
9. **COUNCIL LIAISON REPORT:** Chief Riemann received a Lifetime Achievement award from the League of Oregon Cities for his work in coming out of retirement to serve the Forest Grove PD and community. The City Council is engaging in its fifth work session.

10. **ANNOUNCEMENT OF NEXT MEETING:** The next meeting will be held on November 16th, 2023 in the Rogers Room.

11. **ADJOURNMENT:** The meeting adjourned at 6:32 p.m.

Respectfully submitted by Emily Lux.