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CITY COUNCIL HOMELESS SUBCOMMITTEE MEETING & WORK SESSION (IN-PERSON & ZOOM WEBINAR)

Friday, August 26, 2022

Zoom Meeting (See Instructions Below)

PETER B. TRUAX, MAYOR

Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor

Zoom Webinar

Link: <https://us06web.zoom.us/j/81970705430?pwd=YnVPZjhZTW82dEQ3TDA3ZGxING0wZz09>

Zoom Meeting ID: 819 7070 5430 and Passcode: 082622

A. Call to Order; Roll Call:

- B. Public Comment:** Anyone wishing to speak to the City Council on an item not on the agenda or on the agenda and not scheduled for a public hearing may be heard. Please limit comments to two (2) minutes. All testimony is electronically recorded. Written comments may be submitted by 9:00 a.m. on the day of the meeting to hreimann@forestgrove-or.gov. **Zoom Attendees:** Please use the "Raise Hand" option. Please introduce yourself and ask your question or provide your comments.

1. Comments submitted to the Subcommittee through email and other written channels.

- C. Consent Agenda:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).

1. Approve 6.28.2022 Homelessness Subcommittee Meeting & Work Session Minutes.

D. Additions/Deletions:

E. Presentations:

1. Kyle Property Update
2. Communication and Engagement
3. Temporary Safe Camping Site and Related Policy Discussion

F. Adjournment:

CITY COUNCIL HOMELESSNESS SUBCOMMITTEE WORK SESSION

No public comment will be taken. The Subcommittee will take no formal action.

A. Role of Subcommittee / Ad-Hoc Committee

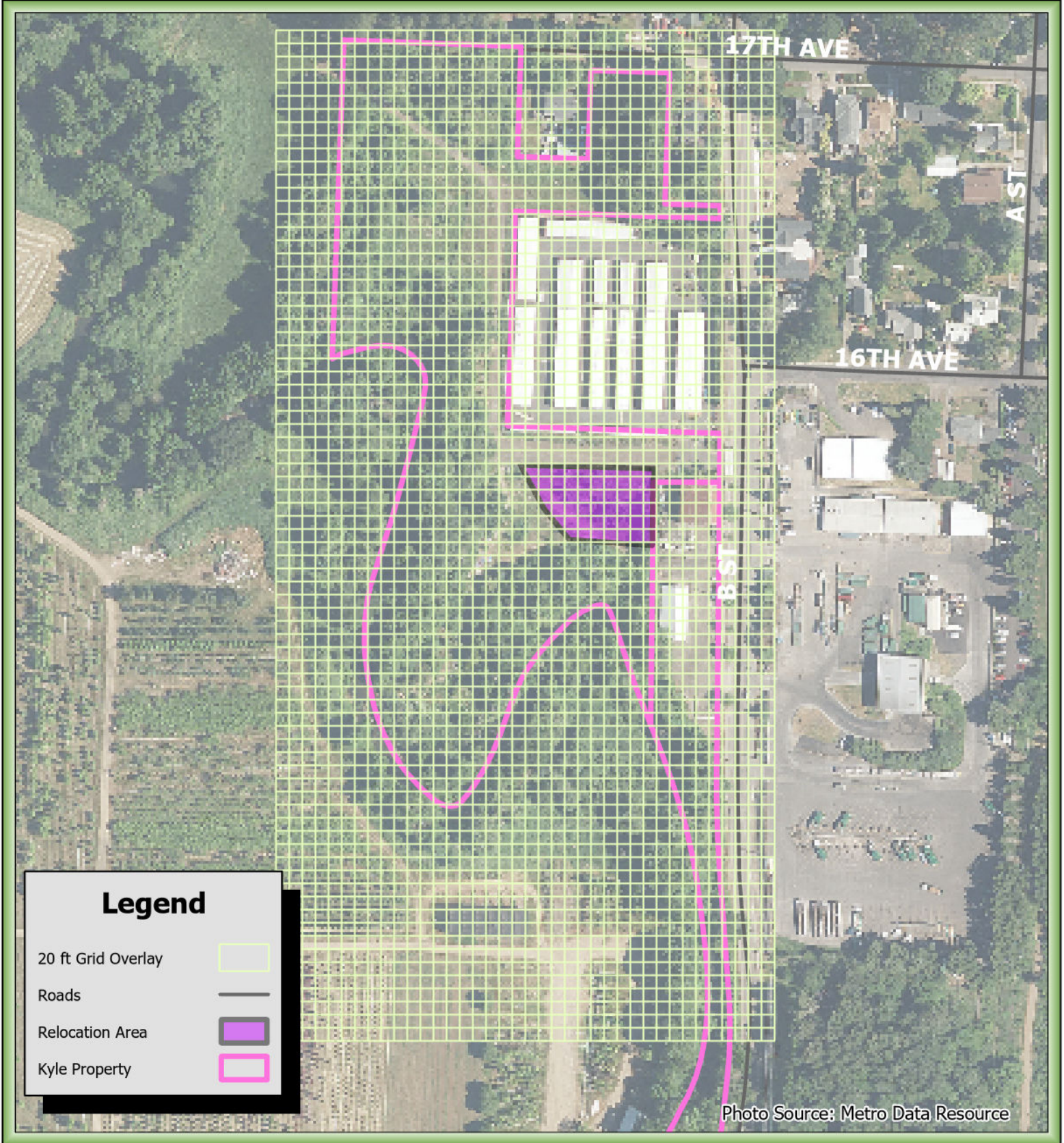
B. Work Session Adjournment:

C. Announcement of Next Meeting:

*The public can observe the meetings **LIVE** on **Zoom** Webinar.*

ADA Notice: *In accordance with the Americans with Disabilities Act (ADA), the City of Forest Grove will make reasonable accommodations for participation in the meeting. Requests for assistance can be made by contacting the City Recorder's Office, aruggles@forestgrove-or.gov, 503-992-3235, at least 48-hours in advance of the meeting.*

Kyle Property



Encampment Management Program Cleanup Report and Photolog

Activity:	Kyle Property Cleanup
Date:	8/15/22 – 8/18/22
Location:	Kyle Property in Forest Grove, also known as B Street.
Staff Name:	Alli Holmes
Staff, Contractors & Outreach Present:	Alli Holmes (WashCo), Henry Reimann (CoFG), Erin Stein (WashCo), Anne Lane (CoFG), Tom Martin (CoFG), Shawn Cardwell (Forest Grove Foundation), Krishelle Lucas (Forest Grove Foundation), Jessie (team lead for RRBC), rotating crew of 10 additional RRBC crew members.
Clean-up Overview:	8/15/22 - 11 crew members cleared 3, 40-yard dumpsters and started filling a 4th. Most folks had already moved out of the areas being cleaned and crews started at the center of the encampment where the wooden structures were built. There were a couple folks who moved their belongings first thing in the morning, and one camper in the center of camp who was still moving belongings at the end of the day. She worked with crews all day to remove property to her new spot. 2 crew members marked most of the burned areas throughout encampment first thing in the morning and will continue doing so. 2 other crew members helped move camper the north side of property down to his new spot in the approved area. In addition to the EMP and City of Forest Grove staff that checked in onsite, Shawn and Krishelle with Forest Grove Foundation both checked in with campers and progress at the site. 8/16/22 – All campsites along creek side in the center area of encampment and sites on the north side of property were unoccupied upon staff arrival. Cleanup crew filled all 3 dumpsters by the end of the day. 4 campsites on the southeast area of property were occupied Tuesday morning. 1 camper in this area finished moving his belongings to new location on the property. One site was left alone to give the occupants time to move belongings into their new apartment. Henry checked in with the last two campsites and notified the occupants they would need to move soon. 8/17/22 – Cleanup crew continued work on campsites farther down several paths. 2 of the 3 40-yard dumpsters were filled and the 3rd removed by WM as it was no longer needed. At the end of the day, only 3 campsites remained and all others had been cleared of all debris. Work was completed by 1 PM due to the heat. 8/18/22 – Henry and Alli both notified the two remaining occupied campsites that they would need to move that morning so work could be completed. The cleanup crew started by cleaning up camp belonging to couple who had moved to an apartment. This couple had been onsite throughout the week moving what they wanted to keep and deciding what to leave. These campers communicated to Henry that everything left on Thursday morning could be thrown

Encampment Management Program Cleanup Report and Photolog

	away. Some of the remaining things were collected by other campers (with original owner on site to allow this) and everything else was thrown away. No personal property was collected. Cleanup crew spent several hours cleaning micro trash out of entire property and clearing the creek bed of debris. The last two campers moved to the new area on the property with assistance from the crew. Henry and Tom Martin walked site with Alli H. to determine if job could be completed. Crew completed job at around 2 PM. WM collected one dumpster at 1 PM and returned the morning of 8/19 for the final dumpster.
Site Conditions after clean-up:	All campers remaining on property are now camped within the approved area near the front gate as outlined by the attached map. The rest of the property has been cleared of all belonging and debris. 40 posts have been placed to indicate burned areas. Some building and construction debris that was already onsite before campers began occupying the property remains - old concrete slabs, rebar, some pieces to an old boiler system, etc. The large boiler at the end of the road has been removed.
Personal Property:	No personal property was collected. Any personal property that remained onsite was collected by occupants and moved.
Attachments:	• Photolog • Relocation Map



Description: Spot in center of encampment, at the end of the entry road, before cleanup.



Description: Additional view of center of encampment at start of cleanup.

Encampment Management Program Cleanup Report and Photolog



Description: View of Creekside in center of encampment before cleanup.



Description: Additional view of center of encampment at start of cleanup.



Description: Additional view of center of encampment at start of cleanup.



Description: Additional view of center of encampment at start of cleanup.



Description: Campsite in northern section of property; camper removed all belongings on their own first thing Monday morning.



Description: Campsite in northern part of encampment with large burn pit and debris.

Encampment Management Program Cleanup Report and Photolog



Description: Campsite on southeast side of camp, to the left of the center trail.



Description: Additional view of campsite in previous photo.



Description: Large burned area in center of encampment. Surface debris was removed and site was marked.



Description: Encampment at the far southern side of encampment, next to the creek, before the cleanup.



Description: Center of encampment on second day, as crews work.



Description: Center of encampment on second day, as crews work.

Encampment Management Program Cleanup Report and Photolog



Description: Dumpsters placed on 1st day of cleanup.



Description: Path to southern portion of encampment.



Description: Center area of encampment after cleanup.



Description: Creek side in center part of encampment after cleanup.



Description: Center area of encampment after cleanup.



Description: Center area of encampment after cleanup.

Encampment Management Program Cleanup Report and Photolog

	
Description: Campsite on the northern part of encampment after cleanup.	Description: Campsite on far south side of property, near the creek, after cleanup.
	
Description: Campsite on far south side of property, near the creek, after cleanup.	Description: Creek side cleared of debris in southern part of property.
	
Description: Trail from the center of camp to the southern portion, cleared of debris after cleanup.	Description: Campsite farthest southeast after cleanup.

Encampment Management Program Cleanup Report and Photolog



Description: Campsite on southeast side of camp, to the left of the center trail, after cleanup.

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SUBMIT

Safe Rest Pods on SW 17th Avenue will Provide Life-Saving Temporary Shelter

Post Date: 08/18/2022

The City of Hillsboro, Washington County, and OpenDoor Housing Works are acting quickly to provide unhoused community members with emergency shelter — and mitigate unmanaged camping — by creating a temporary shelter site at the corner of [SW 17th Avenue and TV Highway](#).

[Aprende más sobre las Safe Rest Pods. \(Cápsulas de Descanso Seguro\) en español](#).

With an expected timeline of **September 2022 through March 2023**, the Safe Rest Pods on SW 17th Avenue will provide safe sleeping spaces and support services for 30 to 40 unhoused individuals or couples. Placement will be determined by direct referral through [Community Connect](#), with the initial priority for people currently camping in the Dairy Creek area. The launch of this project is pending establishment of an intergovernmental agreement with Washington County.

“We are moving fast to lessen the hardship for persons living outside and respond to community concerns,” said City of Hillsboro Community Services Coordinator Mandy Gawf. “The Safe Rest Pods on SW 17th Avenue will provide a safe sleeping place, meet basic needs, and help people get started on longer-term housing plans.”

“Washington County has a long-term goal of 250 year-round shelter beds across Washington County,” said Washington County Supportive Housing Services Manager Jes Larson. “While we work together to stand up a year-round shelter in Hillsboro, this temporary solution provides life-saving shelter to our most vulnerable community members.”

“Our organization has taken a boots on the ground approach to supporting our most vulnerable community members with outreach workers, housing case managers, an active day center, winter shelter operations, and now operations for the Safe Rest Pods,” said OpenDoor Housing Works Director Jeremy Toevs. “We see the need every day and know that this is going to make a huge difference in the lives of many of the people we support.”



Operations and Funding

Washington County is funding operations and supplies, purchasing and building of the Safe Rest Pods, and 24/7 operations and wrap-around support services through OpenDoor Housing Works. The County is also supporting coordination and communications.

The City of Hillsboro is supporting coordination and communications, funding site preparation, and providing the property, which is slated to become home to a year-round shelter in the future.

“Working with community partners allows us to pursue holistic, collaborative, and proactive solutions to benefit our community now and in the future,” said Larson.

Neighborhood Support

The partners will provide additional support to the neighborhood surrounding the Safe Rest Pods, including:

- All parking for staff and participants will be onsite.
- OpenDoor staff trained in trauma-informed care and safety will be onsite 24/7. Additional homelessness outreach workers will support the neighborhood and OpenDoor.
- Safe Rest Pods participants will agree to OpenDoor's Code of Conduct agreement, curfew, and quiet hours.
- Community members can contact OpenDoor through a 24-hour phone line for issues related to the shelter.
- The Hillsboro Parks & Recreation Department and the Hillsboro Police Department have partnered to increased patrols in Dairy Creek Park, and bicycle patrols will operate in the area.
- The City's [Outdoor Cleanup through Supportive Employment Project](#) will remove debris in the neighborhood before and during site operation.

Services

Temporary Safe Rest Pods will be constructed in the form of [Conestoga Huts](#) . They feature:

- 60 square feet of living space & 20 square feet of porch space
- Lockable door and window
- Insulated floor, walls, and roof
- Portable design that can be built, taken down, and rebuilt

The temporary site will offer:

- Mental health, housing navigation, and employment support
- Portable restrooms, handwashing & showers
- Drinking water
- Trash disposal
- Mobile office
- Internet access
- Smoking and support animal relief areas
- Gathering tent

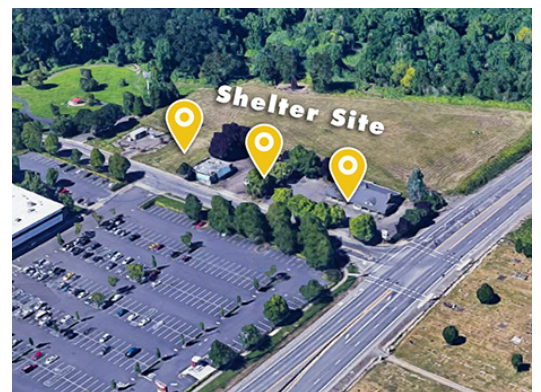


Informing a Future Year-Round Shelter

The currently vacant property is owned by the City and will become the site of a [Year-Round Shelter](#) with operations funded by the regional Supportive Housing Services measure as part of Washington County's goal to reach 250 year-round shelter beds across the County.

"The property was purchased with the intention of serving our houseless community members in the future," Gawf said. "This temporary use will help us meet that need even sooner without impacting the timing of our Year-Round Shelter Project."

Input from guests and neighbors of the Safe Rest Pods will help inform the future Year-Round Shelter Project and its Good Neighbor Agreement. The City is also inviting all community members to [share feedback on Engage Hillsboro](#) .



Learn More

Visit our [Homelessness Initiatives webpage](#) to learn more about how the City is collaborating with partners to pursue solutions and sign up for monthly email updates to stay informed on this and other projects. For questions, please [email City of Hillsboro Community Services Manager Mandy Gawf](#).

Visit Washington County's website to learn more about [the County's implementation of the regional Supportive Housing Services measure](#) providing crucial funding for interim and long-term shelter operations.

Find Resources

If you are experiencing or at-risk of homelessness and in need of housing resources, contact Community Connect at 503-640-3263 or email communityconnect@caowash.org.

(Images of Conestoga Huts were provided by [Community Supported Shelters](#) .)

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The Conestoga Hut Micro-Shelter is a quick shelter option for individuals and couples who are experiencing homelessness. The Hut is designed as a hard-shelled, insulated tent structure that can be built with a group of a few volunteers with a wide-range of construction experience.



Key features of the standard Conestoga Hut are:

- 60 sq. ft. of interior space
- 20 sq. ft. of covered porch space with rain-fly option
- Overall dimensions are 6' wide by 14' long by roughly 8 ft tall (inside height is approx. 6' from floor to ceiling)
- Lockable Door (30" wide) and Window (2'X3')
- Insulated floor, walls, and roof
- Modular design that can be assembled, disassembled, and refurbished
- Simple design uses a minimum of materials to achieve a safe, temporary shelter option
- Interior materials are mold resistant



Conestoga Huts at the Overnight Sleeping Center in Walla Walla, WA built by the [Alliance for the Homeless](#) using the [Conestoga Hut construction manual](#).

Conestoga Huts are not designed to keep people as warm as one would experience in a conventional style dwelling, though they are warmer and more substantial than sleeping in a recreational tent or unprotected in the elements. CSS general philosophy is that we provide shelters that offer a basic level of security and relief to people, in a timely manner, that are cost-effective and durable. If a person sleeps outside in freezing weather without any protection they are at risk of frost bite and losing limbs, but



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distance but I had never been in one. Once I got it, I was like, 'Wow, this is like a castle.' It really is. Just to be able to stand up in the morning, simple things like that, it really is a Godsend. As simple as it is built, I thought, 'Wow, this could really go a long way, to help a lot of people.'"

— Patrick, former hut resident



[Read More About Patrick's Story](#)

We depend on generous donations from community members like you!

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501c3 Non-profit Status

We are a 501(c)(3) organization and you may take a tax deduction to the full extent allowed by law for your contribution to us.

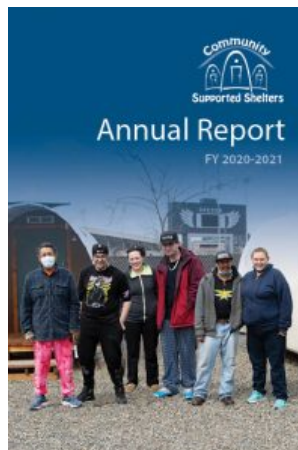
[2020-21 Form 990](#)

[2019-20 Form 990](#)

[2018-19 Form 990](#)

(EIN # 46-2377054)

CSS's Annual Report 2020-21



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