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Urban Renewal Agency Meeting Minutes **Monday, July 10, 2017**
9:00 p.m., Community Auditorium

***Minutes are unofficial until approved by the Urban Renewal Agency.
Urban Renewal Agency approved minutes as presented September 11, 2017.***

1. CALLED TO ORDER AND ROLL CALL:

Peter Truax, Urban Renewal Agency (URA) Director Chair, called the regular URA meeting to order at 8:28 p.m.

ROLL CALL: URA DIRECTORS PRESENT: Timothy Rippe; Ronald Thompson; Elena Uhing; Matthew Vandehey; Malynda Wenzl; and Mayor Peter Truax, Chair.

URA DIRECTORS ABSENT: Thomas Johnston, Vice-Chair, excused.

STAFF PRESENT: Jesse VanderZanden, Executive Director; Paul Downey, Administrative Services Director; and Anna Ruggles, City Recorder.

2. CITIZEN COMMUNICATIONS: None.

3. CONSENT AGENDA:

A. Approve Urban Renewal Agency Meeting Minutes of June 12, 2017.

MOTION: Director Rippe moved, seconded by Director Wenzl, to approve the Consent Agenda as presented. **ABSENT:** Vice Chair Johnston. **MOTION CARRIED 6-0 by voice vote.**

4. ADDITIONS/DELETIONS: None.

5. PRESENTATIONS: None.

6. URA RESOLUTION NO. 2017-03 DECLARING INTENT TO SELL CERTAIN PROPERTIES OF NO FURTHER PUBLIC USE AND SETTING PUBLIC HEARING

Staff Report:

Downey presented the above-proposed resolution for Board consideration, noting the URA is declaring a portion of Tax Lot 1S306BB03702 and a portion of Tax Lot 1S306BB03400, both lots owned by the URA as part of the Times Litho property purchase, as having no public use and is directing staff to go through the process of selling the two lots to the adjacent property owners who would have need for the

two properties as noted below:

- Property #1

General Description of Property – northern 4.8 feet by 100 feet of Tax Lot 1S306BB03702, totaling 480 square feet of property. The adjacent property owner, Buyer, will use the property as his backyard for the current residence at the southeast corner of 21st Street and A Street as that property has been used that way since at least 1980. The URA considers it is necessary to sell the property so the owner of the residence can continue to have legal access to the residences on the property that he currently owns.

- Property #2

General Description of Property – Tax Lot 1S306BB03400, an irregularly L-shaped parcel measuring 3 feet by 100 feet piece adjoined to a 1 foot by 27-foot piece totaling 327 square feet of property. The adjacent property owner, Buyer, will use it as part of their property as that owner is the only party that can use the entire property. The URA considers it necessary to sell the property, as it will have no current or future use of the property due to its shape.

Downey referenced Attachment A, tax lot map showing locations of Lot 1 and Lot 2 and Attachment B, photograph of the property line for Lot 1, and explained the ORS statutory provisions that allow the URA to sell real property, noting staff recommends the properties be sold in exchange for Buyers paying all of the costs of completing the transactions, which both Buyers are willing to do. In conclusion of the above-noted staff report, Downey advised staff is recommending the URA adopt the proposed resolution, attached as Exhibit A, and setting the URA Public Hearing on August 14, 2017, to hear any remonstrance and objections, if any, to the proposed property sale to the adjacent property owners, noting the two lots have minimal value to the URA.

Before proceeding with Public Hearing and Board discussion, Director Chair Truax asked for a motion to adopt URA Resolution No. 2017-03.

VanderZanden read URA Resolution No. 2017-03 by title.

MOTION: Director Uhing moved, seconded by Director Wenzl, to adopt URA Resolution No. 2017-03 Declaring Intent to Sell Certain Properties of no further public use and Setting URA Public Hearing on August 14, 2017.

Board of Directors Discussion:

Hearing no discussion from the Board, Director Chair Truax asked for a roll call vote on the above motion.

ROLL CALL VOTE: AYES: Directors Rippe, Thompson, Uhing, Vandehey,

Wenzl, and Chair Truax. NOES: None. ABSENT: Vice Chair Johnston. MOTION CARRIED 6-0.

7. **ADJOURNMENT:**

Director Chair Truax adjourned the URA regular meeting at 8:34 p.m.

Respectfully submitted,



Anna D. Ruggles, CMC, City Recorder