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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
ZOOM WEBINAR & COMMUNITY AUDITORIUM
THURSDAY, FEBRUARY 25, 2021 – 6:00 P.M.**

MEETING MINUTES Approved by Commission on 3/25/21.

CALL TO ORDER: Chair Nieves called the meeting to order at 6:05 PM.

Sustainability Commission Present:

Amber Nieves
Tonya Johnson
Ed Uecker

Johanna Peeters Weem
Steven Barnard
Greg Arrigotti

Absent, Excused: Robin Lindsley, Fallon Harris

Council Liaison: Elena Uhing

Staff: Paul Downey, Elizabeth Stover

Guests: None

- 1. Community Communications:** None.
- 2. Commissioner Communications:** Nieves followed up with Councilor Uhing on past issues.
- 3. Consent Agenda:** No changes. Nieves moved to approve, Peeters Weem second. Unanimous approval.
- 4. Additions/Deletions:** Nieves moved agenda item 9: Legacy Guide Review and 10: Community Civic Engagement to the next meeting agenda, and moved item 11: Chair Election up on the current agenda.
- 5. Chair Election:** No new nominations. Nieves moved to keep current chair and vice chair positions. Peeters Weem second. Unanimous in favor.
- 6. Mini-Grant Application Rubric:** Uhing updated commission on her discussion with Ken Cobleigh to send all Community Enhancement Program (CEP) documentation to Nieves and provide orientation training to whomever assumes CEP responsibilities. Commission will vote on rubric in the next meeting.
- 7. Work Plan 2021:** Nieves provided background and history regarding the Work Plan to the commission. Arrigotti asked if there is opportunity to include an economic goal. Uhing would like the commission to meet all of the Council liaisons to see where the Sustainability Commission and other City commissions can work together. Peeters Weem and Nieves recapped past projects from 2019/2020. Commission agreed to have further discussion on the Work Plan.
- 8. Litter Clean Up Update:** Peeters Weem provided an overview of the last Clean Up event, including challenges and successes.
- 9. Equity Presentation:** Elizabeth Stover provided information regarding the City's past, current, and future DEI efforts. Johnson and Uecker volunteered to participate in the focus group, with Nieves and Peeters Weem as potential volunteers.
- 10. Council Liaison Report:** Councilor Uhing provided an update regarding current Council efforts and city events.

- 11. Staff Report:** Paul Downey provided an update regarding staff programs and projects and certain city events. He provided an update regarding the CEP grant cycle, including funds awarded and due dates for applications.
- 12. Future Agenda Topics:** Legacy Guide Review; Community Civic Engagement; Councilor Tim Rippe, liaison to the Economic Development Commission; approval of CEP grant application for FY 21-22 grant cycle; and Rubric Approval/Vote.
- 13. Adjournment:** Nieves adjourned the meeting at 7:35 pm.

Respectfully Submitted,
Elizabeth Stover, Program Coordinator
City of Forest Grove
Approved by the Forest Grove Sustainability Commission. Date: 3/25/21