



URBAN RENEWAL AGENCY MEETING AGENDA

MONDAY, JANUARY 25, 2021
WEBEX COMMUNITY AUDITORIUM
1915 MAIN STREET

8:45 PM URBAN RENEWAL AGENCY WORK SESSION (Rotating Outdoor Art Gallery)

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19, in-person contact and social distancing is required. **All meetings will be conducted by video conferencing.** The public may attend and observe in the Community Auditorium, however, seating is limited and you must social distance. The public is encouraged to observe the meetings on television by Tualatin Valley Community Television (TVCTV) Government Access Programming or **LIVE Channel 30** on their website: <http://208.71.205.11/CablecastPublicSite/?channel=15>. To watch video on demand of previously recorded meetings, please visit: http://tvctv.org/?page_id=550. Written comments on an item not on the Council Agenda may be submitted to the Board by 3:00 p.m. the day of the meeting by e-mail to the City Recorder at: aruggles@forestgrove-or.gov.

PETER B. TRUAX, DIRECTOR BOARD CHAIR

Malynda H. Wenzl, Director Board President
Donna Gustafson, Director
Kristy L. Kottkey, Director

Timothy A. Rippe, Director
Elena Uhing, Director
Mariana Valenzuela, Director

All regular meetings of the Urban Renewal Agency are open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Urban Renewal Agency Board as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Board action.

Citizen Communications: Anyone wishing to address the Board on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Board, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a public hearing. Routinely, members of the public speak during Citizen Communications and Public Hearings. If you have questions about the agenda or have an issue that you would like to address to the Urban Renewal Agency Board, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

All meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

FOREST GROVE URBAN RENEWAL AGENCY AGENDA
JANUARY 25, 2021
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PowerPoint Presentation
Bryan Pohl, Community
Development Director
Dana Eytzen, Public Arts
Commission
Jesse VanderZanden, City Manager

8:45

URBAN RENEWAL AGENCY (URA) WORK SESSION:
ROTATING OUTDOOR PUBLIC ART GALLERY

No public comment will be taken. The Urban Renewal Agency will take no formal action during the work session.

9:30

ADJOURNMENT:

ROTATING OUTDOOR PUBLIC ART GALLERY

A PROPOSAL FROM
THE URAC AND PAC

Bryan Pohl, CFM
CD Director
Dana Eytzen, Public Arts
Commission

1/11/2021

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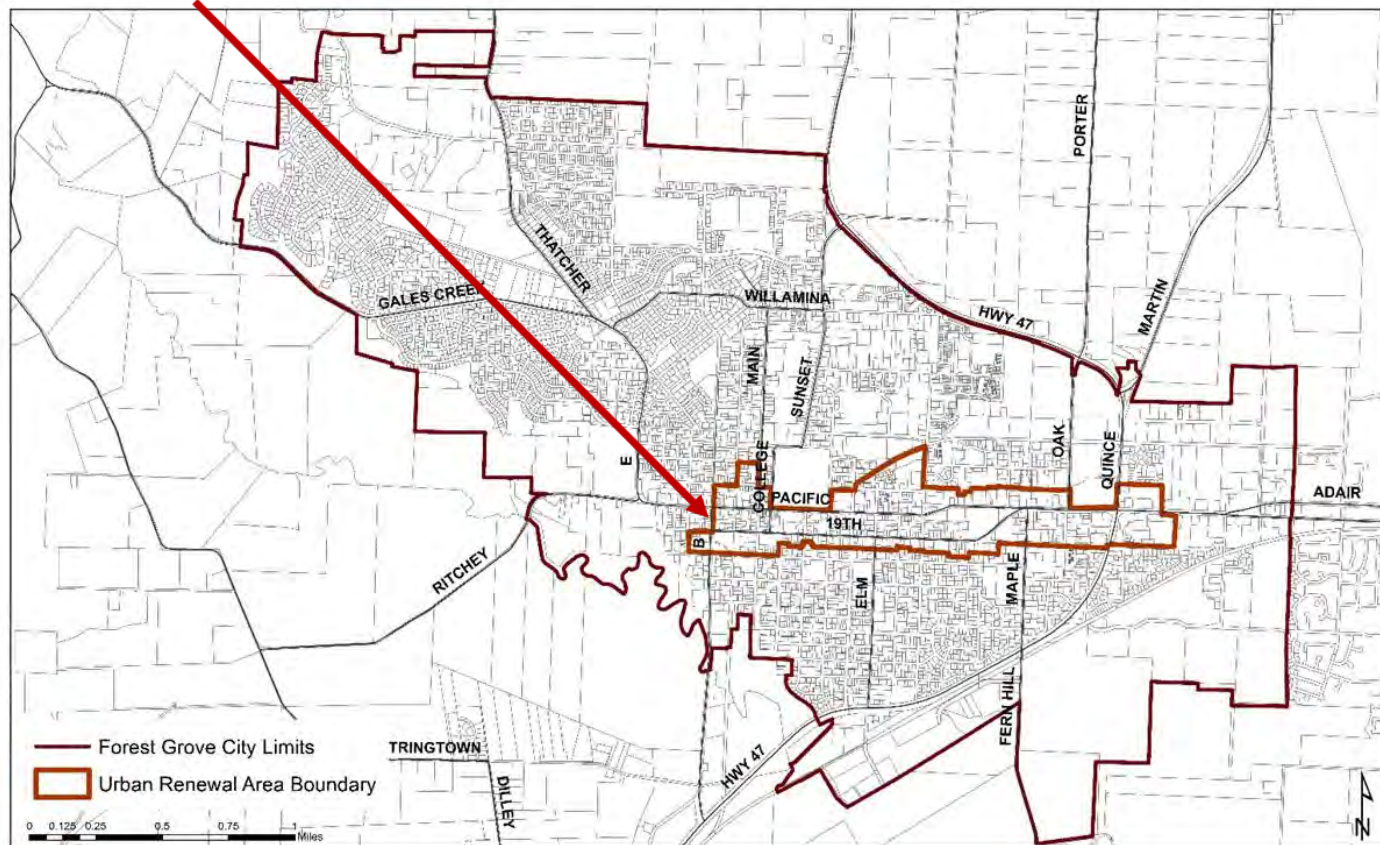


PURPOSE

- ❑ This work session will gather feedback on a proposal from the Public Arts Commission to establish a rotating public outdoor art gallery.
- ❑ The program was unanimously recommended for approval from the Urban Renewal Advisory Committee at their December 3, 2020, meeting.
- ❑ Approved by PAC unanimously at September 17, 2020, meeting.
- ❑ The intended outcome of this effort is to establish an outdoor gallery for installation art within the Urban Renewal Area.

URBAN RENEWAL AREA

Forest Grove Urban Renewal Area



Forest Grove's Urban Renewal Area covers about 6% of the City.

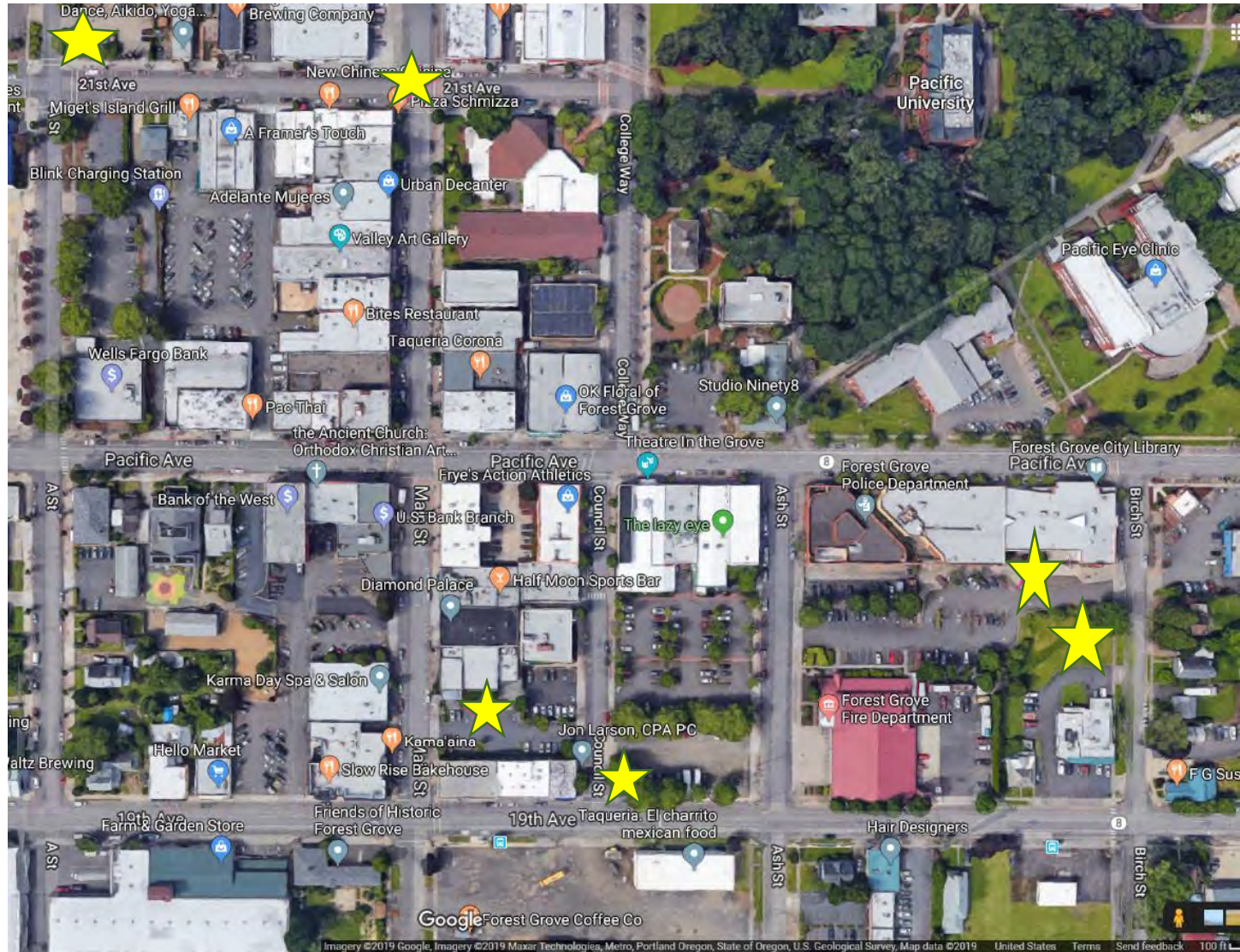
THE PROGRAM

- ❑ This program identifies six locations for outdoor installation art in the Urban Renewal Area. (shown on map to follow)
- ❑ Six plinths (bases) of varying sizes will be installed in the Urban Renewal Area to display the pieces of art.
- ❑ Art pieces would be procured through a call for art, put out and decided by the Public Arts Commission.
- ❑ Pieces would be on loan to the City for a period of two years, with artists receiving a \$500 stipend. Pieces will be for sale for the duration of the two years, and the Public Arts Commission will receive a 20% commission on the sale of any piece of art that is the subject of this program. Any art that is sold during the two year period will not be removed until the two-year period is over.

PROGRAM BUDGET

- ❑ As part of the programmatic elements of the Urban Renewal Agency, the URA Board of Directors allocated \$100,000 over five years to support public arts programs within the Urban Renewal Area.
- ❑ \$30,000 was spent on the fabrication and installation of the banner poles near the Post Office. \$70,000 remains for other public art programs.
- ❑ \$20,000 is proposed to be budgeted for this program, and is broken down as follows (main costs):
 - ❑ \$6,500 for installation of plinths (bases)
 - ❑ \$3,000 for artists stipends
 - ❑ \$5,000 for purchase of one piece of art

ART LOCATIONS



Location 1

21st and Main

- Specific location/corner to be determined with Festival Street planning.
- Would also like to coordinate theme with Fest Street



Location 2

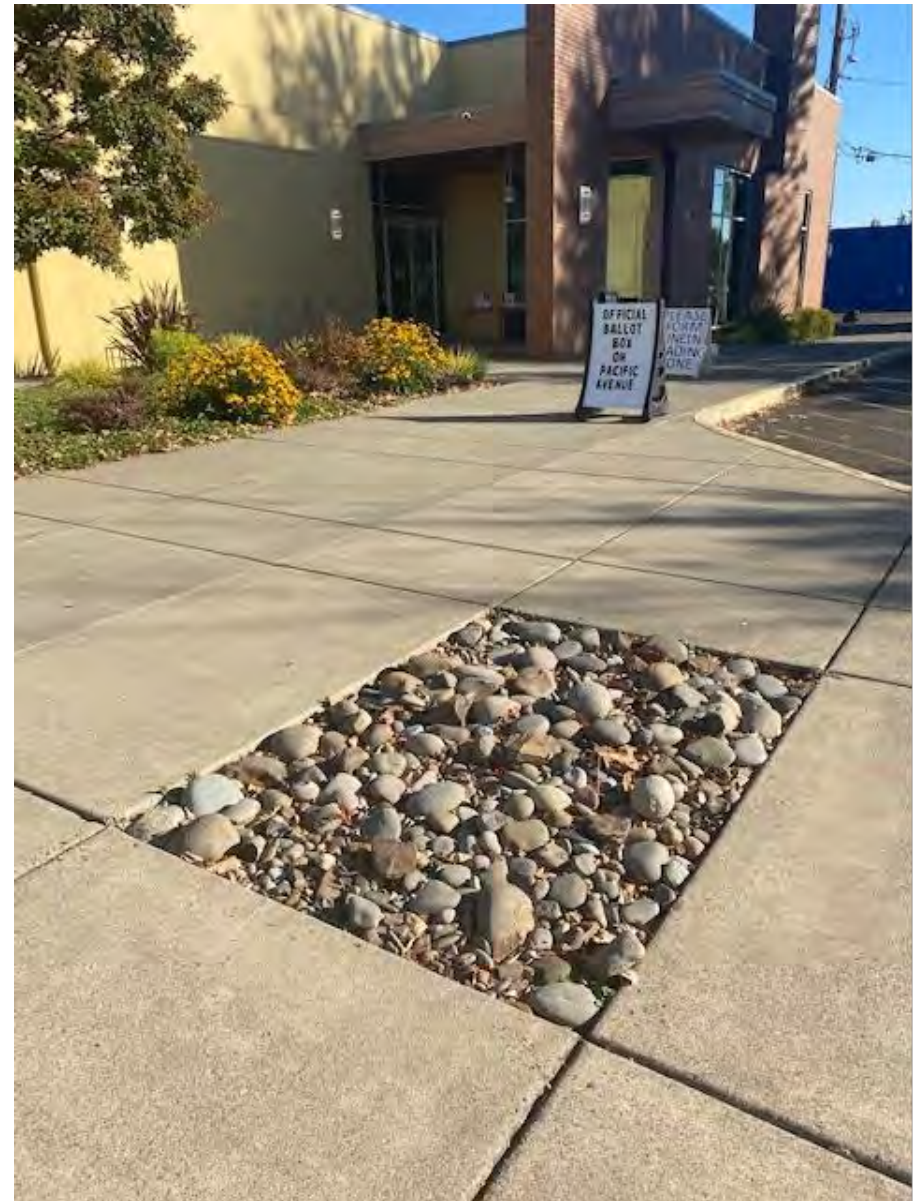
Community Auditorium



Location 3

City Library

- Small area with river rock



Location 4

City Library Parking Lot

In the grass just south of the parking area



Location 5

19th and Council

Near the City's gravel lot, between the fire hydrant and the first tree.



Location 6

21st and A – just to the east
of the musical bench



SELECTION CRITERIA

- ❑ Program is for installation art only, not murals or other forms of art. These will be sculptures installed on the constructed bases.
- ❑ Artists evaluated according to the following criteria:
 - Appropriateness of design and materials (including maintenance plan)
 - Submitted project budget
 - Demonstration of experience and expertise
 - Responsiveness to inquiries and suggestions

ART REQUIREMENTS

- ❑ The following are requirements for artwork and installation:
 - That materials are durable and ensure longevity
 - That the artist include an adequate “artist maintenance plan”
 - That the art fits and is held by base
 - That the art is of an appropriate nature for public viewing
 - That the art is contextually appropriate

- ❑ *Note- preference will be given to those works of art that use sustainably and ethically sourced materials, as well as those artists from diverse backgrounds.

NEXT STEPS

- ❑ Pending URA Board feedback, staff will schedule a URA Board resolution for consideration at the February 8th meeting.
- ❑ PAC intends to put out a call for art to have installations done by summer.

Questions? Comments?

THE END

Call for Art: Open Aire Gallery

Purpose

The Public Arts Commission is requesting artist submissions of up to three works of art per artist for sculptures to be placed in an Outdoor Rotating Gallery called Open Aire Gallery in the City of Forest Grove. These will be on loan to the City for a duration of two years. Installation will occur in the Summer of 2021 and end in Summer of 2023. The art may be 'for sale' but must remain until the end of the lease. The Public Arts Commission looks forward to receiving proposals from interested artists.

Six works of art will be selected. Selected Artists will receive a stipend of \$500. The Forest Grove Public Arts Commission will take a 20% commission on any sales. The City will also be purchasing one piece from the collection by popular vote from the community.

Applying artists should be qualified and can demonstrate artistic excellence and can complete and install this project within the following timeline.

Deadline for Submission of Proposal: March 15, 2021.

The City of Forest Grove, Oregon: Public Arts Commission

The Forest Grove Public Arts Commission was formed by the City Council in 2006, to enhance the presence of Art – in all forms – within the community. The Commission has been funded solely by monies generated through grants and fundraisers until 2018. This year we are receiving some funding through the Urban Renewal Agency. The Commission has funded over thirty mini-grants to non-profit organizations. These grants can be funded up to \$500 and ask only that the artistic event be made available to all citizens at no cost. The outcome has been varied and highly successful, serving our population of nearly 25,000 well. The diversity of the applicants has been particularly encouraging. Additionally, the Commission put out a Call for Art that resulted in the installation of three very different “sculpture” benches that are a foundation for our organic goal of creating an outdoor Art Walk within the City of Forest Grove. In collaboration with the Library Foundation, the Arts Commission raised a substantial amount of money to complete the installation of internationally noted glass sculptor Ed Carpenter's piece, “Mollie's Garden”. This remarkable piece now holds a prominent place in the City Library. Our most recent acquisition is a sculpture entitled “Tres Novem” by Ben Dye. This tribute to our community is located in Lincoln Park.

A. Artist Eligibility and Selection

Any artist or team of artists interested in creating a three-dimensional original sculpture fulfilling the guidelines provided below. Only the lead artist needs to meet all the requirements of the Application Submittal Procedure and the Artist Selection Process. Artists with diverse backgrounds are encouraged to apply in keeping with the City's commitment to diversity, equity and inclusion.

Artist applications will be evaluated according to the following:

- The appropriateness of design and proposed materials, including maintenance required
- Submitted project budget
- Demonstration of experience and expertise
- Responsiveness to inquiries and suggestions

B. Location & Property Description

The sculptures will be located at various locations around the city.

Base 1: ?X?' - 21st Ave and Main St.

- On the corner of the intersection

- We would like to know what changes are going to be made here and possibly add a piece of art into the planning.*

Base 2: 4X4X1' – City Auditorium

- In front of the City Auditorium, either on the concrete by the picnic table (5X5') or in the peninsula with the small tree between the parking spots (4X4').

Base 3: 5X5X1' - The City Library

- On the sidewalk on the parking lot side of the library, there is a square that currently has river rock in it.

Base 4: 6X6X1' - The City Library

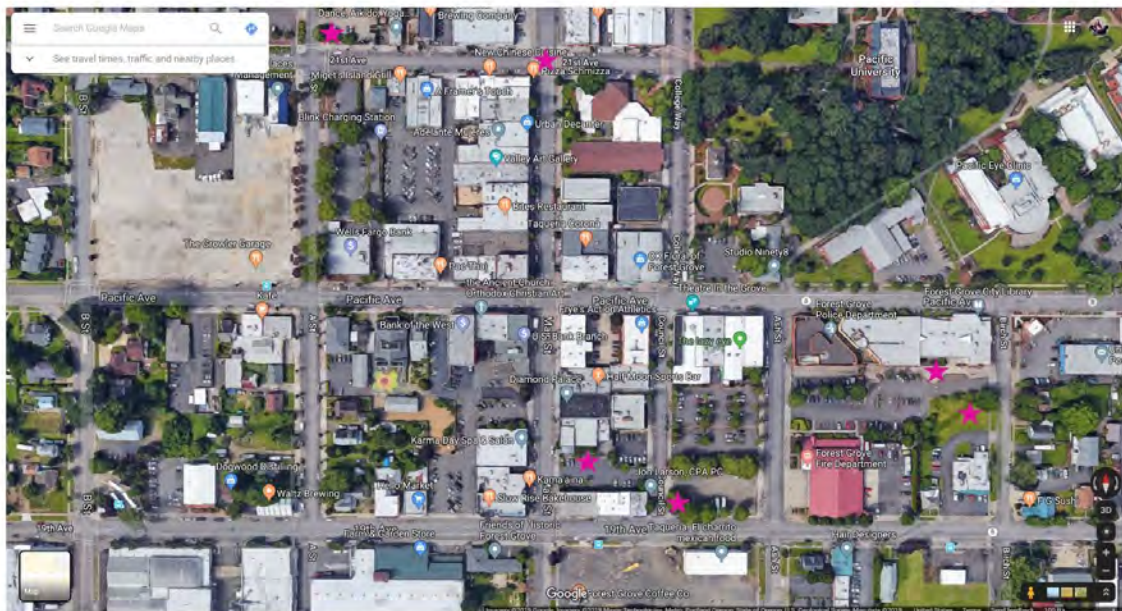
- In the grass alongside the parking lot.

Base 5: 4X4X1' - 19th Ave and Council St. NE

- Near the public parking area, between the fire hydrant and the first tree.

Base 6: 4X4X1' - 21st Ave and A St. NE

- Near the Musical Bench



C. Installation Requirements, ect.

Artworks are generally displayed on concrete bases of varying sizes and locations. There are options (while limited) for earth mounting works in a park or greenspace, as well as utilizing

building facades for proposed murals, projections, or similar. Selected artists will be notified of their anchoring/display method in May. Anchor methods will be anchor bolts. Specifications will be determined at the time of selection. Concrete pads range in size from 2 x 2' - 7 x 7' (4 – 49 square ft.).

Upon installation and during the two-year exhibition period, the City will maintain liability insurance to cover any damages, should they occur. It is the artist's responsibility to deliver and be present (or send a representative) for installation and de-installation of the work. Artwork cannot be shipped as there are no available vehicles, storage space, or staff for this purpose. The Arts Council reserves the right to reject work that, upon delivery, differs from the original proposal, or does not meet standards of durability, safety and quality.

D. Requirements for Artwork and Installation

- Materials will be used that ensure durability and longevity.
- Inclusion of an “Artist Maintenance Plan” describing the materials and processes used (so that repairs may be made) and a schedule of required maintenance (such as the replacement of an anti-ultraviolet coating and the repair of any vandalism) is required and will be provided by the artist.
- Size requirements: must fit and be held by the base provided.
- Must be an original, one-of-a-kind artwork.
- Must be structurally sound. This sculpture will be placed in a public area and should be as resistant as possible to vandalism and resistant to extreme weather conditions.
- Materials will be used that ensure durability and longevity and that are appropriate for the climate.
- Proposed artwork must be of an appropriate nature for general public viewing.
- Artistic quality: strength of the artist concept and demonstrated technical skills and experience.
- Context: appropriate to the area architecture, neighborhood, geographic, sociocultural and historic setting in scale and expression.
- A plan for installation is required that ensures the safety of the installers and the public and does not impede public access. In the event that the submitted safety plan is not being followed, and/or the City has identified a risk to the artists, installers and/or the public, the City has the right to stop work until all safety concerns are addressed by the artist.
- Sustainable and ethically sourced materials will be given preference.
- Diversity in submissions is encouraged in keeping with the City's commitment to diversity, equity and inclusion.

E. Our Policies

Artists will retain the ownership of design ideas submitted with this application. Images of this work may be used in publicity for the City of Forest Grove. The City of Forest Grove/Public Arts Commission may retain artist submissions and information to inform future acquisition. Application and supporting materials will not be returned. The City of Forest Grove will not be responsible for lost, missing or damaged materials.

The Forest Grove Public Arts Commission will have the right to review the draft and request changes if necessary.

The City will hold an insurance policy on the selected loaned artwork.

F. Application Submittal Procedure and Requirements

The following materials must be submitted:

- A completed and signed Proposal Submission Form (attached)
 - Project Description and supporting materials
 - Brief description of related experience
 - Artwork Maintenance Plan
- A colored rendering of the proposed design for the artwork must be in JPG or PDF format.
- Samples of colors where applicable
- Any other visual materials you wish to illustrate your proposed work and your abilities as an artist.
- A resume
- If available, a portfolio to include 5-10 digital images of your work is encouraged
 - must be in JPG or PDF format

G. Estimated Process Timeline

A Subcommittee will be formed which shall include members of the Selection Committee, Commission members and other volunteers. This panel will meet to consider all completed proposals submitted and make a recommendation to the Public Arts Commission.

Our timeline would be as follows:

ASAP: Announce Call

- | | |
|-----------------|---|
| March 15, 2021- | Deadline to submit Proposals from Artists |
| March 16, 2021- | The Selection Committee will review all submitted applications, chose finalists |
| March 18, 2021- | The Public Art Commission will choose the final Artists |
| March 22, 2021- | Finalists will be presented to the URA/City Council |

March 23, 2021-	All artists will be notified of the selection outcome
April 1, 2021-	The City and the Artist will enter into a contract
May 2021-	Meet the Artist event featuring the selected Artist (Pending Covid-19 Restrictions)
April/May 2021-	Bases installed
Summer 2021-	Artwork is installed
Summer 2021-	Celebration will be held (Pending Covid-19 Restrictions)

H. Proposal Submission

An incomplete or late submission may not be considered.

Proposals can be submitted in the following methods:

1. Mail to:

Public Arts Commission
C/O Dana Eytzen
PO Box 326
Forest Grove, OR 97116

2. Email to:

publicartscommission@forestgrove-or.gov

3. Submit online at:

<http://www.forestgrove-or.gov/city-hall/citizen-boards-commissions/public-arts-commission.html>

Proposals will be accepted until 5 p.m. on Thursday, November 3, 2015.
Postmarked by this date will be accepted.

All questions regarding this proposal should be directed to:

Public Arts Commission

C/O Dana Eytzen

PO Box 326

Forest Grove, OR 97116

503-502-3392

Email: **publicartscommission@forestgrove-or.gov**

Call for Art: Open Aire Gallery

Proposal Submission Form

Lead Artist Name
Company.....
Address
City..... StateZip code
TelephoneCell Phone
E-mail
Website

Names of other participating Artists, if applicable:

.....
.....
.....

1. Project Description:

Specify the types of materials to be used and include technical information regarding the materials durability, longevity and toxicity.

2. Brief Description of Related Experience:

4. Artwork Maintenance Plan: See sample plan attached.

☐ As an applicant for the opportunity to complete this outdoor art project for the City of Forest Grove, I certify that I am at least eighteen years of age and a citizen of the United States of America. I also certify that all works submitted represented as my work are the product of my creation and no other. I further certify that all statements made in this application are true to the best of my knowledge.

☐ I understand that the City of Forest Grove may make duplicates of my images and application materials solely for the purpose of consideration of my application.

☐ I understand that any liability for loss or damage to my application or images is not the responsibility of the City of Forest Grove or the Selection Committee to review applications.

☐ I understand the costs of submitting a proposal are the responsibility of the applicant and the City of Forest Grove is not liable for those costs.

Applicant Signature.....Date.....

Send Complete Application to

1. Mail to:

Public Arts Commission
C/O Dana Eytzen
PO Box 326
Forest Grove, OR 97116

2. Email to:

publicartscommission@forestgrove-or.gov

3. Submit online at:

<http://www.forestgrove-or.gov/city-hall/citizen-boards-commissions/public-arts-commission.html>

*SAMPLE Artist Maintenance Plan
Regular and Periodic Maintenance Plan for the City of Forest Grove*

Call for Art: Open Aire Gallery

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This is a sample only

Some of the elements suggested herein may not apply to this project:

Accomplishment of Public Art Project (some may not apply)

Title, Medium, Location, Size

Painting of image was completed on (date) using automotive epoxy enamel. Please give a complete description of paint by brand, type of paint, etcetera.

Two (however many) applications of an Anti-Graffiti anti-ultraviolet coating were applied according to manufacturer's instructions on (date). Insert brand, product numbers and make up of coating.

The border of artwork was painted with Golden number six gray acrylic polymer paint. Please give a complete description of paint by brand, type of paint, the exact manufacturer's color name, and etcetera.

Recommended Maintenance (Some may not apply)

Periodic inspections, at least once a year, should be made to the surface of art piece for cracks caused by changes in the substrate below. Repairs should be made so that moisture cannot get under surface and cause blistering due to high temperatures on the surface.

Any repairs to the painted surface must be re-coated according to the manufacturer's instructions or as recommended above in "Accomplishment of Public Art Project" with the recommended anti-ultraviolet coating.

A new anti-graffiti anti-ultra-violet coating of a minimum of xxx coats should be applied once every xxx years according to the manufacturer's recommendations. The art piece should be cleaned and thoroughly dry before any application of the recommended protective coating. If it is desirable to clean the surface of the mural, it is recommended washing with cool water (under 90 degrees Fahrenheit) and Joy Dishwashing liquid or any dishwashing liquid that does not contain chlorine.

A mild solution of Tri-sodium Phosphate and water (diluted to the recommendations of the manufacturer) may also be used to clean the surface of the mural. It must be rinsed thoroughly using this method.

The use of any cleaning products that contain bleaches or oils is not recommended.

Signature of Artist.....

Art in the Park Budget

Open Aire Gallery Budget

Source	Potential Revenue	Expenses
Artist honorarium		\$3,000.00
Plinth 4 x 4		\$1,000.00
Plinth 4 x 4		\$1,000.00
Plinth 4 x 4		\$1,000.00
Plinth 4 x 4		\$1,000.00
Plinth 4 x 4		\$1,000.00
Plinth 7 x 7		\$1,500.00
Bolts		\$200.00
Welder		\$1,000.00
Plaques		\$500.00
Installation costs		\$2,800.00
Purchase of art		\$5,000.00
Sales Commission	\$1,000.00	
Other reveune (TBD)	\$500.00	
Deinstallation		\$500.00
Damage mitigation contigency		\$500.00
Totals	\$1,500.00	\$20,000.00

Art in the Park Budget

Notes
500 x 6
Six
Estimation based on 20%