

APPROVED

Forest Grove Historic Landmarks Board
Community Auditorium, 1915 Main Street
July 25, 2017 -- 7:15 P.M. Page 1 of 2

Members Present: Jennifer Brent, George Cushing, MJ Guidetti-Clapshaw, Larissa Whalen Garfias, Kelsey Trostle, Holly Tsur (1 vacancy)
Staff Present: James Reitz
Council Liaison: Tom Johnston was absent
Citizens Present: 04 (Sam and Ashley Morrison, Kristin Renzema, Melody Haveluck)

1. **Call to Order:** Tsur opened the meeting at 7:15 p.m.

2. **Citizen Communication:** None.

3. **Action Items / Discussion:**

A. **Preservation Grant Request – 1827 Douglas Street (Washington County tax lot 1S306AB11600). Applicant: Sam Morrison. File Number 311-17-000032-PLNG.** Tsur introduced the applicant and noted that the request is for painting materials only. Morrison described his project, noting that the paint is peeling which is allowing damage to the siding, particularly on the south side. He anticipates having to replace some siding as well, and has found some that would match. He said he did not include that in the estimate; it is only for the painting materials.

He will be doing the work himself, having previously painted a two-story house; and he knows about lead paint abatement requirements. The Board offered recommendations re pressure washing (use low pressure so as not to score the siding) and letting it completely dry before applying paint, as well as using scaffolding instead of a ladder (better safety). He said he would probably stay with a similar light green color and but would change the trim color to white. **Cushing/Trostle to approve the grant request in the amount of \$793. Motion carried unanimously.**

B. **Preservation Grant Request – 1903 22nd Avenue (Washington County tax lot 1N331CC06300). Applicant: Kristin Renzema. File Number 311-17-000036-PLNG.** Tsur introduced the applicant and noted that this grant request is for a chimney repair. Renzema said that she had a chimney liner installed earlier this year to enable safely using a new wood stove insert. She noted that the contractor doing that project had only inspected the chimney from the ground and when installing the liner, the crown on the top of the chimney totally fell apart, and some of the bricks were disintegrating.

Board members commented that her new contractor should re-inspect and make certain that the chimney was solid. It would be sad to spend money now on the crown and then at some time in the near future have further work required.

She obtained three widely varying estimates of \$600, \$900 and \$1,200, but felt the one for \$900 was the best contractor and planned to accept that bid after doing more research on the company. In the meantime, she is searching for photos of the house with the crown visible, as well as looking at other chimneys around town, to determine how the chimney crown should look. Haveluck suggested that she contact the FHFG and see if there are any old photos of the house in their records.

Brent/Trostle to approve the grant request in the amount of \$450. Motion carried unanimously. Reitz said that he would need Renzema to submit a copy of the bid she intends to accept, as that was just received and had not been submitted with the application.

- C. **Media Outreach – Editorial Calendar (Trostle):** Trostle said that she had received Tsur's article on selling a historic home, and that the next article required would be Cushing's article on earthquake preparedness. That article is due by September 1st. Cushing said he would work with the information prepared in the past by himself and Brent and edit and update as necessary.
- D. **National Night Out:** The event will be August 1st from 4 pm to 8 pm on the Pacific University west campus. Whalen Garfias said she was planning to participate with her kit house project; Reitz can have copies made of some of the historic home coloring pages; Cushing will retrieve the display board from the library and bring it over; and Guidetti-Clapshaw and Brent will share set-up and take-down duties. Haveluck is also inviting the FHFG to participate.
- E. **Sustainability Pub Report:** Cushing attended and said there were about 25 to 30 other people there. The speaker was a Pacific University professor who gave a very good lecture on why we should all be very concerned about saving the planet. His lecture was very well-prepared as he had given it many times before. Cushing said that there was no specific date set for the next event but they were merely trying to get started and see what kind of attendance to expect before they started planning the next event.

4. **Old Business/New Business:**

- Approval of HLB Meeting Minutes. **The meeting minutes of June 27, 2017 were approved as submitted.**
- Council Liaison Report: No report as Johnston was absent.
- FHFG Report: Haveluck said that the cemetery tour had been set for October 7th; that the A. T. Smith house now has water; and that the FHFG are considering setting up an on-site security guard. She noted that with the concrete plant and RV storage area nearby there was starting to be more activity in the area which she feels has improved security.
- Staff Update: Reitz reported that several grant projects had been recently completed and so only two projects were now open; that HPNW was working on the survey; that the City Council had the first ordinance reading to designate the house at 1205 Cedar Street as a historic landmark; and that there were two applicants for the Board's vacant position – their interviews are tentatively scheduled for September.
- The Board agreed to again participate in the Public Safety open house this October 14th.

5. **Adjournment:** The July 25, 2017 meeting adjourned at 8:26 p.m.

These minutes respectively submitted by George Cushing, Secretary