



Minutes approved by URA Budget Committee on June 8, 2021.

1. CALLED TO ORDER AND ROLL CALL:

Board Chair Truax called the URA Budget Committee meeting to order at 8:30 pm.

COVID-19: Due to the emergency declaration resulting from COVID-19 (Coronavirus disease) and protocols, the City limited in-person contact and social distancing. **The City Budget Committee conducted the meeting remotely by video conferencing.** The meeting was remotely video conferenced by Fire Chief Kinkade and Executive Assistant Beverly Maughan and televised live from the projector screen at the Community Auditorium by Tualatin Valley Community Television (TVCTV) Government Access Programming LIVE Channel 30 and Live Streamed on MACC TVCTV YouTube Channel 30. The public was allowed to attend and observe in the Community Auditorium as space allowed (no more than 10 persons total at one time). The Council accepted written comments on items not on the agenda submitted by May 28, 2020, 3 pm, to the Executive Assistant.

ROLL CALL: PRESENT via Webex video conferencing: David Andersen, Jeff Boivin, Tom Cook, David Maisel, Debby Roth, Dale Smith, Kristy Kottkey, Timothy Rippe, Peter Truax, Elena Uhing, Mariana Valenzuela, Adolph "Val" Valfre and Malynda Wenzl. **ABSENT:** Wolanda Groombridge, Excused.

STAFF PRESENT via Webex video conferencing: Jesse VanderZanden, City Manager; Paul Downey, Administrative Services Director; Bryce Baker, Assistant Finance Director; Michael Kinkade, Fire Chief; and Beverly Maughan, Executive Assistant to City Manager.

2. ELECTION OF BUDGET COMMITTEE CHAIR:

Rippe moved, seconded by Smith, to nominate David Andersen as Chair of the URA Budget Committee and, with all those voting in favor, Andersen was elected Chair.

3. ADDITIONS / DELETIONS: NONE.

4. APPROVAL OF MINUTES FROM MAY 2 AND MAY 9, 2019

Truax moved, seconded by Smith, to approve the minutes as presented. With all those voting in favor, minutes were approved.

5. BUDGET MESSAGE FOR 2020-21 PROPOSED BUDGET

VanderZanden turned the floor over to Downey for review of the budget.

6. REVIEW AND DISCUSSION OF 2020-21 PROPOSED BUDGET

Downey reviewed the proposed budget which is the sixth budget for the URA and noted the proposed budget was smaller than the previous year due to the use of URA reserves for emergency small business assistance payments to reduce the effects of COVID-19. He noted the main focus of the URA in FY 2020-21 is the potential disposition of Site B and indicated unappropriated funds were moved to the Undesignated Projects line item so funds could be available to assist in the Site B Disposition and Development Agreement if authorized. Downey stated the URA would continue to coordinate programs to improve the downtown area such as parklets, installation art, and storefront facades.

7. PUBLIC COMMENT ON PROPOSED BUDGET: NONE.

8. ADJOURNMENT:

Chair Andersen adjourned the meeting at 8:36 pm.

Respectfully submitted by

Beverly Maughan, Executive Assistant