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**CITY OF FOREST GROVE  
SUSTAINABILITY COMMISSION  
ZOOM & COMMUNITY AUDITORIUM  
THURSDAY, APRIL 27, 2023 – 6:00 P.M.**

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**MEETING MINUTES Approved by Commission, May 25, 2023.**

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**CALL TO ORDER:** Chair Arrigotti called the meeting to order at 6:13 p.m.

**Sustainability Commission Present:**

|                |                |                        |
|----------------|----------------|------------------------|
| Robin Lindsley | Tonya Johnson  | Michele Magallón-Casto |
| Ed Uecker      | Greg Arrigotti | Holly Sackett          |

**Absent, Unexcused:** None

**Absent, Excused:** Steven Barnard

**Staff:** Joyce Phillips, Paul Downey

**Guest:** None

**Councilor:** Elena Uhing, absent

- 1. Public Comment:** Cecelia Warner, a long-term resident of the city, and a master recycler, the originator of the of the Shake & Fold (paper towel) campaign. She also took on the challenge of reducing waste at the Farmers Market by sewing over 1500 cloth napkins, providing 2500 reusable plates and 3041 washable cups as well as reducing food waste by assisting in the organization of food pick up for local food banks. Cecelia would like to organize a "Trash Bash" event, the same weekend as the Corn Roast/Founders Day in September. This fair like event, would include tables from various sustainability vendors; a "trashion" show and a trash dance. Suggested that Cecelia schedule time to formally present at a meeting.
- 2. Commissioner Communications:** None.
- 3. Consent Agenda & Review Minutes:** January meeting minutes approved. Johnson seconded.
- 4. Agenda Additions/Deletions:** No adjustments
- 5. Work Plan:** City staff will seek clarification with Council regarding Carbon Neutral plan so the Sustainability Commission will be able to support Council goals. Work Plan Part 1 - Food Security: Lindsley moved to establish a motion for a subcommittee of three or more Sustainability Commission members to research and plan a community program entitled; Food Secure Forest Grove. Casto's second Lindsley's motion to establish this subcommittee and they will meet once a month or more in public. Lindsley will reach out to the members to set up the first subcommittee meeting. Subcommittee members are: Lindsley, Johnson, Casto, and Sackett. Second goal of the Sustainability Commission work plan should be rolled into the first goal; combining Food Security with education on resources for Community Resilience.

As for Communication, the Commission will focus on the newsletter and what content they can supply. Interested in promoting EV's; what's changing, Consumer Reports article, tax incentives, etc. Styrofoam recycling was discussed, suggested that the last 20 minutes of future meetings time allotted specifically for this topic; specifically where can it be recycled, community involvement, research, etc.

7. **Round Table Discussion:** Work plan should align with Council goals. Lindsley reported on FEAST (Oregon Food Bank) and the event she attended. This organization has funds available to assist communities in food security. Continued discussion on formulation of Food Secure Forest Grove subcommittee, which will work toward a viable food system in Forest Grove.
8. **Burn Plan Presentation:** PowerPoint reviewed. Chair Arrigotti discussed the presentation to Council on February 27, 2023. Johnson and Arrigotti presented the informative PowerPoint and Council. Council unanimously said no to the Burn Plan. Arrigotti mentioned it as a great learning experience and understands more about the process and what the commission should do next time.
9. **Council Liaison Report:** N/A
10. **Staff Report:** Downey reported that City staff has moved back to City Hall. Staff is currently working on the budget. City Hall open house will occur some time in June. Compost coupons, through Waste Management (WM), will be delivered in May billing statements. The compost program has changed, no longer free to residents. WM customers may purchase up to three cubic yards of compost for \$10 per yard. Normal price is \$25 per yard, so a substantial discount has been offered by WM. The Business Food Waste program has started, and waivers occurring due to the issue of meat scrape disposal options. Special Council meetings are continuing to review Boards and Commissions, to determine if necessary, or should be combined or be ad-hoc as directed by Council needs.
11. **Future Agenda Topics** for the May meeting: Food Secure Forest Grove subcommittee, presentation from Cecelia Warner, continued work plan discussion/revision, styrofoam recycling. The next meeting is **Thursday, May 25, 2023 at 6:00 pm.**
12. **Adjournment:** Arrigotti adjourned the meeting at 7:40 p.m. Moved by Arrigotti, seconded by Johnson. Unanimous approval.

Respectfully Submitted by  
Joyce Phillips, Communications/Programs Assistant  
City of Forest Grove

*Approved by the Forest Grove Sustainability Commission*  
Date: May 25, 2023