



Monday, March 21, 2022

Urban Renewal Agency Meeting Minutes

9:00 p.m., Community Auditorium

***Minutes are unofficial until approved by the Urban Renewal Agency.
Urban Renewal Agency approved minutes as presented June 7, 2022.***

- A.** Mayor Truax called the regular Urban Renewal Agency meeting to order at 9:27 p.m. via Zoom Webinar Video Conference. The meeting was held in a “hybrid” format allowing the public to attend both virtually and in-person in the Community Auditorium. Members of the public could observe the meeting **LIVE on Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming.
- 1. ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY ZOOM WEBINAR:** Kristy Kottkey; Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Vice Chair; and Peter Truax, Chair. **URA DIRECTORS ABSENT:** Donna Gustafson and Elena Uhing.
 - 2. STAFF PRESENT ATTENDED BY ZOOM REMOTELY:** Jesse VanderZanden, City Manager; Paul Downey, Assistant City Manager/Finance Director; Bryan Pohl, Community Development Director; and Anna Ruggles, City Recorder.
- B. PUBLIC COMMENT:** None. No testimony was heard via Zoom.
- C. CONSENT AGENDA:**
1. Approve Urban Renewal Agency Work Session (Site B) Meeting Minutes of October 11, 2021.
 2. Approve Urban Renewal Agency Regular Meeting Minutes of October 11, 2021.
 3. Approve Urban Renewal Agency Regular Meeting Minutes of October 25, 2021.
 4. Approve Urban Renewal Agency Work Session (Parklet Program Review) Meeting Minutes of January 10, 2022.
- MOTION:** Director Vice Chair Wenzl moved, seconded by Director Kottkey, to approve the Consent Agenda as presented. **ABSENT:** Directors Gustafson and Uhing. **MOTION CARRIED 5-0 by voice vote.**
- D. ADDITIONS/DELETIONS:**
Executive Director: None.
Proposed by Directors: None.
- E. PRESENTATIONS:** None.
- F. URA RESOLUTION NO. 2022-01 AUTHORIZING TO CONTINUE THE PARKLET**

PILOT PROJECT AND AUTHORIZING THE EXECUTIVE DIRECTOR TO IMPLEMENT SUCH PROGRAM

Staff Report:

Pohl presented the above-proposed resolution for URA Board consideration, noting the Board held a work session on January 10, 2022, to consider extending the 2019 Parklet Pilot Program, which expired December 31, 2021. The 2022 Parklet Pilot Program is proposing to add one additional parklet for a total of four locations within the Town Center. The four location is identified as 21st Avenue – between Main and A Streets. Subject to funding availability, the program cannot exceed \$10,000 during the two-year renewal period. Subject to funding availability, the URA will reimburse up to \$2,500 for a private parklet and up to \$5,000 for a public parklet. Due to the limited number of parklets, the Parklet Program will be administered as a competitive program solicited through a request for proposals and the selection committee will score the parklet applications using the criteria outlined in the guidelines (Exhibit A). Parklets may remain in place year-round instead of seasonal. The 2022 Parklet Pilot Program will be extended to December 31, 2024, at which time, if the program is not extended by the Agency, parklets approved under the program will need to be removed by the expiration date. In conclusion of the above-noted staff report, Pohl advised staff is recommending approval of the proposed resolution as outlined in Exhibit A

Before proceeding with Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2022-01.

VanderZanden read URA Resolution No. 2022-01 by title.

MOTION: Director Vice Chair Wenzl moved, seconded by Director Valenzuela, to adopt URA Resolution No. 2022-01 Authorizing to Continue the Parklet Pilot Project and Authorizing the Executive Director to Implement Such Program.

Board of Directors Discussion:

It was noted that Bella Donna's Bistro & Patisserie (Director Gustafson, owner) has a parklet, which was funded by the 2019 Program, located at 21st Avenue – between Main Street and College Avenue.

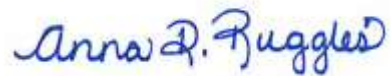
Hearing no further discussion from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Kottkey, Rippe, Valenzuela, Wenzl and Director Chair Truax. NOES: None. ABSENT: Gustafson and Uhing. MOTION CARRIED 5-0.

G. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 9:33 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder