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CITY COUNCIL MEETING AGENDA

MONDAY, DECEMBER 14, 2020
COMMUNITY AUDITORIUM
1915 MAIN STREET

5:30 PM WORK SESSION (DIVERSITY, EQUITY & INCLUSION PLAN)
7:00 PM CITY COUNCIL REGULAR MEETING

NOTICE: VIDEO CONFERENCE MEETINGS & CHANNEL 30 LIVE

COVID-19: Due to the emergency declaration resulting from COVID-19, in-person contact and social distancing is required. **Council Swearing-In Ceremony and Council work sessions and meetings will be conducted by video conferencing.** The public may attend and observe in the Community Auditorium, however, seating is limited and you must social distance. The Council encourages the public to observe the meetings on television by Tualatin Valley Community Television (TVCTV) Government Access Programming or **LIVE Channel 30** on their website: <http://208.71.205.11/CablecastPublicSite/?channel=15>. To watch video on demand of previously recorded meetings, please visit: http://tvctv.org/?page_id=550. Written comments on an item not on the Council Agenda may be submitted to the Council by 3:00 p.m. the day of the meeting by e-mail to the City Recorder at: aruggles@forestgrove-or.gov

PETER B. TRUAX, MAYOR

Malynda H. Wenzl, Council President
Donna Gustafson, Councilor
Kristy L. Kottkey, Councilor

Timothy A. Rippe, Councilor
Elena Uhing, Councilor
Mariana Valenzuela, Councilor

All regular meetings of the City Council are televised live and open to the public and persons are permitted to attend any meeting except as otherwise provided by ORS 192. The public may address the Council as follows:

Public Hearings are held on each matter required by state law or City policy. Anyone wishing to testify should sign in prior to the meeting. The presiding officer will review the complete hearing instructions prior to testimony. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Public Hearing testimony is limited to three minutes unless the presiding officer grants an extension. Written or oral testimony is heard prior to any Council action.

Citizen Communications: Anyone wishing to address the Council on an issue not on the agenda should sign in for Citizen Communications prior to the meeting. The presiding officer will call the individual or group by the name given on the sign in form. When addressing the Council, please use the witness table (center front of the room). Each person should speak clearly into the microphone and must state his or her name and give an address for the record. All testimony is electronically recorded. In the interest of time, Citizen Communications is limited to two minutes unless the presiding officer grants an extension.

The public may not address items on the agenda unless the item is a Public Hearing. If you have questions or an issue that you would like to address to the Council, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235.

Meetings are handicap accessible. Assistive Listening Devices (ALD) or qualified sign language interpreters are available for persons with impaired hearing or speech. For any special accommodations, please contact the City Recorder, aruggles@forestgrove-or.gov, 503-992-3235, at least 48 hours prior to the meeting.

PowerPoint Presentation
Jesse VanderZanden, City
Manager

5:30

**WORK SESSION: DIVERSITY, EQUITY & INCLUSION
(DEI) PLAN, MIG CONSULTANT**

No public comment will be taken. The Council will take no formal action during the work session.

7:00

1. **REGULAR MEETING:**
Call to Order and Roll Call.

7:05
15mins

2. **CITIZEN COMMUNICATIONS:**
Anyone wishing to speak to Council on an item not on the agenda may be heard at this time. Please sign-in before the meeting on the Citizen Communications form posted in the foyer. Please limit comments to two minutes. Written comments may be submitted by 3:00 p.m. the day of the meeting to: aruggles@forestgrove-or.gov. Thank you.

7:20
10mins

3. **CONSENT AGENDA:** See Page 4

7:30
5mins

4. **ADDITIONS/DELETIONS:**

5. **PRESENTATIONS:** None.
Presenters have 10 minutes to present, followed by 5 minutes for questions and answers. The Council has reviewed each presentation, so highlight key points only. The Council will hold questions until the end. A two-minute reminder will be given to conclude remarks. Thank you.

(PowerPoint Presentation)
Dan Riordan, Senior Planner
Bryan Pohl, Community
Development Director
Jesse VanderZanden, City
Manager

7:35
20mins

6. **PUBLIC HEARING AND FIRST READING OF ORDINANCE NO. 2020-06 ANNEXING 37.7 +/- ACRES OF LAND INTO THE CITY LIMITS OF FOREST GROVE AND CLEAN WATER SERVICES DISTRICT AND WITHDRAWING THE TRACT FROM THE FOREST GROVE RURAL FIRE PROTECTION DISTRICT; WASHINGTON COUNTY TAX LOT 1N4250000600; FILE NO. 311-20-000167-PLNG**

7:55
10mins

6. A. **PUBLIC HEARING AND ORDER NO. 2020-07 AMENDING THE FOREST GROVE COMPREHENSIVE PLAN MAP FOR PROPERTY SUBJECT TO ANNEXATION; WASHINGTON COUNTY TAX LOT 1N4250000600; FILE NUMBER 311-20-000167-PLNG**

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| | 8:05
10mins | 6. B. | <u>PUBLIC HEARING AND ORDER NO. 2020-08 AMENDING THE FOREST GROVE ZONING MAP FOR PROPERTY SUBJECT TO ANNEXATION; WASHINGTON COUNTY TAX LOT 1N4250000600; FILE NUMBER 311-20-000167-PLNG</u> |
| | 8:15
10mins | 6. C. | <u>PUBLIC HEARING AND ORDER NO. 2020-09 APPROVING A TENTATIVE PARTITION PLAT FOR PROPERTY SUBJECT TO ANNEXATION; WASHINGTON COUNTY TAX LOT 1N4250000600; FILE NUMBER 311-20-000167-PLNG</u> |
| Peter Truax, Mayor | 8:25
10mins | 7. | <u>RESOLUTION NO. 2020-114 MAKING CITY COUNCIL LIAISON APPOINTMENTS TO ADVISORY BOARDS, COMMITTEES AND COMMISSIONS AND OTHER REPRESENTATIVE APPOINTMENTS AND REPEALING RESOLUTION NO. 2020-12</u> |
| | | 8. | <u>CITY COUNCIL COMMUNICATIONS:</u>
Please limit reports to 3 minutes per person. Please report only on those matters of interest to Council. |
| City Councilors | 8:35
25mins | 8. A. | City Councilors |
| Jesse VanderZanden, City Manager | | 8. B. | City Manager |
| Peter Truax, Mayor | | 8. C. | Mayor |
| | 9:00 | 9. | <u>ADJOURNMENT</u> |

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3. **CONSENT AGENDA:** Items under the Consent Agenda are considered routine and will be adopted with a single motion, without separate discussion. Council members who wish to remove an item from the Consent Agenda may do so prior to the motion to approve the item(s). Any item(s) removed from the Consent Agenda will be discussed and acted upon following the approval of the remaining Consent Agenda item(s).
- A. Approve City Council Work Session (B/C Appointments and Reappointments) Meeting Minutes of November 23, 2020.
 - B. Approve City Council Regular Meeting Minutes of November 23, 2020.
 - C. Accept Committee for Community Involvement Meeting Minutes of October 6, 2020.
 - D. Accept Community Forestry Commission Meeting Minutes of June 17, 2020.
 - E. Accept Library Commission Meeting Minutes of October 14, 2020.
 - F. Accept Public Arts Commission Meeting Minutes of October 15, 2020.
 - G. Accept Planning Commission Meeting Minutes of October 5 and November 16, 2020.
 - H. Community Development Department Monthly Building Activity Informational Report for October and November 2020-2021.
 - I. **RESOLUTION NO. 2020-108 AMENDING COMMUNITY POLICING ADVISORY COMMISSION (CPAC) BYLAWS; AMENDING RESOLUTION NO. 2020-82.**
 - J. Accept Resignations on Various Boards, Committees and Commissions (B&C).
 - K. **RESOLUTION NO. 2020-109 MAKING VARIOUS BOARDS, COMMITTEES AND COMMISSIONS (B/C) APPOINTMENTS.**
 - L. **RESOLUTION NO. 2020-110 AUTHORIZING CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE PUBLIC LIBRARY SERVICES AGREEMENT (PLSA) BETWEEN CITY OF FOREST AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS).**
 - M. **RESOLUTION NO. 2020-111 AUTHORIZING CITY MANAGER TO EXECUTE A CONTRACT AMENDMENT TO THE WCCLS INFORMATION NETWORK AGREEMENT BETWEEN THE CITY OF FOREST GROVE AND WASHINGTON COUNTY COOPERATIVE LIBRARY SERVICES (WCCLS).**
 - N. **RESOLUTION NO. 2020-112 AUTHORIZING CITY MANAGER TO EXECUTE AMENDMENT NO. 1 TO THE INTERGOVERNMENTAL AGREEMENT (IGA) BETWEEN CITY OF FOREST GROVE AND WASHINGTON COUNTY FOR ADDITIONAL FUNDING UNDER THE CITIES AND SPECIAL DISTRICTS ASSISTANCE PROGRAM (CSDA) PROGRAM.**
 - O. **RESOLUTION NO. 2020-113 AMENDING CITY OF FOREST GROVE'S DECLARATION OF STATE OF EMERGENCY, EFFECTIVE MARCH 14, 2020, AT 1:00 P.M., TO BE EXTENDED AND REMAIN IN EFFECT UNTIL 8:00 P.M. ON JANUARY 11, 2021, UNLESS SUPERSEDED SOONER; AMENDING RESOLUTION NO. 2020-107.**
 - P. **CERTIFIED OFFICIAL FINAL RESULTS, ABSTRACT OF VOTES, FOR FOREST GROVE CITY COUNCIL, GENERAL ELECTION HELD ON NOVEMBER 4, 2020 (CERTIFICATE OF NOMINATIONS FOR CITY COUNCILORS TIMOTHY RIPPE (6,284) ELENA UHING (5,888); AND DONNA GUSTAFSON (5,652), TERMS EXPIRING NOVEMBER 2024).**