



Monday, June 28, 2021

Urban Renewal Agency Meeting Minutes

9:10 p.m., Community Auditorium

*Minutes are unofficial until approved by the Urban Renewal Agency.
Urban Renewal Agency approved minutes as presented October 11, 2021.*

1. **CALLED TO ORDER AND ROLL CALL:**

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the URA meeting to order at 9:51 p.m. via Zoom Webinar Video Conference.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the Urban Renewal Agency Board of Directors conducted the meeting in a “hybrid” format allowing the public to attend both virtual and in-person in the Community Auditorium as spaced allowed. Members of the public could observe the meeting **LIVE** on **Zoom Webinar** or on television on Tualatin Valley Community Television (TVCTV) Government Access Programming Channel 30. Written comments were accepted by 3:00 p.m. the day of the meeting.

ROLL CALL: URA DIRECTORS PRESENT ATTENDED BY ZOOM WEBINAR: Donna Gustafson; Kristy Kottkey; Timothy Rippe; Mariana Valenzuela; Malynda Wenzl, Vice Chair; and Peter Truax, Chair. **URA DIRECTORS ABSENT:** Elena Uhing.

STAFF PRESENT ATTENDED BY ZOOM REMOTELY: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; and Bev Maughan, Executive Assistant. **STAFF ABSENT:** Anna Ruggles, City Recorder.

2. **PUBLIC COMMENT SIGN-IN:** None.

3. **CONSENT AGENDA:**

- A. Approve Urban Renewal Agency Executive Session (Property Transactions) Meeting Minutes of May 24, 2021.
- B. Approve Urban Renewal Agency Meeting Minutes of May 24, 2021.

MOTION: Director Vice Chair Wenzl moved, seconded by Director Kottkey, to approve the Consent Agenda as presented. **ABSENT:** Director Uhing. **MOTION CARRIED 6-0 by voice vote.**

4. **ADDITIONS/DELETIONS:**

Executive Director: None.
Proposed by Directors: None.

5. **PRESENTATIONS:** None.

PUBLIC HEARING AND URA RESOLUTION NO. 2021-03 ADOPTING THE BUDGET, MAKING APPROPRIATIONS, AND DECLARING THE TAX INCREMENT FOR FISCAL YEAR COMMENCING JULY 1, 2021, AND ENDING JUNE 30, 2022

Staff Report:

Downey presented the above-proposed resolution for Board consideration, noting the URA Budget Committee approved at its meeting of June 8, 2021, a proposed budget of \$1,022,287 and declared tax increment be collected for Fiscal Year commencing July 1, 2021, and ending June 30, 2022. In conclusion of the above-noted staff report, Downey advised staff is recommending approval of the proposed URA budget for Fiscal Year commencing July 1, 2021, and ending June 30, 2022, noting staff is not proposing any change to the budget approved by the URA Budget Committee.

Before proceeding with Public Hearing and Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2021-03.

VanderZanden read URA Resolution No. 2021-03 by title.

MOTION: Director Vice Chair Wenzl moved, seconded by Director Rippe, to adopt URA Resolution No. 2021-03 Adopting the Budget, Making Appropriations, and Declaring the Tax Increment for Fiscal Year Commencing July 1, 2021, and Ending June 30, 2022.

Public Hearing Opened:

Director Chair Truax opened the Public Hearing and explained hearing procedures.

Testimony Heard:

No one testified and no written comments were received.

Public Hearing Closed:

Director Chair Truax closed the Public Hearing.

Board of Directors Discussion:

Hearing no discussion from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Gustafson, Kottkey, Rippe, Valenzuela, Wenzl and Director Chair Truax. NOES: None. ABSENT: Director Uhing. MOTION CARRIED 6-0

7. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 9:58 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder