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**CITY OF FOREST GROVE
SUSTAINABILITY COMMISSION
ZOOM & COMMUNITY AUDITORIUM
THURSDAY, May 26, 2022 – 6:00 P.M.**

MEETING MINUTES Approved by Commission on 7/28/22.

CALL TO ORDER: Councilor Uhing called the meeting to order at 6:05 p.m.

Sustainability Commission Present:

Robin Lindsley Johanna Peeters Weem Tonya Johnson
Holly Sackett

Absent, Unexcused: Steven Barnard

Absent, Excused: Ed Uecker, Greg Arrigotti

Staff: Elizabeth Stover

Councilor: Elena Uhing

1. Public Comment: None.

2. Commissioner Communications: Lindsley updated the group that Tualatin Soil and Water Conservation District provided a grant for \$5,000 to purchase food-producing trees that will be located at the pantry garden. Peeters Weem stated the high school's Associated Student Body had a clothing swap and donation event. The Youth Advisory Council is working on developing a budget for a youth summit.

3. Consent Agenda & Review Minutes: Lindsley moved to approve April minutes. Johnson seconded. Unanimous approval.

4. Agenda Additions/Deletions: None.

5. Mural Update: Lindsley providing information about the mural: the organizers had a day open for the public to come paint. Children from the alternative school were able to participate in the design work. Pacific University students made videos. Going forward, the Commission would like to see informational plaques on artwork in the community.

6. Burn Plan Discussion: Uhing would like the subcommittee to provide a rough draft of the recommendation by the end of summer. She suggested the draft be reviewed by fire department staff and Keith Hormann from Light & Power. The Commission should consider who will present the recommendation to Council. Johnson updated the Commission that Uecker will complete the SWOT analysis by the end of the month.

7. Work Plan Review: Uhing suggested the Commission break down the Work Plan to manageable projects, and to identify annual projects that can be put on a recurring calendar.

She suggested the Commission create a template or guide for the Commission like Historic Landmarks Board's workbook, especially related to succession planning.

8. Council Liaison Report: Councilor Uhing met with Commission members one-on-one to learn about each person's background and passions. She would like to create a training series with partners like Tualatin Soil and Water Conservation District, NW Natural, Clean Water Services, and PlanetCon.

9. Staff Report: Stover updated the Commission on the Communication Plan; Diversity, Equity, and Inclusion Plan; the Program Coordinator recruitment process; What's Growing On newsletter; and the Development Services Annex/City Hall remodel building project.

10. Future Agenda Topics for the May meeting:

- Earth Day 2023
- Work Plan
- Burn Plan

11. Adjournment: Uhing adjourned the meeting at 7:40 p.m. Moved by Lindsley, seconded by Johnson.

Respectfully Submitted by
Elizabeth Stover, Communications Coordinator
City of Forest Grove

Approved by the Forest Grove Sustainability Commission
Date: 7/28/22